City of Pensacola

AGENDA CONFERENCE

MINUTES

City of Pensacola
222 W. Main Street
Pensacola, FL
32502

June 10, 2024	3:30 PM	Hagler-Mason Conference Room, 2nd Floor

ROLL CALL

Council President Jones called the agenda conference to order at 3:31 P.M.

Council Members Present:	Casey Jones, Charles Bare, Jennifer Brahier, Teniade Broughton, Allison Patton
Council Members Absent:	Jared Moore, Delairan Wiggins
Also Present:	Mayor D.C. Reeves

PRESENTATION ITEMS

1. 24-467 PRESENTATION -- LAND DEVELOPMENT CODE ASSESSMENT RECOMMENDATIONS AND APPROACH

   Recommendation: That City Council receive a presentation from Inspire Placemaking Collective regarding the recent assessment of the Land Development Code.

   Pat Tyjeski, Project Manager with Inspire Placemaking Collective (consultant), provided an overhead presentation regarding an assessment and recommendations of the Land Development Code (on file with background materials).

REVIEW OF CONSENT AGENDA ITEMS

2. 24-503 MAYORAL APPOINTMENT - DOWNTOWN IMPROVEMENT BOARD

   Recommendation: That City Council affirm the Mayor's reappointment of Chris

McKean to the Downtown Improvement Board (DIB) for a term of three (3) years expiring June 30, 2027.

Place on Consent Agenda.

3. 24-533 APPOINTMENTS - ENVIRONMENTAL ADVISORY BOARD

Recommendation: That City Council appoint Mark Gottschalk, an individual who is an employed or retired environmental professional, or member of local environmental organizations or businesses with an interest in City environmental issues; and appoint Jordan Poole, an individual who is a resident or property owner of the City to a term of two (2) years, expiring March 1, 2026.

Place on Consent Agenda.

4. 24-509 CITY OF PENSACOLA HOUSING DEPARTMENT PUBLIC HOUSING AGENCY 2024-2025 ANNUAL PLAN

Recommendation: That City Council approve the Public Housing Agency 2024-2025 Annual Plan for the Housing Choice Voucher program for submission to the U.S. Department of Housing and Urban Development. Further, that City Council authorize the Mayor to take the actions necessary to execute the Plan documents and administer the program, consistent with the terms of the program and the Mayor's Executive Powers as granted in the City Charter.

Place on Consent Agenda.

5. 24-506 LOCAL GOVERNMENT AREA OF OPPORTUNITY FOR 9% HOUSING TAX CREDIT APPLICATION

Recommendation: That City Council authorize funding in the amount of $460,000 to support a Local Government Area of Opportunity application for Kupfrian Manor for Florida Housing Finance Corporation's RFA 2024-201 Housing Credit Financing for Affordable Housing Developments located in Medium and Small Counties. Further, that City Council authorize the Mayor to sign the Local Government Verification of Contribution Form as required by Florida Housing Finance Corporation.

Place on Consent Agenda.

6. 24-418 AIRPORT - U.S. GENERAL SERVICES ADMINISTRATION (GSA) LEASE AGREEMENT

Recommendation: That City Council authorize the Mayor to execute the lease agreement with U.S. General Services Administration (GSA) to provide for office and training space for the Transportation Security Administration at the Pensacola International Airport. Further, that City Council authorize the Mayor to execute any amendments to the lease agreement governing the annual terminal building rental rate adjustment. Finally, that City Council authorize the Mayor to take the actions necessary to execute and administer this lease agreement, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Place on Consent Agenda.

7. 24-492 FLORIDA LOCAL GOVERNMENT CYBERSECURITY PROGRAM GRANT AGREEMENT NO. DMS-24/25-071

Recommendation: That City Council approve acceptance of Florida Local Government Cybersecurity Grant Contract No. DMS-24/25-071 to provide for the continued funding of Endpoint-Based Asset Discovery and Security Operations Platform, and that City Council authorize the Mayor to take the actions necessary relating to the acceptance and execution of this grant, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Place on Consent Agenda.

8. 24-508 COMMUNITY DEVELOPMENT BLOCK GRANT-CV AGREEMENT FOR SERVICES WITH OPENING DOORS NORTHWEST FLORIDA, INC.

Recommendation: That City Council approve the Community Development Block Grant-CV Agreement for Services with Opening Doors Northwest Florida, Inc. to provide direct financial assistance for Emergency Housing Voucher program clients. Further, that City Council authorize the Mayor to take the action necessary to execute and administer the Agreement, consistent with the terms of the Agreement and the Mayor's Executive Powers as granted in the City Charter.

Place on Consent Agenda.

9. 24-538 STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT - STATEWIDE MUTUAL AID AGREEMENT

Recommendation: That City Council approve the State of Florida Division of Emergency Management Statewide Mutual Aid Agreement. Further, the City Council authorize the Mayor to take the actions necessary to execute and administer this Memorandum of Agreement, consistent with the terms of the agreement and the Mayor’s Executive Powers as granted in the City Charter.

Place on Consent Agenda.

10. 24-507 REVISED - DISCRETIONARY FUNDING ALLOCATION - CITY COUNCIL MEMBER TENIADE BROUGHTON - DISTRICT 5

Recommendation: That City Council approve funding of $500 to the Muscogee Nation of Northwest Florida, $250 to Safe Women and Girls, $200 to the East Hill Neighborhood Association, $500 to the University of West Florida (UWF) Historic

Trust, $500 to the Gulf Coast Minority Chamber of Commerce from the City Council Discretionary Funds for District 5.

Council Member Broughton (sponsor) advised that she would need to remove funding in the amount of $500 for Daughters of the American Revolution. Council Executive Kraher indicated that a revised memorandum will be prepared for the 6/13/2024 agenda.

Place on Consent Agenda.

REVIEW OF REGULAR AGENDA ITEMS

11. 24-554 PUBLIC HEARING -- DISPOSTION OF REAL PROPERTY - 1491 N. E. ST., 2300 W. JACKSON ST., 113 N. SPRING ST.

    Recommendation: That City Council conduct a Public Hearing regarding the disposition of real property located at 1491 N. E. Street, 2300 W. Jackson Street, and 113 N. Spring Street, in accordance with Chapter 163, Part III, Florida Statutes.

    Place on Regular Agenda.

12. 24-511 DISPOSITION OF REAL PROPERTY - THREE RESIDENTIAL INFILL LOTS (COMMUNITY LAND TRUST)

    Recommendation: That City Council authorize the Mayor to dispose of each of three previously-surplused residential infill parcels located at 1491 North E Street (formerly addressed as 901 West Blount Street), 2300 West Jackson Street, and 113 North Spring Street via a land donation agreement in direct negotiation with Northwest Florida Community Land Trust LLC, as selected using the criteria of the required public notice, pursuant to Florida Statute 163.380. Also, that City Council authorize the Mayor to take all action necessary to execute and administer the transactions consistent with the Mayor's Executive Powers as granted by the City Charter.

    Place on Regular Agenda.

13. 24-553 APPROVAL OF LAND DONATION AGREEMENT WITH COMMUNITY LAND TRUST FOR AFFORDABLE HOUSING INFILL

    Recommendation: That City Council approve the land donation agreement with the Northwest Florida Community Land Trust for the redevelopment of 2300 W Jackson Street, A (Parcel ID# 000S009060020172) and 113 N. Spring Street (Parcel ID#000S009003001462) and the rehabilitation of 1491 N E Street (Parcel ID# 000S009050016054) for long-term affordable housing.

Council Executive Kraher referenced hard copies at Council's places of attachment five (5) correcting the address to 113 (not 115) N. Spring Street.

Place on Regular Agenda.

14. 24-499 PRELIMINARY RATE RESOLUTION TO IMPOSE AN ANNUAL STORMWATER ASSESSMENT ON REAL PROPERTY IN THE CITY OF PENSACOLA

Recommendation: That City Council adopt Resolution No. 2024-45.

A RESOLUTION OF THE CITY OF PENSACOLA, FLORIDA, RELATING TO THE PROVISION OF STORMWATER MANAGEMENT SERVICES; ESTIMATING THE COST OF STORMWATER MANAGEMENT SERVICES PROVIDED BY THE CITY'S STORMWATER UTILITY; DESCRIBING THE METHOD OF CHARGING THE STORMWATER SERVICE COST OF STORMWATER MANAGEMENT SERVICES AGAINST ASSESSED PROPERTY; DIRECTING THE STORMWATER UTILITY DIRECTOR TO PREPARE OR DIRECT THE PREPARATION OF A STORMWATER ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING FOR THE PROPOSED STORMWATER SERVICE ASSESSMENTS AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING FOR COLLECTION; AND PROVIDING AN EFFECTIVE DATE.

Council Member Brahier asked questions with Finance Director Lovoy responding accordingly.

Place on Regular Agenda.

15. 24-512 DECLARATION OF SURPLUS AND DISPOSITION OF REAL PROPERTY - 101 WEST MAIN STREET (SHORT TERM LEASE)

Recommendation: That City Council declare as surplus the real property located at 101 West Main Street (Parcel ID No. 000S009100080026) and authorize the CRA to dispose of the parcel via direct negotiation with Hixardt Technologies, Inc. for a short term lease in the interim of previously-approved redevelopment of the site. Also, that City Council authorize the Mayor to take all action necessary to administer the transaction consistent with the Mayor's Executive Powers as granted by the City Charter.

Place on Regular Agenda.

16. 24-530 APPROVAL OF SHORT TERM LEASE AGREEMENT WITH HIXARDT TECHNOLOGIES, INC. FOR 101 W. MAIN STREET

Recommendation: That City Council ratify the CRA Board's recommendation to approve a lease agreement with Hixardt Technologies, Inc. for the property located at 101 West Main Street for a period of twelve (12) months, terminating on June

15, 2025, reverting to month-to-month lease thereafter, until terminated.

Place on Regular Agenda.

17. 24-513 ACQUISITION OF REAL PROPERTY - 2301 WEST CERVANTES STREET

Recommendation: That City Council approve the purchase of real property located at 2301 West Cervantes Street (Parcel No. 000S009060030173) from Rosario Danzie dba Amerasian LLC for $18,000 plus an estimated $7,500 in closing costs and lien abatement, for a total amount not to exceed $25,500. Also, that City Council authorize the Mayor to take the necessary actions to execute and administer the acquisition, consistent with the Mayor's Executive Powers as granted in the City Charter.

Place on Regular Agenda.

18. 24-514 RESOLUTION NO. 2024-46 - ACQUISITION OF REAL PROPERTY AT 2301 WEST CERVANTES STREET WITH COMMUNITY REDEVELOPMENT AGENCY (CRA) FUNDS

Recommendation: That City Council adopt Resolution No. 2024-46:

> A RESOLUTION OF THE CITY OF PENSACOLA, FLORIDA RELATING TO COMMUNITY REDEVELOPMENT WITHIN THE WESTSIDE COMMUNITY REDEVELOPMENT AREA; PROVIDING FINDINGS; APPROVING AND AUTHORIZING THE EXPENDITURE OF CRA FUNDS TO ACQUIRE CERTAIN REAL PROPERTY THEREIN LOCATED AT 2301 WEST CERVANTES STREET IN FURTHERANCE OF THE PURPOSES ESTABLISHED IN CHAPTER 163, PART III, FLORIDA STATUTES AND THE WESTSIDE REDEVELOPMENT PLAN; AND PROVIDING AN EFFECTIVE DATE.

Place on Regular Agenda.

19. 24-455 PENSACOLA INTERNATIONAL AIRPORT - STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION GRANT AGREEMENT NO. 446645-1-94-01 TAXIWAY A7 & TAXIWAY A/B INTERSECTION RECONFIGURATION

Recommendation: That City Council accept the Florida Department of Transportation, Public Transportation Grant Agreement No. 446645-1-94-01 for the Taxiway A7 & Taxiway A/B Intersection Reconfiguration in the amount of $450,000 with a $545,160 local match and $8,961,840 federal ask for a total grant value of $9,957,000. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this grant, consistent with the terms of the grant and the Mayor’s Executive Powers as granted in the City Charter.

Place on Regular Agenda.

20. 24-456 RESOLUTION NO. 2024-41 - STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION AGREEMENT NO. 446645-1-94-01 - TAXIWAY A7 & TAXIWAY A/B INTERSECTION RECONFIGURATION

Recommendation: That City Council adopt Resolution No. 2024-41.

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF PENSACOLA TO EXECUTE THE PUBLIC TRANSPORTATION GRANT AGREEMENT NO. 446645-1-94-01 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TAXIWAY A7 & A/B INTERSECTION RECONFIGURATION – CONSTRUCTION/ CONSTRUCTION ADMINISTRATION AT THE PENSACOLA INTERNATIONAL AIRPORT; PROVIDING AN EFFECTIVE DATE.

Place on Regular Agenda.

CONSIDERATION OF ANY ADD-ON ITEMS

21. 24-500 ADD-ON: AIRPORT - AWARD OF BID NO. 24-028 - PENSACOLA INTERNATIONAL AIRPORT TIPPIN AVENUE PARKING LOT

Recommendation: That City Council award Bid # 24-028, Pensacola International Airport Tippin Avenue Parking Lot to C.W. Roberts Contracting, Inc. of Pensacola, FL, the lowest and most responsible bidder with a base bid of $2,845,539.10 plus a 10% contingency of $284,553.91 for a total of $3,130,093.01. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this contract and complete the work, consistent with the bid, contracting documents, and the Mayor’s Executive Powers as granted in the City Charter.

Mayor Reeves (sponsor) explained the time sensitivity related to this project.

A motion to add-on was made by Council Member Bare and seconded by Council Member Brahier.

The motion passed by the following vote:

Yes: 5	Casey Jones, Charles Bare, Jennifer Brahier, Teniade Broughton, Allison Patton
No: 0	None

22. 24-578 ADD-ON -- SECOND ADDENDUM TO OPTION AGREEMENT WITH INSPIRED COMMUNITIES OF FLORIDA, LLC FOR LOTS 4 AND 5 AT THE COMMUNITY MARITIME PARK

Recommendation: That City Council approve and authorize the Mayor to execute the Second Addendum to the Option Agreement with Inspired Communities of Florida, LLC for the development of Lots 4 and 5 of Vince J. Whibbs Sr. Community Maritime Park, extending the agreement through July 31, 2024. Also, that City Council authorize the Mayor to take actions necessary to execute and administer this agreement, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Mayor Reeves (sponsor) explained the time sensitivity related to the execution of this addendum.

A motion to add-on was made by Council Member Bare and seconded by Council Member Patton.

The motion passed by the following vote:

Yes: 5	Casey Jones, Charles Bare, Jennifer Brahier, Teniade Broughton, Allison Patton
No: 0	None

Council Executive Kraher suggest both add-on items could be placed on the consent agenda. *No objections.*

DISCUSSION ITEMS

None

READING OF ITEMS FOR COUNCIL AGENDA

City Clerk Burnett read as indicated above. *No objections.*

CITY ADMINISTRATOR'S COMMUNICATION

City Administrator Fiddler advised Council he has rendered his resignation effective July 5th for personal reasons.

CITY ATTORNEY'S COMMUNICATION

None

CITY COUNCIL COMMUNICATION

None

ADJOURNMENT

4:02 P.M.