City of Pensacola

AGENDA CONFERENCE

MINUTES

City of Pensacola
222 W. Main Street
Pensacola, FL
32502

May 20, 2024 | 3:30 PM | Hagler-Mason Conference Room, 2nd Floor

ROLL CALL

Council President Jones called the agenda conference to order at 3:30 P.M.

Council Members Present:	Casey Jones, Jared Moore, Charles Bare (virtually, not voting), Jennifer Brahier, Teniade Broughton, Allison Patton
Council Members Absent:	Delarian Wiggins

PRESENTATION ITEMS

1. 24-436 PRESENTATION -- CREATIVE LEARNING ACADEMY -- STUDENT PRESENTATIONS

   Recommendation: That City Council receive four (4) short idea presentations from students of the Creative Learning Academy.

   Seventh Grade students from Creative Learning Academy presented their ideas for improving the City of Pensacola related to the following issues:

   1. Crime Rates
   2. City EMS Service
   3. Pollution Control
   4. Weather Siren Pole

   (Presentations on file with agenda package.)

2. 24-411 PRESENTATION FOR THE ANNUAL ASSESSMENT OF STORMWATER SERVICES

   Recommendation: That City Council receive a presentation on the stormwater assessment program and rates.

Public Works & Engineering Director Tootle and City Engineer Hinote provided an overhead presentation updating Council on Stormwater Operations and Capital Program Overview. Additionally, City Finance Director Lovoy and Sandi Neubarth, Assistant Director of Municipal Services with Anser Advisory (formerly Government Services Group) provided an overhead presentation on the Stormwater Assessment Rate Program. Following the presentation, Finance Director Lovoy and Public Works & Engineering Director Tootle responded accordingly to questions from Council Members. (Presentations on file with agenda package.)

3. 24-471 PRESENTATION -- STRATEGIC PLAN UPDATE

Recommendation: That City Council receive a presentation from Adrianne Walker, Historic Preservation Planner, providing an update on the Strategic Plan for the City of Pensacola.

Historic Preservation Planner Walker provided an overhead presentation updating Council on the production of a Strategic Plan to create a vision for the next ten (10) years (on file with agenda package). Following the presentation, she responded accordingly to questions from Council Member Patton.

REVIEW OF CONSENT AGENDA ITEMS

4. 24-392 APPOINTMENT - ARCHITECT ADVISORS-COMMUNITY REDEVELOPMENT AREA URBAN DESIGN OVERLAY STANDARDS ABBREVIATED REVIEW PROCESS

Recommendation: That City Council reappoint John C. von Senden as an alternate architect, who is licensed by the State of Florida and licensed to conduct business within the City of Pensacola, to serve as advisor to the Community Redevelopment Area Urban Design Overlay Standards Abbreviated Review Process for a term of two years, expiring May 31, 2026.

Place on Consent Agenda.

5. 24-400 AIRPORT - AWARD OF CONTRACT TO BAUMTECH LLC FOR RFP #24-013 FOR ATM CONCESSION OPERATION AT PENSACOLA INTERNATIONAL AIRPORT

Recommendation: That City Council approve the ranking of the selection committee and award a five-year contract to Baumtech LLC for Request for Proposals (RFP) No. 24-013 for Automatic Teller Machine (ATM) placement and operation at Pensacola International Airport. Further, that City Council authorize the Mayor to take those actions necessary to execute and administer a contract, consistent with the Mayor's Executive Powers as granted in the City Charter.

Place on Consent Agenda.

6. 24-410 AWARD OF MRO HANGAR 2 LOADING DOCK RECONSTRUCTION AT PENSACOLA INTERNATIONAL AIRPORT

   Recommendation: That City Council award Bid # 24-025, MRO Hangar 2 Loading Dock Repairs to Chavers Construction, Inc. of Cantonment, FL, the lowest and most responsible bidder with a base bid of $157,420.00 plus a 10% contingency of $15,742.00 for a total of $173,162.00. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this contract and complete the work, consistent with the bid, contracting documents, and the Mayor's Executive Powers as granted in the City Charter.

   Place on Consent Agenda.

7. 24-491 AWARD OF CONTRACT TO TYLER TECHNOLOGIES FOR THE UPGRADE OF THE CITY'S ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM

   Recommendation: That City Council award a contract for Software as a Service Agreement to Tyler Technologies of Yarmouth, Maine, for $691,582 plus a contingency of $58,418 for a total of $750,000. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this contract and complete the work, consistent with the contracting documents and the Mayor's Executive Powers as granted in the City Charter.

   Place on Consent Agenda.

8. 24-450 DISCRETIONARY FUNDING ALLOCATION - CITY COUNCIL PRESIDENT CASEY JONES - DISTRICT 3

   Recommendation: That City Council approve funding of $500 to Be Ready Alliance Coordinating for Emergencies from the City Council Discretionary Funds for District 3.

   Place on Consent Agenda.

9. 24-459 REVISED - DISCRETIONARY FUNDING ALLOCATION - CITY COUNCIL MEMBER JENNIFER BRAHIER - DISTRICT 1

   Recommendation: That City Council approve funding of $500 to the Hotel for Dogs and Cats of Northwest Florida, Inc., $500 to Pearl's Feline Advocates United, Inc. and $500 to Be Ready Alliance Coordinating for Emergencies from the City Council Discretionary Funds for District 1.

   Hard copies of a corrected memorandum were provided at Council's places (on file with agenda package).

Place on Consent Agenda.

REVIEW OF REGULAR AGENDA ITEMS

10. 24-449 DECLARATION OF SURPLUS AND DISPOSITION OF REAL PROPERTY - 925 EAST JACKSON STREET

Recommendation: That City Council declare as surplus the real property located at 925 East Jackson Street (Parcel ID No. 00-0S-00-9025-005-082) and authorize the Mayor to dispose of the parcel via direct negotiation with a community land trust non-profit organization, to be selected via established criteria listed in the required public notice, pursuant to F.S. 163.380. Also, that City Council authorize the Mayor to take all action necessary to execute and administer the transaction consistent with the Mayor's Executive Powers as granted by the City Charter.

Assistant Deputy City Administrator Forte and CRA Manager D'Angelo responded accordingly to questions from Council Members.

Place on Regular Agenda.

11. 24-402 PENSACOLA INTERNATIONAL AIRPORT - STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION GRANT AGREEMENT NO. 446650-1-94-01 - REMOTE PARKING LOT - CONSTRUCTION AT THE PENSACOLA INTERNATIONAL AIRPORT

Recommendation: That City Council accept the Florida Department of Transportation, Public Transportation Grant Agreement No. 446650-1-94-01 for the Remote Parking Lot Construction in the amount of $2,200,000 with a $2,200,000 local match for a total grant value of $4,400,000. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this grant, consistent with the terms of the grant and the Mayor's Executive Powers as granted in the City Charter.

Place on Regular Agenda.

12. 24-403 RESOLUTION NO. 2024-40 - STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION AGREEMENT NO. 446650-1-94-01 - REMOTE PARKING LOT - CONSTRUCTION AT THE PENSACOLA INTERNATIONAL AIRPORT

Recommendation: That City Council adopt Resolution No. 2024-40.

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF PENSACOLA TO EXECUTE THE PUBLIC TRANSPORTATION GRANT AGREEMENT NO. 46650-1-94-01 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR REMOTE PARKING LOT – CONSTRUCTION AT THE PENSACOLA

INTERNATIONAL AIRPORT; PROVIDING AN EFFECTIVE DATE.

Place on Regular Agenda.

13. 24-416 ACCEPTANCE OF AMENDMENT ONE TO GRANT AWARD G0109 - FLORIDA JOB GROWTH INFRASTRUCTURE, PROVIDING FOR ADDITIONAL FUNDING TO GRANT AWARD.

    Recommendation: That City Council approve the acceptance of Amendment One to grant agreement No: G0109 to retrofit Warehouse #10 at the Port of Pensacola in support of American Magic. This amendment is in the amount of $1,623,426 for a total grant value of $5,586,546. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this grant, consistent with the terms of the grant and the Mayor's Executive Powers as granted in the City Charter. Finally, that City Council adopt a supplemental budget resolution appropriating the grant funds.

    Place on Regular Agenda.

14. 24-417 SUPPLEMENTAL BUDGET RESOLUTION NO: 2024-38: AMENDMENT TO GRANT AWARD G0109 - FLORIDA JOB GROWTH INFRASTRUCTURE

    Recommendation: That City Council adopt Supplemental Budget Resolution No. 2024-38.

    A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024; PROVIDING FOR AN EFFECTIVE DATE.

    Place on Regular Agenda.

15. 24-464 AMENDMENT #1 TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF PENSACOLA AND WEST FLORIDA HISTORIC PRESERVATION, INC., (WFHPI) FOR ZARAGOZA STREET IMPROVEMENTS PROJECT

    Recommendation: That City Council approve and authorize the Mayor to execute Amendment #1 to the Interlocal Agreement between the City of Pensacola, Florida and West Florida Historic Preservation, Inc., a Florida non-profit corporation and direct support organization of the University of West Florida ("**WFHPI**") related to providing pedestrian and aesthetic improvements to Zaragoza Street between Tarragona and Adams Streets. Further that City Council authorize the Mayor to take the actions necessary to execute and administer this Interlocal Agreement consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter. Finally, that City Council adopt a Supplemental Budget Resolution appropriating the additional funds.

    Place on Regular Agenda.

16. 24-468 SUPPLEMENTAL BUDGET RESOLUTION NO. 2024-042 - AMENDMENT #1 TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF PENSACOLA AND WEST FLORIDA HISTORIC PRESERVATION, INC., (WFHPI) FOR ZARAGOZA STREET IMPROVEMENTS PROJECT

    Recommendation: That City Council adopt Supplemental Budget Resolution No. 2024-042.

    A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024; PROVIDING FOR AN EFFECTIVE DATE.

    Place on Regular Agenda.

    CONSIDERATION OF ANY ADD-ON ITEMS

17. 24-502 ADD-ON -- DISCRETIONARY FUNDING ALLOCATION - CITY COUNCIL VICE-PRESIDENT JARED MOORE - DISTRICT 4

    Recommendation: That City Council approve funding of $1,000 to Gulf Coast Kids House, $1,000 to the Children's Home Society of Florida, $1,000 to the Be Ready Alliance Coordinating for Emergencies and $1,000 to the Pensacola Perdido Bay Estuary Program from the City Council Discretionary Funds for District 4.

    A motion to add-on was made by Council Member Brahier and seconded by Council Member Patton.

    The motion passed by the following vote:

    Yes: 5 Casey Jones, Jared Moore, Jennifer Brahier, Teniade Broughton, Allison Patton

    No: 0 None

    DISCUSSION ITEMS

    None

    READING OF ITEMS FOR COUNCIL AGENDA

    City Clerk Burnett inquired if it is the Council's intent to place the (above) add-on item on the consent agenda. *No objections.*

    City Clerk Burnett read the items as presented above. *No objections.*

    CITY ADMINISTRATOR'S COMMUNICATION

None

CITY ATTORNEY'S COMMUNICATION

None

CITY COUNCIL COMMUNICATION

Council Member Broughton addressed Council regarding *First City Arts Center*.

ADJOURNMENT

5:25 P.M.