



City of Pensacola

Environmental Advisory Board

Agenda

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

January 2, 2025, 2:00 PM

Hagler-Mason, 2nd Floor

One or more members of City Council may be in attendance.

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. 24-833 APPROVAL OF MINUTES: REGULAR MEETING DATED NOVEMBER 7, 2024.

Recommendation: That the Environmental Advisory Board (EAB) approve the minutes from the November 7, 2024 EAB meeting.

Sponsors: Katie Dineen - Chair

Attachments: EAB Minutes 11.07.2024

PRESENTATIONS

STAFF COMMUNICATIONS

ACTION ITEMS

2. 24-1263 EAB REVIEW OF REQUEST FOR USAGE OF TREE PLANTING TRUST FUNDS IN EXCESS OF \$25,000.

Recommendation: That the EAB review the request for use of Tree Planting Trust Funds in excess of \$25,000, in accordance with City Code Section 12-6-10(c)(1).

Sponsors: Katie Dineen - Chair

Attachments: None

DISCUSSION ITEMS

3. 24-1274 DISCUSSION ITEMS: STRATEGIC PLAN, MONTHLY MEETINGS,
UPDATES ON GRANTS, SOLAR CANOPIES

Recommendation: That the EAB discuss items as described above.

Sponsors: Katie Dineen - Chair

Attachments: None

BOARD MEMBER COMMENTS

PUBLIC COMMENT

ADJOURNMENT

If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 24-833

Environmental Advisory Board

1/2/2025

LEGISLATIVE ACTION ITEM

SPONSOR: Katie Dineen - Chair

SUBJECT:

APPROVAL OF MINUTES: REGULAR MEETING DATED NOVEMBER 7, 2024.

RECOMMENDATION:

That the Environmental Advisory Board (EAB) approve the minutes from the November 7, 2024 EAB meeting.

HEARING REQUIRED: No Hearing Required

SUMMARY:

On November 7, 2024 the EAB held a meeting. This item seeks approval of the minutes from that meeting.

PRIOR ACTION:

November 7, 2024 -- EAB held a meeting.

FUNDING:

N/A

FINANCIAL IMPACT:

N/A

LEGAL REVIEW ONLY BY CITY ATTORNEY: No

STAFF CONTACT:

Don Kraher, Council Executive
Katherine Kuhn, Environmental Coordinator

ATTACHMENTS:

1. EAB Minutes 11.07.2024

PRESENTATION: No



City of Pensacola

Environmental Advisory Board

MINUTES

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

November 7, 2024, 2:00 PM

Hagler-Mason, 2nd Floor

Members Present: Katie Dineen, Chair, Neil Richards, Vice Chair, Kelly Hagen, Blase Butts, Jay Massey, Jordan Poole

Members Absent: Katie Fox, Rachel Mahone, Mark Gottschalk

Others Present: Don Kraher, Council Executive, Sonja Gaines, Council Assistant, Katherine Kuhn, Environmental Coordinator, Chase Crawford, Arborist, Chelsea Mahan, Tom Patton, Troy Stepherson

CALL TO ORDER:

The meeting was called to order by Chair Dineen.

ROLL CALL:

A quorum was established.

APPROVAL OF MINUTES:

1. 24-832 APPROVAL OF MINUTES: REGULAR MEETING DATED SEPTEMBER 5, 2024.

Recommendation: That the Environmental Advisory Board (EAB) approve the September 5, 2024 meeting minutes.

Sponsors: Katie Dineen - Chair

Attachments: EAB Minutes 09.05.2024

Motion made by Member Hagen, seconded by Member Massey to approve the minutes of the September 5, 2024, meeting. The minutes were approved, without objection.

PRESENTATIONS:

There were no presentations.

STAFF COMMUNICATIONS:

There were no communications.

ACTION ITEMS:

2. 24-1041 TREE CANOPY RESTORATION PROJECT OF PENSACOLA TREE PLANTING GRANT APPLICATION

Recommendation: That the EAB review the Grant application submitted by Tree Canopy Restoration Project of Pensacola and further that the EAB make a recommendation to City Council regarding its funding.

Sponsors: Katie Dineen - Chair

Attachments: *Tree Planting Trust Fund Grant Application 2024 Final (1)*

Chair Dineen opened discussion on the recommendation. After procedural questions were answered, called for a motion.

Motion made by Member Massey, seconded by Member Poole to approve the grant application and forward to City Council. The motion carried 5 – 0, with three members absent and Member Kelly Hagen abstaining.

3. 24-1042 TANYARD NEIGHBORHOOD ASSOCIATION – TANYARD TREE CANOPY RESTORATION GRANT APPLICATION

Recommendation: That the EAB review the Grant application submitted by the Tanyard Neighborhood Association for the Tanyard Tree Canopy Restoration Project and further that the EAB make a recommendation to the City Council regarding its funding.

Sponsors: Katie Dineen, Chair

Attachments: Tree grant application signed 2024

Chair Dineen opened discussion on this item. Troy Stepherson introduced himself and spoke briefly about the project, inquiring about the process.

Council Executive explained the process, the use of tree trust fund monies and also briefly mentioned the \$1 million tree canopy restoration grant the City received.

Motion made by Member Butts, seconded by Member Massey to approve the grant application and forward to City Council. The motion carried 6 – 0, with three members absent.

Council Executive suggested that the arborist reach out to Mr. Stepherson to be sure that his application is complete regarding the locations. He didn't want there to be any confusion about the grant before taking it to the City Council.

Member Hagen indicated that there was some confusion with the arborist regarding finding locations, the specifications for the planting of the trees—how far away from the house or other trees, etc. She will be available as a resource for Mr. Stepherson.

The location of the trees being planted has to be approved by the City's Arborist.

The Environmental Coordinator and Arborist are working on putting the updated Tree Grant application on the City's website.

DISCUSSION ITEMS:

4. 24-1040 DISCUSSION -- DRAFT AMENDMENTS TO THE EAB ENABLING ORDINANCE

Recommendation: That the EAB have a discussion regarding the Draft amendments to the EAB enabling Ordinance

Sponsors: Katie Dineen - Chair

Attachments: EAB Enabling Ordinance 38-13 - retype and amended (003)
BOARDS HANDBOOK (004)

Environmental Coordinator indicated that the goal of this new enabling ordinance would be for the Board to come up with projects and work through her, evaluating through the City whether it is a financially viable project and work through it.

Council Executive indicated that he was going to add some additional language, "or as required by the City Code" for items for review. Also, the main focus is to work with the City staff to prepare the items, working through the chain of command, so that when it gets to City Council, it has been thoroughly vetted as far as funding and things like that, brought back to the EAB for their input and then forwarded to City Council, saying that it has been recommended by the EAB. He indicated the next steps would be to share with administration, members of City Council for their review and input, then forward to the legal staff for their review. It was easier to repeal the old ordinance and create a new enabling ordinance. Once it is approved by the City Council, it will be codified and placed in the City's Code. Nominations can now be made by the Mayor to the various City Boards; however City Council is the only one to be able to make the appointments to City boards. The draft ordinance will be reviewed by the administration and legal departments, and will probably go to the City Council in January or February.

Since this was a discussion item, no action was taken.

Discussion occurred on the meeting schedule, possibly coming up with some goals or potential projects in January to prioritize.

Environmental Coordinator informed the Board that the City's strategic plan is scheduled to be unveiled on November 12th, so the strategic plan will guide the City going forward. It will help to focus some of the efforts going forward if it is related to the strategic plan and mission.

Chair Dineen reviewed potential items for the next meeting of the Board—how the EAB can serve to strengthen any environmental items in the strategic plan, talk about what projects to

advise staff on, the priority and feasibility of those projects and how they align with what is already on going, and the potential for going back to monthly meetings.

Arborist provided an update on the recent tree plantings with the Area Housing Commission and also at Catalonia Square.

Environmental Coordinator indicated that she would be attending the City Council Meeting in November to answer any questions that may occur on the solar project grant for Bayview Community Center.

Member Hagen asked for an update on the solar panels installed at Sanders Beach and City Hall.

BOARD MEMBER COMMENTS:

Member Massey commented on the Bruce Beach area project and the wildlife he saw, including the alligator.

Chair Dineen commented on the Eco Kids event and how well it was attended. Much better location and a number of families participated and is looking forward to making it better and more educational next year. Planting a pollinator garden would be making a lasting impression with Earth Day Pensacola and getting children and others involved in planting pollinator gardens at various parks where there are festivals.

Member Hagen suggested involving various schools with planting the gardens, that the classes could pass on from year by year.

Comments made concerning the availability of water at the parks and replacing water fountains with water bottle fill stations.

Arborist indicated that he has put together a list of tree plantings for the year and would be interested in receiving any input on locations, specifically looking for sites not in City parks.

PUBLIC COMMENT:

There were no public comments.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:20 p.m.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 24-1263

Environmental Advisory Board

1/2/2025

ACTION ITEM

SPONSOR: Katie Dineen - Chair

SUBJECT:

EAB REVIEW OF REQUEST FOR USAGE OF TREE PLANTING TRUST FUNDS IN EXCESS OF \$25,000.

RECOMMENDATION:

That the EAB review the request for use of Tree Planting Trust Funds in excess of \$25,000, in accordance with City Code Section 12-6-10(c)(1).

HEARING REQUIRED: No Hearing Required

SUMMARY:

City Code Section 12-6-10(c)(1) requires that any expenditure from the Tree Planting Trust Fund in excess of \$25,000 be reviewed by the EAB prior to going to City Council.

The administration is requesting \$128,837.25 from the Tree Planting Trust Fund for the removal of dead trees and replacement with similar canopy trees, upgrading the vegetation within the parking medians and possibly installing irrigation for establishment and sustainment at City Hall.

There are currently enough available funds within the Tree Planting Trust to allow for such a request.

PRIOR ACTION:

None

FUNDING:

\$128,837.25 from the Tree Planting Trust Fund

FINANCIAL IMPACT:

A reduction in the tree planting trust fund by \$128,837.25.

LEGAL REVIEW ONLY BY CITY ATTORNEY: No

STAFF CONTACT:

Don Kraher, Council Executive
Katherine Kuhn, Environmental Coordinator
Chase Crawford, City Arborist

ATTACHMENTS:

None

PRESENTATION: No



City of Pensacola

222 West Main Street
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Memorandum

File #: 24-1274

Environmental Advisory Board

1/2/2025

DISCUSSION

SPONSOR: Katie Dineen - Chair

SUBJECT:

DISCUSSION ITEMS: STRATEGIC PLAN, MONTHLY MEETINGS, UPDATES ON GRANTS, SOLAR CANOPIES

RECOMMENDATION:

That the EAB discuss items as described above.

HEARING REQUIRED: No Hearing Required

SUMMARY:

Items added for discussion at the request during the November 7, 2024 meeting.

PRIOR ACTION:

November 7, 2024 -- EAB held meeting with request to discuss the following items at the January 2025 meeting.

FUNDING:

N/A

FINANCIAL IMPACT:

N/A

LEGAL REVIEW ONLY BY CITY ATTORNEY: No

STAFF CONTACT:

Don Kraher, Council Executive
Katherine Kuhn, Environmental Coordinator
Chase Crawford, City Arborist

ATTACHMENTS:

None

PRESENTATION: No