



City of Pensacola

Community Redevelopment Agency

Agenda

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

November 12, 2024, 3:30 PM

Hagler-Mason Conference Room, 2nd Floor

The City of Pensacola Community Redevelopment Agency was created by the City Council and is a dependent special district in accordance with the Florida State Statutes Chapter 189 (Resolution No. 55-80 adopted on September 25, 1980; and amended Resolution No. 22-10 adopted on August 19, 2010.)

Immediately following the City Council Agenda Conference starting at 3:30 P.M.

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL MEETING TO ORDER

BOARD MEMBER DISCLOSURE

CHAIRPERSON'S REPORT

APPROVAL OF MINUTES

1. 24-1052 CRA MEETING MINUTES - 9/09/2024

Attachments: *CRA Meeting Minutes - 09/09/2024*

PRESENTATIONS

2. 24-1007 COMMUNITY POLICING UPDATE

Recommendation: That the Community Redevelopment Agency (CRA) receive an update regarding community policing activities within the Urban Core Community Redevelopment Area.

Sponsors: Jennifer Brahier - Chairperson

Attachments: *None*

ACTION ITEMS

3. 24-1038 SUPPLEMENTAL BUDGET RESOLUTION NO. 2024-1038 CRA- FY 2025 ENCUMBRANCE CARRYOVER RESOLUTION

Recommendation: That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2024-1038 CRA

A RESOLUTION OF THE PENSACOLA COMMUNITY
REDEVELOPMENT AGENCY APPROVING AND CONFIRMING
REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR
ENDING SEPTEMBER 30, 2025; PROVIDING FOR AN EFFECTIVE

Sponsors: Jennifer Brahier - Chairperson

Attachments: *Supplemental Budget Explanation No. 2024-1038CRA*
Supplemental Budget Resolution No. 2024-1038CRA

DISCUSSION ITEMS

BOARD MEMEBERS COMMENTS

ADMINISTRATOR'S COMMUNICATIONS

OPEN FORUM

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 850-436-5640 for further information. Requests must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.

If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 24-1052

Community Redevelopment Agency

11/12/2024

ACTION ITEM

SPONSOR:

SUBJECT:

CRA MEETING MINUTES - 9/09/2024

RECOMMENDATION:

HEARING REQUIRED:

SUMMARY:

PRIOR ACTION:

FUNDING:

Budget: \$ _____

Actual: \$ _____

\$ _____ TOTAL

FINANCIAL IMPACT:

LEGAL REVIEW ONLY BY CITY ATTORNEY: No

STAFF CONTACT:

ATTACHMENTS:

1. CRA Meeting Minutes - 09/09/2024

PRESENTATION: No



City of Pensacola

Community Redevelopment Agency

Meeting Minutes

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

September 9, 2024, 3:30 PM

Hagler-Mason Conference Room, 2nd Floor

The City of Pensacola Community Redevelopment Agency was created by the City Council and is a dependent special district in accordance with the Florida State Statutes Chapter 189 (Resolution No. 55-80 adopted on September 25, 1980; and amended Resolution No. 22-10 adopted on August 19, 2010.)

Immediately following the City Council Agenda Conference starting at 3:30 P.M.

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL MEETING TO ORDER

The Community Redevelopment Agency (CRA) Board Meeting was called to order by Chairperson Brahier at 4:16 P.M. (Immediately following the 3:30 P.M. City Council Agenda Conference).

Members Present: Jennifer Brahier, Allison Patton, Charles Bare, Teniade Broughton, Casey Jones, Jared Moore, Delarian Wiggins

Members Absent: None

Also Present: Mayor D.C. Reeves

BOARD MEMBER DISCLOSURE

CRA Board members Patton and Wiggins disclosed ownership or control of interest directly or indirectly of property in the Community Redevelopment Area.

CHAIRPERSON'S REPORT

None.

APPROVAL OF MINUTES

1. 24-861 CRA MEETING MINUTES - 08/05/2024

Recommendation:

A motion to approve was made by Board Member Bare and seconded by Board Member Wiggins.

The motion passed by the following vote:

Yes: 7 Jennifer Brahier, Allison Patton, Charles Bare, Teniade Broughton, Casey Jones, Jared Moore, Delarian Wiggins
No: 0 None

DISCUSSION ITEMS

None.

ACTION ITEMS

2. 24-765 CRA ORDER OF BUSINESS ADDITIONS

Recommendation: That the Community Redevelopment Agency (CRA) approve the order of business to allow for the inclusion of a Board Members Comments section within CRA agenda to provide Board Members with the opportunity to make general comments during future meetings. In addition, to approve the inclusion of an Administrator's Communication section to provide the Administration with the opportunity to make comments and provide reports during future meetings.

A motion to approve was made by Board Member Bare and seconded by Board Member Wiggins.

Chairperson Brahier first spoke to the item and mentioned the item was in response to Board Member Bare's request. CRA Division Manager Victoria D'Angelo gave a brief overview of the item. Staff responded accordingly to questions.

The motion passed by the following vote:

Yes: 7 Jennifer Brahier, Allison Patton, Charles Bare, Teniade Broughton, Casey Jones, Jared Moore, Delarian Wiggins
No: 0 None

3. 24-774 INTERLOCAL AGREEMENT FOR COMMUNITY POLICING INNOVATIONS FOR FISCAL YEAR 2025

Recommendation: That the Community Redevelopment Agency (CRA) approve an interlocal agreement with the City of Pensacola to provide Community Policing Innovations within the Urban Core Community Redevelopment Area for the Fiscal Year 2025 in an amount not to exceed \$488,800.

A motion to approve was made by Board Member Patton and seconded by Board Member Jones.

CRA Division Manager Victoria D'Angelo turned the item over to Asst. CRA Division Manager, Hilary Halford. Ms. Halford gave a brief overview of the item. Pensacola Police Chief Eric Randall spoke to the item. Staff answered questions accordingly.

The motion passed by the following vote:

Yes: 7 Jennifer Brahier, Allison Patton, Charles Bare, Teniade Broughton, Casey Jones, Jared Moore, Delarian Wiggins
No: 0 None

4. 24-777 NOTICE OF INTENT TO DISPOSE - 2301 W CERVANTES ST

Recommendation: That the Community Redevelopment Agency (CRA) authorize staff to begin the required public notice period for the disposition of 2301 West Cervantes Street pursuant to Section 163.380 Florida Statutes, contingent upon approval by City Council to surplus the land and dispose of it.

A motion to approve was made by Board Member Wiggins and seconded by Board Member Jones.

CRA Division Manager Victoria provided an overview of the item. Staff responded accordingly to questions.

The motion passed by the following vote:

Yes: 7 Jennifer Brahier, Allison Patton, Charles Bare, Teniade Broughton, Casey Jones, Jared Moore, Delarian Wiggins
No: 0 None

5. 24-778 APPROVAL OF RESIDENTIAL RESILIENCY PROGRAM REVISIONS

Recommendation: That the Community Redevelopment Agency (CRA) approve revisions to the Residential Resiliency Program pertaining to emergency response and recovery periods, as enumerated herein. Further, that the CRA pre-authorize the use of all unencumbered funds allocated for the Residential Property Improvement Program (RPIP) to be used during periods of emergency response and recovery.

A motion to approve was made by Board Member Wiggins and seconded by Board Member Jones.

CRA Division Manager Victoria D'Angelo turned the item over to Asst. CRA Division Manager Hilary Halford. Ms. Halford gave an overview of the item. Mayor Reeves spoke to the item as well and staff responded accordingly to questions.

Following discussion by the Board, a motion to approve the recommendation as amended, which was to adjust the guidelines and remove the changes to the AMI, was made by Board Member Moore and seconded by Board Member Jones.

The motion passed by the following vote:

Yes: 6 Jennifer Brahier, Allison Patton, Teniade Broughton, Casey Jones, Jared Moore, Delarian Wiggins
No: 1 Charles Bare

PRESENTATIONS

None.

OPEN FORUM

Board Member Broughton commended CRA Program Manager Shirley Baylis on helping a citizen apply for CRA programs.

ADJOURNMENT

4:18p.m.

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 850-436-5640 for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.

If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Memorandum

File #: 24-1007

Community Redevelopment Agency

11/12/2024

PRESENTATION

SPONSOR: Jennifer Brahier - Chairperson

SUBJECT:

COMMUNITY POLICING UPDATE

RECOMMENDATION:

That the Community Redevelopment Agency (CRA) receive an update regarding community policing activities within the Urban Core Community Redevelopment Area.

SUMMARY:

The CRA and the City of Pensacola annually enter into an Interlocal Agreement to provide community policing activities within the entirety of the Urban Core Community Redevelopment Area from 17th Avenue to A Street. The Pensacola Police Department will provide an update.

PRIOR ACTION:

September 9, 2024 - The CRA approved the interlocal agreement with the City of Pensacola to provide Community Policing Innovations within the Urban Core Community Redevelopment Area for Fiscal Year 2025.

October 10, 2024 - City Council approved the interlocal agreement with the CRA to provide Community Policing Innovations within the Urban Core Community Redevelopment Area for Fiscal Year 2025.

FUNDING:

N/A

FINANCIAL IMPACT:

N/A

LEGAL REVIEW ONLY BY CITY ATTORNEY: No

STAFF CONTACT:

Tim Kinsella, City Administrator
Erica Grancagnolo, Economic Development Director
Victoria D'Angelo, CRA Division Manager
Hilary Halford, Assistant CRA Division Manager
Eric Randall, City of Pensacola Police Chief

ATTACHMENTS:

None

PRESENTATION: No

Memorandum

File #: 24-1038

Community Redevelopment Agency

11/12/2024

RESOLUTION

SPONSOR: Jennifer Brahier - Chairperson

SUBJECT:

SUPPLEMENTAL BUDGET RESOLUTION NO. 2024-1038 CRA- FY 2025 ENCUMBRANCE CARRYOVER RESOLUTION

RECOMMENDATION:

That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2024-1038 CRA

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2025; PROVIDING FOR AN EFFECTIVE

SUMMARY:

There are three Tax Increment Financing (TIF) Districts within the City of Pensacola's Fiscal Year 2025 Annual Budget; the Urban Core TIF, the Eastside TIF, and the Westside TIF. The Community Redevelopment Agency (CRA) is responsible for using the Tax Increment Financing (TIF) funds to promote growth, redevelopment, and subsequent property value increases in the Redevelopment Area. TIF funds can only be used to undertake planning and construction of improvements and/or specific projects within the Redevelopment Area or neighborhood included within the respective plans.

In order to be compliant with Florida Statutes, the CRA is required to approve all budget resolutions involving any TIF District.

At the beginning of each fiscal year, a supplemental budget resolution is brought to the CRA for consideration. This resolution includes appropriations for the following:

FY 2024 encumbered purchase order balances

Appropriations are carried forward to the new fiscal year for purchase orders issued by September 30, 2024, for which final payment had not been made. Historically, the purchase order balances have been reduced by the amount of contracts payable. However, due to the timing of the November CRA Meeting, that information was not available. A separate item will be brought to the CRA at a later meeting adjusting the purchase order balances by the amount of contracts payable.

Appropriation of fund balance

The fund balance has been appropriated to cover encumbrances carried forward.

A second resolution to carry forward FY 2024 funding for not encumbered items will be brought forward for CRA's approval on a separate resolution at a future meeting. These funds will be appropriated to projects that will be completed in future years or toward the reduction of indebtedness.

PRIOR ACTION:

August 13, 2024 - The CRA approved the FY 2025 Budget on Resolution No. 2024-56 CRA.

FUNDING:

N/A

FINANCIAL IMPACT:

The budget resolution adoption maintains compliance as required by Florida Statutes pertaining to tax increment financing districts.

LEGAL REVIEW ONLY BY CITY ATTORNEY: No

STAFF CONTACT:

Tim Kinsella, City Administrator
Erica Grancagnolo, Economic Development Director
Victoria D'Angelo, CRA Division Manager
Hilary Halford, CRA Division Assistant Manager

ATTACHMENTS:

1. Supplemental Budget Explanation No. 2024-1038CRA
2. Supplemental Budget Resolution No. 2024-1038CRA

PRESENTATION: No

**THE CITY OF PENSACOLA
COMMUNITY REDEVELOPMENT AGENCY
NOVEMBER 2024 - ENCUMBRANCE CARRYOVERS NO. 2024-1038 CRA**

FUND	AMOUNT	DESCRIPTION
A. COMMUNITY REDEVELOPMENT FUND		
Fund Balance	<u>578,123</u>	Increase appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>578,123</u>	Carryover - encumbrances outstanding at 9/30/24
B. EASTSIDE TIF FUND		
Fund Balance	<u>88,411</u>	Increase appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>88,411</u>	Carryover - encumbrances outstanding at 9/30/24
C. WESTSIDE TIF FUND		
Fund Balance	<u>156,550</u>	Increase appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>156,550</u>	Carryover - encumbrances outstanding at 9/30/24
D. CRA SERIES 2017 PROJECT FUND		
Fund Balance	<u>533,429</u>	Increase appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>533,429</u>	Carryover - encumbrances outstanding at 9/30/24
E. CRA SERIES 2019 PROJECT FUND		
Fund Balance	<u>548,798</u>	Increase appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>548,798</u>	Carryover - encumbrances outstanding at 9/30/24

CRA RESOLUTION NO: 2024-1038 CRA

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2025; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT REDEVELOPMENT AGENCY AS FOLLOWS:

SECTION 1. The following appropriations from funds on hand in the fund accounts stated below, not heretofore appropriated, and transfer from funds on hand in the various accounts and funds stated below, heretofore appropriated, be, and the same are hereby made, directed and approved to-wit:

A. COMMUNITY REDEVELOPMENT FUND

	Fund Balance	578,123
To:	Purchase Orders Payable	578,123

B. EASTSIDE TIF FUND

	Fund Balance	88,411
To:	Purchase Orders Payable	88,411

C. WESTSIDE TIF FUND

	Fund Balance	156,550
To:	Purchase Orders Payable	156,550

D. CRA SERIES 2017 PROJECT FUND

	Fund Balance	533,429
To:	Purchase Orders Payable	533,429

E. CRA SERIES 2019 PROJECT FUND

	Fund Balance	533,429
To:	Purchase Orders Payable	533,429

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective immediately upon adoption.

Adopted: _____

Approved: _____
Chairman, CRA

Attest:

City Clerk