



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Agenda 4 - Final Parks and Recreation Board

Thursday, November 17, 2022

8:00 AM

Haglar-Mason Conference Room

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

MINUTES OF OCTOBER 20, 2022 PARKS AND RECREATION

Attachments: [22-10-20 Minutes Unapproved](#)

DIRECTOR'S REPORT

DIRECTOR'S REPORT

Attachments: [Director's Report Parks and Recreation Board](#)

STAFF REPORTS

GOLF REPORT - RYAN MATTOX

NEW BUSINESS

MEMORANDUM OF UNDERSTANDING - PENSACOLA OUTRIGGER
CANOE CLUB

Attachments: [Pensacola Outrigger Canoe Club](#)

MEMORANDUM OF UNDERSTANDING - PENSACOLA CHILDREN'S
CHORUS FOR "PENSACOLA SINGS"

Attachments: [Pensacola Children's Chorus](#)

PARKS AND RECREATION PLAYGROUNDS

Attachments: [Playground Equipment: Belvedere, Lamancha, Fairchild, Eastgate, Granada, Pi](#)
[Summary of Accessibility Guideline for Play Areas](#)

OLD BUSINESS

VETERAN'S MEMORIAL PARK RESTROOM LOCATION

Attachments: [Restroom Location](#)

OPEN FORUM**ADJOURNMENT**

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-01082

Parks and Recreation Board

11/17/2022

SUBJECT:

MINUTES OF OCTOBER 20, 2022 PARKS AND RECREATION



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Minutes 3 - Draft

Parks and Recreation Board

Thursday, October 20, 2022

8:00 AM

Hagler-Mason Conference Room

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

CALL TO ORDER

ROLL CALL

Present 6 - Chairperson Rand Hicks, Renee Borden, Antonio Bruni, Alejandra Escobar-Ryan, John Jerralds, and Michael Wolf

Absent 3 - David Del Gallo, Leah Harrison, and Morgan Tufto

APPROVAL OF MINUTES

MINUTES OF SEPTEMBER 15, 2022 PARKS AND RECREATION BOARD

Attachments: [22-9-15 Minutes Unapproved](#)

Approve with Conditions: Member Del Gallo to be marked as absent at September meeting.

A motion was made by Borden, seconded by Jerralds, that this Minutes be approved with conditions. The motion carried by the following vote:

Yes: 6 - Chairperson Hicks, Borden, Bruni, Escobar-Ryan, Jerralds, and Wolf

Absent: 3 - Del Gallo, Harrison, and Tufto

DIRECTOR'S REPORT

DIRECTOR'S REPORT

Attachments: [22-10-20 Director's Report Parks and Recreation Board](#)
[22-11-17 Restroom Location](#)

Chairperson Hicks asked board members if they had any questions concerning the Director's Report.

Member Esobar-Ryan commented she had received feedback on the new playground in Bayview Park. Member Esobar-Ryan inquired how the design of new playground equipment is chosen and how can board, and public be more involved in the planning process. Director Stills stated his

staff accesses the needs in the park as to what amenities are to be installed and that the department's goal is to have each new playground equipment more ADA complaint.

Chairperson Hicks inquired about the location of the permanent restrooms at Veterans Memorial Park. Director Still stated he has not received any updates.

Deputy City Administrator, Forte spoke that he had recently met with the foundation; although the funding has not been secured, the plans will be submitted next week for review and permitting. The restrooms will be built on southeast corner of stormwater pond. Chairperson Hicks inquired who is the architect for project. Deputy City Administrator, Forte stated Mark Lipe, who is located in Milton Florida. Parks and Recreation board members requested to have the architectural plans and civil plans available to review. Deputy City Administrator, Forte stated that he would inquire if the architectural firm would be available to present to board.

Member Bruni shared his concern regarding sign permits. Discussion followed.

Chairperson Hicks shared with the board the unveiling for the Julian Olsen bust, who founded of Parks and Recreation Program for the City, was a great event.

STAFF REPORTS

BUDGET REPORT - KENDRA WEEKLEY

Attachments: [Board PR All Funds Financial Summary Q4](#)

Planning and Budget Specialist, Weekley brought before the board a report that reflects the financials for the 4th quarter with a three-year comparison. Planning and Budget Specialist, Weekley reported that revenue is up, and some expenditures were over but will balance at end of year.

*Member Borden asked about the athletic funding and where it is represented on report. Planning and Budget Specialist, Weekley reported it is the Recreation/Athletic Fund. Member Borden asked which athletic programs are included in the total, for example, the out-sourced programs that operate with the MOU's. Planning and Budget Specialist, Weekley reported that revenue has not been received since last discussion. Director Stills stated that the new checklist and the new MOUs are still in the process of engaging with the out-sourced vendors and the in-kind contributions will not be reflected on these financial reports. Member Borden asked that the board receive a spreadsheet that shows a

breakdown of those numbers. Director Stills added that the spreadsheet will be made available to the board on an annual basis.

AMENDMENT TO THE PARKS AND RECREATION FEE SCHEDULE FOR FY23 - TONYA BYRD

Recreation Superintendent, Byrd spoke on behalf of the legislative council item regarding the amendment to the Parks and Recreation fee schedule for Fiscal Year 2023. Recreation Superintendent, Byrd explained that in January 2022 the fee schedule changes had been submitted as part of the proposed budget preparation for fiscal year 2023. This change was needed to recover the direct cost related to the programs. The fee schedule changes were erroneously omitted when the budget documents were updated during the preparation process. Parks is presenting to City Council so we can amend the fee schedule in the budget documents.

MARKETING REPORT - DEJA DOWDELL

Director Stills shared with board members that he attended his first movie in the park and attended the Halloween Contest at the Osceola Golf Course as a judge for best costume.

Marketing Coordinator, Dowdell presented to board a broad overview of marketing activities for Parks and Recreation Department. Marketing Coordinator, Dowdell shared with the board members that her responsibilities include brand visibility, recognition, and public awareness to ensure that the initiatives that the board members and council members recommend and vote for are made aware and that those resources are available to the public. This broad overview will help the board members to know what resources are available so when meeting with community they are familiar. The annual marketing budget operates with \$105,000.00 which is split up into 4 different funds: Office of Director, Community Maritime Park, Recreation, and Golf. Promotional advertising is the majority of what marketing entails e.g., designing fliers, working with advertisement partners to advertise and promote our events and programs. Traditional mediums that are utilized is the activity guide that is released 3 times a year, also television commercials, regular radio appearances, and write ad scripts. New promotional advertisement has now evolved to digital advertisement e.g., Facebook ads and QR codes. Community Partnerships help with event prizes through in-kind donations. Community Partnerships also give cash donations and that goes towards the cost of the event. Website management features playpensacola.com, press releases, news flashes, as well as art venture. Social media is the best way to reach out to the public.

Marketing Coordinator, Dowdell shared with board members that the Day

of Play will take place on November 5th. This is a direct partnership with Florida Department of Health to promote their initiative for 5210 which is 5 or more servings of vegetables a day, 2 hours or less of screen time activity, 1 hour of outdoor time activity, and 0 sugary drinks.

Member Bruni inquired who coordinates the Movies in the Parks. Marketing Coordinator, Dowdell responded that she and Special Events Supervisor, Gray work together. Special Events Supervisor, Gray provides the dates, and she will work with partners who are interested. Sponsorships covers the cost of the rental for the screen set-up with vendor. Member Bruni inquired as to how the location of park is selected. Marketing Coordinator, Dowdell responded that Special Events Supervisor, Gray will know what location is available.

Director Stills shared with board members that the staff is working on having a drive-in movie at Community Maritime Park sometime during the Christmas holidays which will show the Elf movie.

NEW BUSINESS

PROPOSED ORDINANCE AMENDING SECTION 6-3-2 - PROHIBITING SMOKING AND USE OF VAPOR-GENERATING DEVICES WITHIN CITY OF PENSACOLA PARKS

Attachments: [Amending 6-3-2 Prohibiting Smoking and Use of Vapor-Generating Devices in Parks](#)
[Amending 6-3-2 Prohibiting Smoking and Use of Vapor-Generating Devices in Parks and Grammatical Amendment Clarifying \(a\) Revised Part II of chapter 386, Florida Statutes](#)

Chairperson Hicks asked board members if they had any questions regarding the legislative action item being sponsored by Council Person, Casey Jones proposing an ordinance amending Section 6-3-2 -prohibiting smoking and use of vapor-generating devices within the City of Pensacola parks.

Member Borden asked who would enforce the ordinance. Chairperson Hicks stated it would be the City Police Department that would enforce.

Director Stills stated that amending this ordinance brings public awareness and the availability to then enforce the ordinance.

A motion was made by Jerralds, seconded by Escobar-Ryan, that this Minutes be Approved. The motion carried by the following vote:

Yes: 4 - Chairperson Hicks, Bruni, Escobar-Ryan, and Jerralds

No: 2 - Borden, and Wolf

Absent: 3 - Del Gallo, Harrison, and Tufto

PARK AMENITY DEDICATION REQUEST - HONOR MYRA J WILLIAMS

Attachments: [Park Amenity Dedication Request - Honor Myra J Williams](#)

A motion was made by Wolf, seconded by Jerralds, that this Minutes be Approved. The motion carried by the following vote:

Yes: 6 - Chairperson Hicks, Borden, Bruni, Escobar-Ryan, Jerralds, and Wolf

Absent: 3 - Del Gallo, Harrison, and Tufto

PARK AMENITY DEDICATION REQUEST - BRONZE BUST FERDINAND PLAZA

Attachments: [Park Amenity Dedication Request - Bronze Bust Ferdinand Plaza](#)

Chairperson Hicks invited Sean Linezo to come forward and present to the board his request to place a monument in Ferdinand Plaza. Sean Linezo introduce himself as a local artist and stated he is affiliated with School House for Reimaging Education. The general idea of placing a monument in Ferdinand Plaza was to have an equal sized bust of Andrew Jackson and the Seminole War Leader, Osceola strategically placed 20 paces away at eye level as if the two were in a staring duel. The idea is each statue still stands alone and represents each of the men separately and equally, but when seen together in relation to each other and engaging in a staring contest they are representing opposing views. Sean Linezo stated he had presented to City Council in 2020 and the general concept was supported by Mayor Robinson and that he welcomed the bust because it was adding to history instead of removing a statue to erase history but was uncertain if Osceola was relevant to local history. Another consideration is Creek Indian Chief Alexander McGillivray, a famous Creek leader who is buried at the Panton House located on Spring Street but, there is no story between the two men. After doing more research, the perfect representation would be Milly Francis, known as the Creek Pocahontas. Legend says that she is the woman on the seal of the Florida State flag. She is Alexander McGillivray great niece and the first women to receive a medal of honor from US Congress for saving the life of a soldier. She presumably witnessed the 1818 execution by hanging of her father by Andrew Jackson.

Chairperson Hicks asked Sean Linezo to come back to the board December 15th with a more precise concept for the request. Member Wolf volunteered his time to assist with drafting a sketch for the proposed bust of Milly Francis.

PARK AMENITY DEDICATION REQUEST - PARK BENCH BARTRAM PARK

Attachments: [Park Amenity Dedication Request - Park Bench Bartram Park](#)

Chairperson Hicks asked board members if they had any questions/comments regarding the park amenity dedication request to honor Louise Holliday Holden with placing a park bench in Bartram Park.

A motion was made by Bruni, seconded by Wolf, that this Minutes be Approved.

The motion carried by the following vote:

Yes: 6 - Chairperson Hicks, Borden, Bruni, Escobar-Ryan, Jerralsds, and Wolf

Absent: 3 - Del Gallo, Harrison, and Tufto

(5 MINUTE BREAK)

UNIVERSITY OF WEST FLORIDA - NEEDS ASSESSMENT WORKSHOP

Attachments: [22-10-20 UWF-COP Needs Assessment 2023](#)

Chairperson Hicks began the workshop for UWF/COP Needs Assessment 2023 stating that the Parks and Recreation Department would like to enter into an agreement with University of West Florida to assist the department with a needs assessment. The 2023 Needs Assessment will develop an overview of the park system. Representing the University of West Florida is Dr. Song from the Sports Management Department who was instrumental in the success of the Needs Assessment in 2016.

Dr. Song addressed the board stating he greatly appreciated the opportunity to meet the Parks and Recreation staff and board members. Dr. Song stated he will take a moment to clarify his role. He will assist the Parks and Recreation staff to organize the data information and make analysis based on the outcome of the inventory of resources. He will have a graduate student to help organize the interns and students who will be assisting in collecting data information. This assessment will be more comprehensive than last which only included the community parks. First is to determine the goal objective. Start by inventorying the resources, build on the last assessment to see the current status and then benchmark input from Parks and Recreation Superintendents.

Recreation Superintendent, Byrd shared with the board members that the last assessment fell short of not evaluating the community centers and the athletic fields. It would help from a programming standpoint that this needs assessment show the benchmarking of programs at the centers and what the numbers can be, should be and what the public wants. IT department may be able to assist in giving the number of hits on the registration

website page to see how many people who were interested in registering but were unable to due to it being filled.

Approve an agreement with University of West Florida for a Needs Assessment

A motion was made by Borden, seconded by Wolf, that this Minutes be Approved. The motion carried by the following vote:

Yes: 6 - Chairperson Hicks, Borden, Bruni, Escobar-Ryan, Jerralds, and Wolf

Absent: 3 - Del Gallo, Harrison, and Tufto

OLD BUSINESS

OPEN FORUM

Mr. Hayne Haigler Jr. came forward to present to the board members a presentation regarding the Roger Scott Tennis Center Improvement project. Mr. Haigler presented data comparing the cost and life expectancy of asphalt vs post tension concrete.

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-01083

Parks and Recreation Board

11/17/2022

SUBJECT:

DIRECTOR'S REPORT

PARKS AND RECREATION BOARD

DIRECTOR'S REPORT

November 17, 2022

PARKS UPDATES:

- Hunter Pool - work began with completion anticipated for fall 2022.
- Plaza de Luna – construction ongoing; anticipated completion fall 2022.
- Blake Doyle Skate Park – construction started; anticipated completion summer 2023.
- Bruce Beach Phase I – construction started; anticipated completion fall 2023.
- Bruce Beach Phase II – design phase; anticipated completion summer 2024.

SPECIAL PROJECTS:

- Kiwanis Solar lights to be installed in October.
- Sanders Beach playground to being installed.
- Bryant Park replacement playground climbing net to be installed in November.
- LED message board for Magee Field and Legion Field to be installed in November.
- Kiwanis Park sensory garden anticipated installation for December.

ATHLETICS UPDATES:

- Youth Soccer - 880 Players, 93 Teams - Season finishes on 11/12.
- Baseball / T-Ball - 220 Players, 19 Teams - Season Completed.
- NEP Football – 260 Football Players, 72 Cheerleaders - In Playoffs.
- Legion Field Football – 194 Football Players, 59 Cheerleaders - In Playoffs.
- Magee Field Football – 162 Football Players, 67 Cheerleaders - In Playoffs.
- Adult Fall Sports - Co-Ed Kickball, Men's Softball & Co-Ed Softball Leagues at Exchange Park: 475 Participants; 30 Teams.

* Currently registering for Youth Basketball at Vickrey Resource Center.

PARKS AND RECREATION BOARD

DIRECTOR'S REPORT

November 17, 2022

OCTOBER MARKETING UPDATES:

- Onboarding of Play Sunshine Sponsors Baptist Healthcare
- Host 5210 Day of Play on Saturday, November 5 at Community Maritime Park
Engage Citizens, Promote Programs + Initiatives
- Marketing for Winter Programs: Jingle Bells on the Bay, Bayview Senior Winter Formal and Magic of Christmas Movie Night and Toy Drive
- Host Sanders Beach Corinne Jones Center Staff of on monthly PEP Talk to promote Jingle Bells on the Bay
- Photography at 2022 Mayor's Cup on Friday, November 4 at Osceola Golf Course
- Complete Winter 2023 Activity Guide highlighting December 2022 – March 2023 Programs and Activities
- Build Template for Upcoming Golf Newsletter Scheduled December 2022 Release
- Promotional Advertisement of Ongoing, Fall Activities and Programs via Radio, Newspaper, Billboard, Magazine, Newsletter, Social Media, Website

RECREATION UPDATES:

- Fishing and Archery Day Camp will be offered November 11 for ages 8-16 at Bayview Community Center.
- Fall break camps are available at Cobb, Fricker, Gull Point and Woodland Heights November 21-23.
- Fricker Center Table Tennis Program held their annual Pensacola Table Tennis Open on Saturday, October 15th. The proceeds amount of \$880.00 for the tournament was presented to Parks and Recreation on Thursday, November 3rd and will benefit the Al Condon Scholarship program.
- Join us at Sanders Beach-Corinne Jones Resource Center for "Friendsgiving" on Friday, November 18th at 6pm. Unable to visit loved ones this Thanksgiving holiday? Celebrate the joy of community and friendship with a potluck dinner. After dinner, there will be a social dance mixer to close out the evening.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-01084

Parks and Recreation Board

11/17/2022

SUBJECT:

GOLF REPORT - RYAN MATTOX



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-01085

Parks and Recreation Board

11/17/2022

SUBJECT:

MEMORANDUM OF UNDERSTANDING - PENSACOLA OUTRIGGER CANOE CLUB



Memorandum

File #: 22-01050

City Council

12/15/2022

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN PENSACOLA OUTRIGGER CANOE CLUB AND THE CITY OF PENSACOLA PARKS AND RECREATION DEPARTMENT, PERTAINING TO SPECIFIC RESPONSIBILITIES OF BOTH PARTIES DURING UTILIZATION OF BAYVIEW PARK.

RECOMMENDATION:

That the City Council approve a Memorandum of Understanding with the Pensacola Outrigger Canoe Club and the City of Pensacola Parks and Recreation Department for specific responsibilities of both parties during utilization of Bayview Park. Further, that City Council authorize the Mayor to execute all documents related to the Memorandum of Understanding.

HEARING REQUIRED: No Hearing Required

SUMMARY:

The Pensacola Outrigger Canoe Club and Pensacola Parks and Recreation agree that this Memorandum of Understanding will be confirmed annually for use of approximately 1,500 square feet of the Bayview Park for paddling related training and storage of Pensacola Outrigger Canoe Club's OC6 canoe, provided Pensacola Outrigger Canoe Club maintains the grounds near the 'Boathouse' that the OC6 will occupy.

The City of Pensacola agrees to the following conditions:

- Provide access to Bayou Texar from Bayview Park to conduct classes and provide recreational paddling opportunities for novice and experienced paddlers.
- Provide outside storage space that does not include cover, protection or security from weather, theft or damage caused by any manner.

The Pensacola Outrigger Canoe Club agrees to the following conditions:

- Pay for any requested park/facility maintenance, which occurs outside the normal weekday operating hours for City custodial staff or park maintenance staff.
- Request for additional use of program space must be in writing a minimum of 10 working days prior and additional fees may apply.
- If fees are collected, a fee of \$10.00 or 10% for every registered participant and a list of all

participants/members, will be due quarterly.

- Maintain the cleanliness of space provided.

PRIOR ACTION:

None

FUNDING:

N/A

FINANCIAL IMPACT:

Financial impact unknown at this time. However, the Parks and Recreation Department will receive their portion of fees, if collected, quarterly. The funds received will be accounted for in the Recreation Fund.

LEGAL REVIEW ONLY BY CITY ATTORNEY: Choose an item.

[Click here to enter a date.](#)

STAFF CONTACT:

Kerrith Fiddler, City Administrator

David Forte, Deputy City Administrator - Community Development

Adrian Still, Parks and Recreation Director

ATTACHMENTS:

- 1) Memorandum of Understanding - Pensacola Outrigger Canoe Club

PRESENTATION: No



City of Pensacola Parks and Recreation Department
Memorandum of Understanding (MOU) with Recreation Program Provider

The purpose of this Memorandum of Understanding (MOU) between the City of Pensacola Parks and Recreation Department and **PENSACOLA OUTRIGGER CANOE CLUB (POCC)** is to put in writing, specific responsibilities of both parties during the utilization of any City of Pensacola Park or Facility by the Recreation Program Provider.

DURATION OF THIS AGREEMENT

These responsibilities will be in place from the execution of this agreement, through and including **DECEMBER 31, 2023.**

The Pensacola Outrigger Canoe Club and Pensacola Parks and Recreation agree that this MOU will be confirmed annually for use of approximately 1500 sq ft of the Bayview Park for paddling related training and storage of POCC's OC6 canoe, provided POCC maintains the grounds near the 'Boathouse' that the OC6 will occupy.

The City of Pensacola agrees to the following conditions:

- Provide access to Bayou Texar from Bayview Park to conduct classes and provide recreational paddling opportunities for novice and experienced paddlers.
- Provide outside storage space that does not include cover, protection or security from weather, theft or damage caused by any manner.

The Pensacola Outrigger Canoe Club agrees to the following conditions:

- A list of all staff, volunteers, and/or board members must be submitted prior to the start of the program.
- Written notification that ensures Level 1 background checks on all staff, board members and volunteers have been conducted and all have met criteria.
- While engaging in activities upon City property and City owned facilities the POCC shall not employ or utilize the volunteer services of any person who has been convicted of or pled guilty or nolo contendere to or has had an adjudication withheld of any of the following charges: any sexual offense, child abuse, contributing to delinquency of a minor, or abuse of an elderly or vulnerable person.
- Strictly enforce policies and atmosphere that do not discriminate based upon race, creed, religion, national origin, disability or sex.
- Notify the City of Pensacola in writing no later than 12:00pm of the next business day after any accidents/incidents that require medical attention or when public safety personnel were called to assist with a situation. The notification should include the date of the incident, the name of the injured party, and a brief description of the incident. Incidents consisting of serious

injury, damage or response by a first responder agency shall be reported the same day.

- Adhere to all park/facility operating hours and closures during severe weather, due to repairs, or holidays.
- Pay for any requested park/facility maintenance, which occurs outside the normal weekday operating hours for City custodial staff or park maintenance staff.
- Request for additional use of program space must be in writing a minimum of 10 working days prior and additional fees may apply.
- POCC must promptly secure all POCC equipment and supplies located or stored at Bayview Park within 12 hours of the issuance of an active tropical storm warning or hurricane warning that includes Escambia County. Following the tropical storm or hurricane, the City will notify the POCC when it is safe to return POCC equipment, supplies and activities at the Park.

Liability Insurance:

- Provide proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read: City of Pensacola, c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521 or to the City of Pensacola, c/o Parks and Recreation Department, 222 West Main Street, Pensacola Florida 32503.
- Add the City of Pensacola as a release or held harmless in any Hold Harmless Agreement included as part of the activity participation and provide to the City upon request.

Program Promotion:

- Recognize the City of Pensacola as a partner in all Pensacola Outrigger Canoe Club programs and include the Parks and Recreation Department logo on all publications, flyers and promotional materials.
- The City will promote programs in the quarterly program guide and on Play Pensacola website. Information must be received sixty (60) days prior to program start in order to be eligible for submission into the quarterly program guide. Any additional requests for informative advertisements must be approved, in advance, by the City.

Program Implementation:

- Recreation Program Provider will provide all equipment necessary to conduct a quality program.
- If fees are collected, a fee of \$10.00 or 10% for every registered participant, and a list of all participants/members, will be due quarterly.
- Organization agrees to maintain the cleanliness of the space provided.

Non-Profit Organization (if applicable):

- Notify the City of Pensacola of all Board Meetings at least 48 hours in advance. The Recreation Program Provider agrees to provide upon request a list of board members with phone numbers, email addresses, and physical addresses to the City on an annual basis. The Recreation Program Provider agrees, upon request, to provide board meeting minutes to the City, within 14 days of the occurrence of such board meeting.
- Provide a copy of the organization's By-Laws, Constitution, and Standard Operating Procedures.
- Copy of any written Disciplinary Guidelines for participant.

Termination:

- Termination for cause shall include, but not be limited to fraud, lack of compliance with applicable rules, regulations, and ordinances, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

Modifications

- Changes or modifications to the MOU may only be made in writing by a written amendment to this MOU, and only as agreed to by the Parties.

Accounting, Audit and Inspection:

- The Recreation Program Provider shall keep accurate records and accounts in accordance with the terms and conditions of this Agreement. City may cause, upon reasonable notice, an audit to be made of the records and accounts as such records and accounts relate to the calculation of the amounts payable to the City.
- The Recreation Program Provider shall comply with Florida Public Record Laws.

Hold Harmless:

- The "Responsible Party" agrees to fully indemnify, defend and save harmless, the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties and expenses of every type and description, including, but not limited to, any fees and/or costs reasonable incurred by the City of Pensacola's staff attorneys or outside attorneys and any fees and expenses incurred in enforcing this provision (hereafter collectively referred to as "Liabilities"), to which any or all of them may be subjected, to the extent such Liabilities are caused by or result from any negligent act or omission or willful misconduct of the Responsible Party in connection with its use of the City of Pensacola Facility. This includes any damage to or theft of POCC property stored or left on City of Pensacola property. This shall be a continuing release and shall remain in effect until revoked in writing.

Concessions

- Maintain all required Health Department Licenses for any concession operation.
- Request in writing, through the Parks and Recreation Department Attention: Director, and obtain permission of the City prior to bringing a mobile concession or merchandise vendor into a City park, facility, or sports complex.

TERMINATION OF THIS AGREEMENT

This MOU will remain in effect for one year from the date of the last executing signature and may be amended in writing. Whenever there is a change in leadership within the POCC, a new MOU will be required, which must have the signature of the new POCC President and Vice President. Either party may terminate this agreement upon 30 days written notice to the other.

City of Pensacola
Parks and Recreation Department
222 West Main Street
Pensacola, Florida 32502

Recreation Program Provider
Point of Contact: Kelly Gander
Address: 4141 Brighton Drive
Pensacola, Florida , 32504
Tel: 850 390 9776
Email: cabanask@hotmail.com

Grover C. Robinson, IV, Mayor

Date: _____

Adrian Stills, Parks & Recreation Director

Date: 10/4/22

Pensacola Outrigger Canoe Club
President

Date: September 11, 2022

Pensacola Outrigger Canoe Club
Vice President

Date: SEP 09 20 22



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	K&K INSURANCE GROUP, INC 1712 MAGNAVOX WAY FORT WAYNE IN 46804	CONTACT NAME: Maria Liquori PHONE (A/C, No, Ext): (631)269-9696 E-MAIL: paddlesports@jacka-liquori.com ADDRESS: paddlesports@jacka-liquori.com	FAX (A/C, No): (631)269-9656
INSURED	PADDLESPORT RISK MANAGEMENT, LLC AND MEMBER CLUB/EVENT NOTED IN DESCRIPTIONS 121 Pulaski Road KINGS PARK NY 11754	INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: NATIONAL CASUALTY INS CO	11991
		INSURER B: NATIONWIDE LIFE INS CO	66869
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC	X	X	6L-KR0000008999500	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea. occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Participant Legal Liability \$ 1,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	X	X	6L-KR0000008999500	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea. accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$		X				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	EXCESS PARTICIPANT ACC/MEDICAL	X	X	BAX-0000031858700	01/01/2022	01/01/2023	PER ACC 5,000 AGGREGATE 25,000 DEDUCTIBLE PER CLAIM 500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

PENSACOLA OUTRIGGER CANOE CLUB ITS INDIVIDUAL CLUB MEMBERS, COACHES, OFFICERS, DIRECTORS, AGENTS, GUESTS AND VOLUNTEERS AS RPG MEMBERS OF PADDLESPORT RISK MANAGEMENT.

07/28/2022 - 01/01/2023

CLUB ACTIVITIES INCLUDING BUT NOT LIMITED TO RACE TRAINING, GENERAL PADDLING, CLUB LAND TRAINING, SOCIAL GATHERINGS, FUNDRAISING (EXCLUDING RACING FUNDRAISERS), RECRUITING DAYS, DEMONSTRATIONS, CRUISES - ON AND OFF WATER. USE OF NON MOTORIZED VESSELS INCLUDING BUT NOT LIMITED TO CANOE, KAYAK, SUP, SURFSKI, SURFBOARD, DRAGON BOAT, OUTRIGGER.

CERTIFICATE HOLDER

CANCELLATION

AI 000072

EVIDENCE OF INSURANCE 00000-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---------------------------------	---

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City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-01128

Parks and Recreation Board

11/17/2022

SUBJECT:

MEMORANDUM OF UNDERSTANDING - PENSACOLA CHILDREN'S CHORUS FOR
"PENSACOLA SINGS"



City of Pensacola Parks and Recreation Department
Memorandum of Understanding (MOU) with Activity Program Provider Pensacola
Children's Chorus for "Pensacola Sings"

The City desires to offer a chorus program to benefit and enrich youth and the Pensacola Children's Chorus is a non-profit, community-based arts education program for youth that teaches music and performance skills. The Pensacola Children's Chorus agrees to offer a chorus program at identified locations and in accordance with the responsibilities stated in this agreement.

The purpose of this Memorandum of Understanding (MOU) between the City of Pensacola Parks and Recreation Department and Pensacola Children's Chorus ("Responsible Party" and "Activity Program Provider") is to put in writing, specific responsibilities of both parties for the program "Pensacola Sings".

I. PENSACOLA CHILDREN'S CHORUS RESPONSIBILITIES:

Pensacola Children's Chorus ("Responsible Party") will ensure the following conditions are met:

- Teach music and performance skills to all participants enrolled in this program activity at the following locations:
 - Woodland Heights Community Center,
 - Gull Point Community Center,
 - Theophalis May Community Center, and
 - Fricker Community Center.
- Maintain a minimum of ten (10) participants at each location for each session. Notify the City immediately if registration is below ten (10) participants at any of the listed locations. If this occurs, approval must be provided by the City in order to continue the session in such a location at a participant level of less than ten (10).
- Ensure all activity participants are between the ages five (5) – eighteen (18).
- Provide a list of all staff, volunteers, and/or board members must be submitted prior to the start of the program. Changes must be provided to the City in an updated list throughout the term of the agreement.
- Provide written notification prior to start of the activity and following any changes once the program has commenced that ensures Level 2 background checks have been conducted and that all staff, board members, and volunteers have met criteria in accordance with Florida Statutes Chapter 435.
- Notify the City of Pensacola in writing no later than 12:00pm on the next business day after any accidents/incidents that require medical attention or when public safety personnel were called to assist with a situation. The notification shall include

the date of the incident, the name of the injured party, and a brief description of the incident.

- Adhere to all park/facility operating hours and closures during severe weather, due to repairs, or holidays.
- Pay for any requested park/facility maintenance, which occurs outside the normal weekday operating hours for City custodial staff or park maintenance staff.
- Provide all equipment necessary to conduct a quality program.
- Ensure that all facilities used for the activity are left clean and litter free and in the same condition that it was found.
- Request for additional use of program space must be in writing a minimum of 10 working days prior and additional fees may apply.
- Recognize the City of Pensacola as a partner in all Pensacola Children's Chorus programs and include the Parks and Recreation Department logo on all publications, flyers and promotional materials that relates to Pensacola Sings.
- Provide a marketing plan for review by the Recreation Superintendent a minimum of sixty (60) days prior to promotion.
- Activity Program Provider will provide all equipment necessary to conduct a quality program. Provide an itemized budget sixty (60) days prior to the start of each session.
- Notify the City of Pensacola of all Board Meetings at least 48 hours in advance. The Activity Program Provider agrees to provide upon request a list of board members with phone numbers, email addresses, and physical addresses to the City on an annual basis. The Activity Program Provider agrees, upon request, to provide board meeting minutes to the City, within 14 days of the occurrence of such board meeting.
- Provide a copy of the organization's By-Laws, Constitution, and Standard Operating Procedures.
- Provide any written Disciplinary Guidelines for participants prior to start of the program.
- Maintain accurate records and accounts in accordance with the terms and conditions of this Agreement. City may cause, upon reasonable notice, an audit to be made of the records and accounts as such records and accounts relate to the calculation of the amounts payable to the City.
- Provide liability insurance as follows:
 - Proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read: City of Pensacola, c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521 or to the City of Pensacola, c/o Parks and Recreation Department, 222 West Main Street, Pensacola Florida 32503.
- By signature on this Agreement the Pensacola Children's Chorus agrees to:
 - Add the City of Pensacola as a release or held harmless in any Hold Harmless Agreement included as part of the activity participation and provide to the City upon request.

- Fully indemnify, defend and save harmless, the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties and expenses of every type and description, including, but not limited to, any fees and/or costs reasonable incurred by the City of Pensacola's staff attorneys or outside attorneys and any fees and expenses incurred in enforcing this provision (hereafter collectively referred to as "Liabilities"), to which any or all of them may be subjected, to the extent such Liabilities are caused by or result from any negligent act or omission or willful misconduct of the Responsible Party in connection with its use of the City of Pensacola Facility. This includes any damage to or theft of Pensacola Children's Chorus property stored or left on City of Pensacola property. This shall be a continuing release and shall remain in effect until revoked in writing.

II. CITY RESPONSIBILITIES:

City of Pensacola agrees to:

- Provide spaces as described in this Agreement for this activity for each session at the following locations: Woodland Heights Community Center, Gull Point Community Center, Theophalis May Community Center and Fricker Community Center. However, as continuous growth may impact the City's ability to offer additional space, growth must be managed and coordinated with the City. Activities will be subject to inspection and reviewed by City staff quarterly to determine continued allocation of space.
- The City will promote programs in the quarterly program guide and on Play Pensacola website. Information must be received sixty (60) days prior to program start in order to be eligible for submission into the quarterly program guide. Any additional requests for informative advertisements must be approved, in advance, by the City.
- Inspect all City owned assets annually.
- Provide routine maintenance to all City owned assets.
- In exchange for the services provided herein, the City agrees to provide monthly support payments to Pensacola Children's Chorus in an amount not to exceed \$25,000 total per year, payable upon receipt of invoice. Failure to meet any of the conditions/responsibilities in this Agreement may result in non-payment by the City.

III. TERMINATION:

Either party may terminate this agreement upon 30 days written notice to the other. Termination for cause shall be immediate upon notification by the City and shall include, but not be limited to fraud, lack of compliance with applicable rules, regulations, and ordinances, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

IV. TERM:

This MOU will remain in effect for one year from the date of the last executing signature and may only be amended in writing as agreed to by both parties. Whenever there is a change in leadership within the Pensacola Children's Chorus, a new MOU will be required, which must have the signature of the new Pensacola Children's Chorus President and Vice President.

City of Pensacola
Parks and Recreation Department
222 West Main Street
Pensacola, Florida 32502

Activity Program Provider

Point of Contact:

Address:

Phone:

Email:

Alternate Contact:

Address:

Phone:

Email:

Grover C. Robinson, IV, Mayor

Date: _____

Pensacola Children's Chorus
President

Date: _____

Adrian Stills, Parks & Recreation Director

Date: _____

Pensacola Children's Chorus
Vice President

Date: _____



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-01129

City Council

11/17/2022

SUBJECT:

PARKS AND RECREATION PLAYGROUNDS



STRUTHERS
RECREATION

Pensacola - Eastgate Park
Proposed Playground





STRUTHERS
RECREATION

Pensacola - Eastgate Park
Proposed Playground

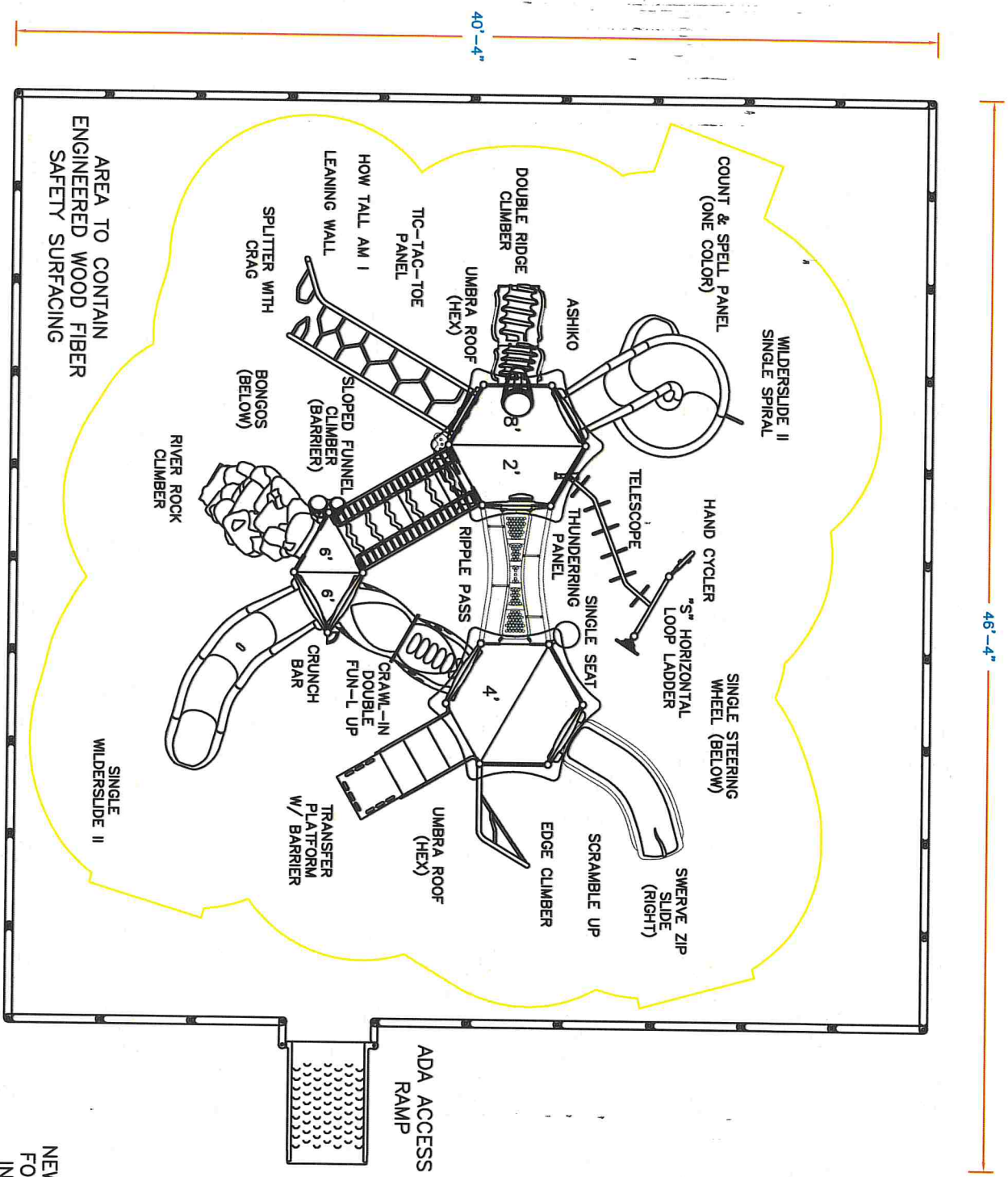
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STRUTHERS
RECREATION

Pensacola - Eastgate Park
Proposed Playground





AREA TO CONTAIN
ENGINEERED WOOD FIBER
SAFETY SURFACING

NEW EWF AND BORDER
FOR EXISTING SWINGS
INCLUDED IN QUOTE

PO Box 1178
Pelham, AL 35124
P: 205.663.5058
T: 800.221.8869
F: 205.663.5012
www.struthersrecreation.com

Eastgate Park Playground

Project Manager:
John Kilpatrick

This play
equipment is
recommended
for children ages
5-12

Minimum Area Required:
41' x 47'
Scale: **NTS**
This drawing can be
scaled only when in
an 8 1/2" x 11" format

IMPORTANT: Soft resilient surfacing should
be placed in the use zones of all equipment,
as specified for each type of equipment, and
at depths to meet the critical fall heights as
specified by the U.S. consumer Product
Safety Commission, ASTM standard F 1487
and Canadian Standard CAN/CSA-Z-614

Drawn By:
M. Isbell
Date:
10.6.2022
Drawing Name:
103207-A1



STRUTHERS
RECREATION

Pensacola - Fairchild Park
Playground



PLAY SPACE



STRUTHERS
RECREATION

Pensacola - Fairchild Park
Playground

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PLAY

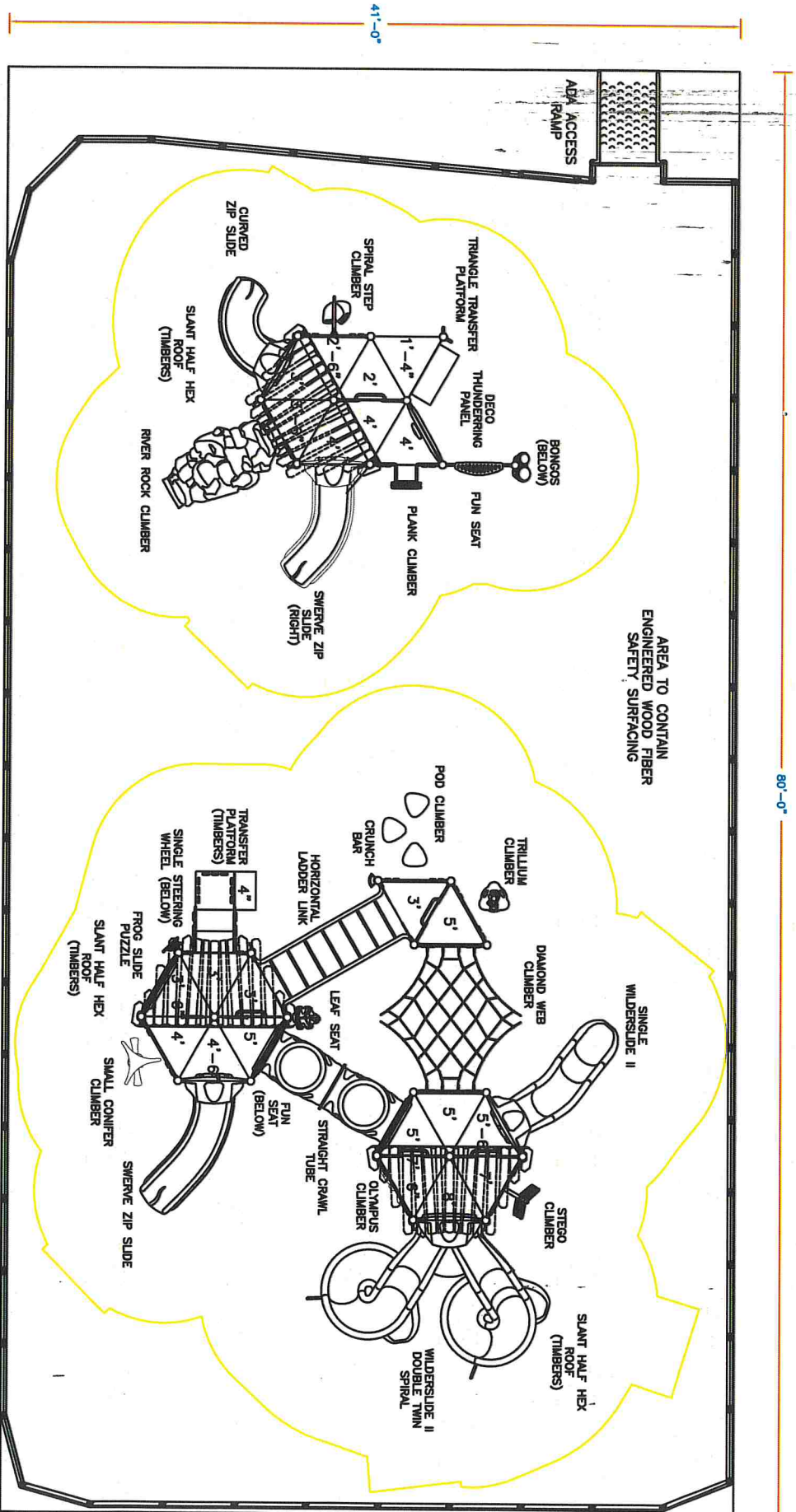


STRUTHERS
RECREATION

Pensacola - Fairchild Park
Playground



PLAY SPACE SYSTEMS



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 F: 205.663.5012
 www.struthersrecreation.com

Pensacola - Fairchild Park Playground

Project Manager:
 John Kilpatrick

This play equipment is recommended for children ages 5-12

Minimum Area Required:
 80' x 41'

Scale: NTS
 This drawing can be scaled only when in an 8 1/2" x 11" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CANCSEA-Z-614

Drawn By:
 M. Isbell
 Date:
 10.14.2022
 Drawing Name:
 103206-A2



STRUTHERS
RECREATION

Pensacola - Lamancha Park
Playground

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PLAY

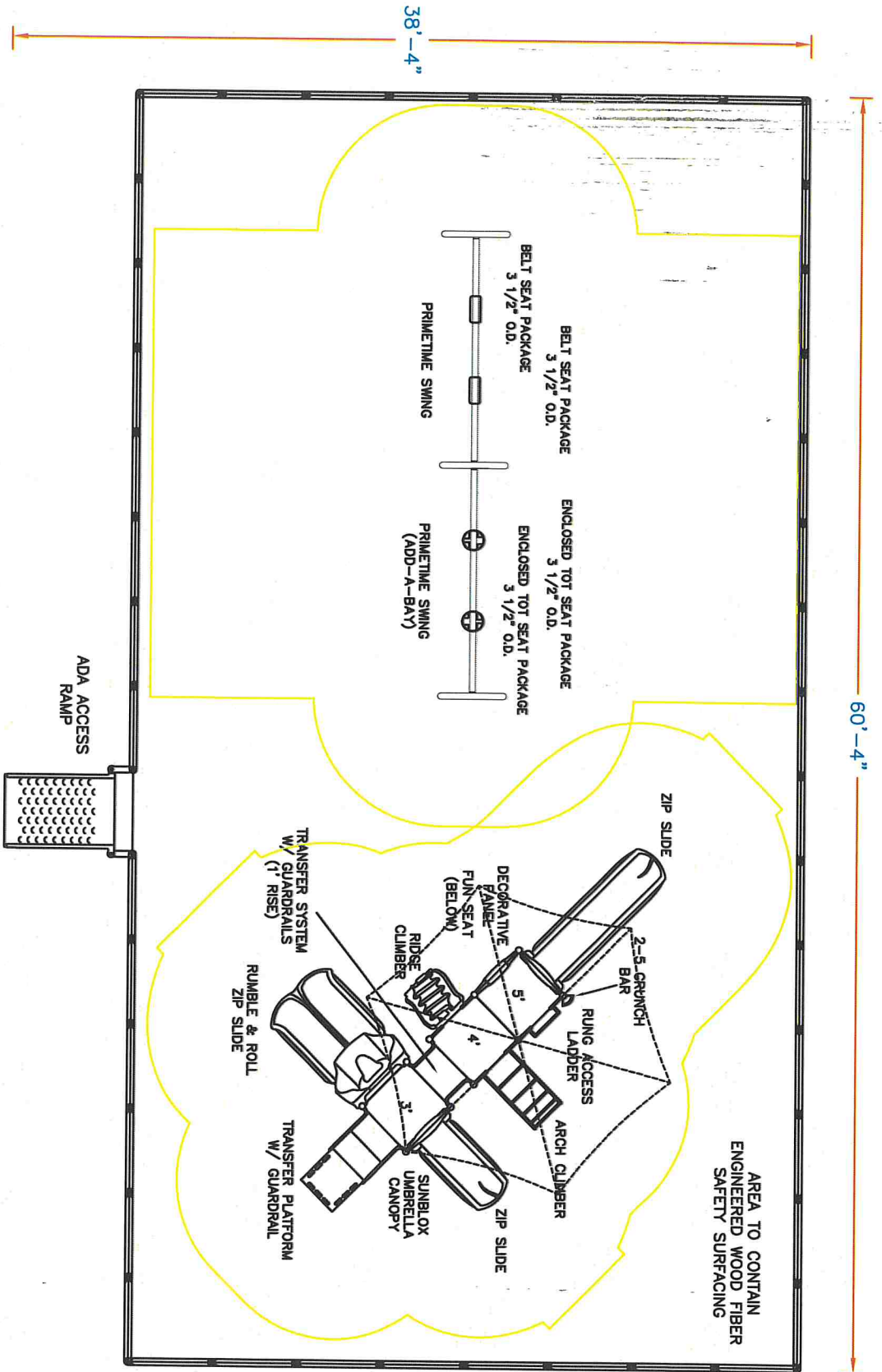


STRUTHERS
RECREATION

Pensacola - Lamancha Park
Playground



PLAY



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 T: 205.663.5012
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Lamancha Park Playground

Project Manager:
 John Kilpatrick

This play equipment is recommended for children ages 2-5 & 5-12

Minimum Area Required:
 39' x 61'
 Scale: NTS
 This drawing can be scaled only when in an 8 1/2" x 11" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
 M. Isbell
 Date:
 10.14.2022
 Drawing Name:
 103211-A1



STRUTHERS
RECREATION

Pensacola - Pintado Park
Playground

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PLAY

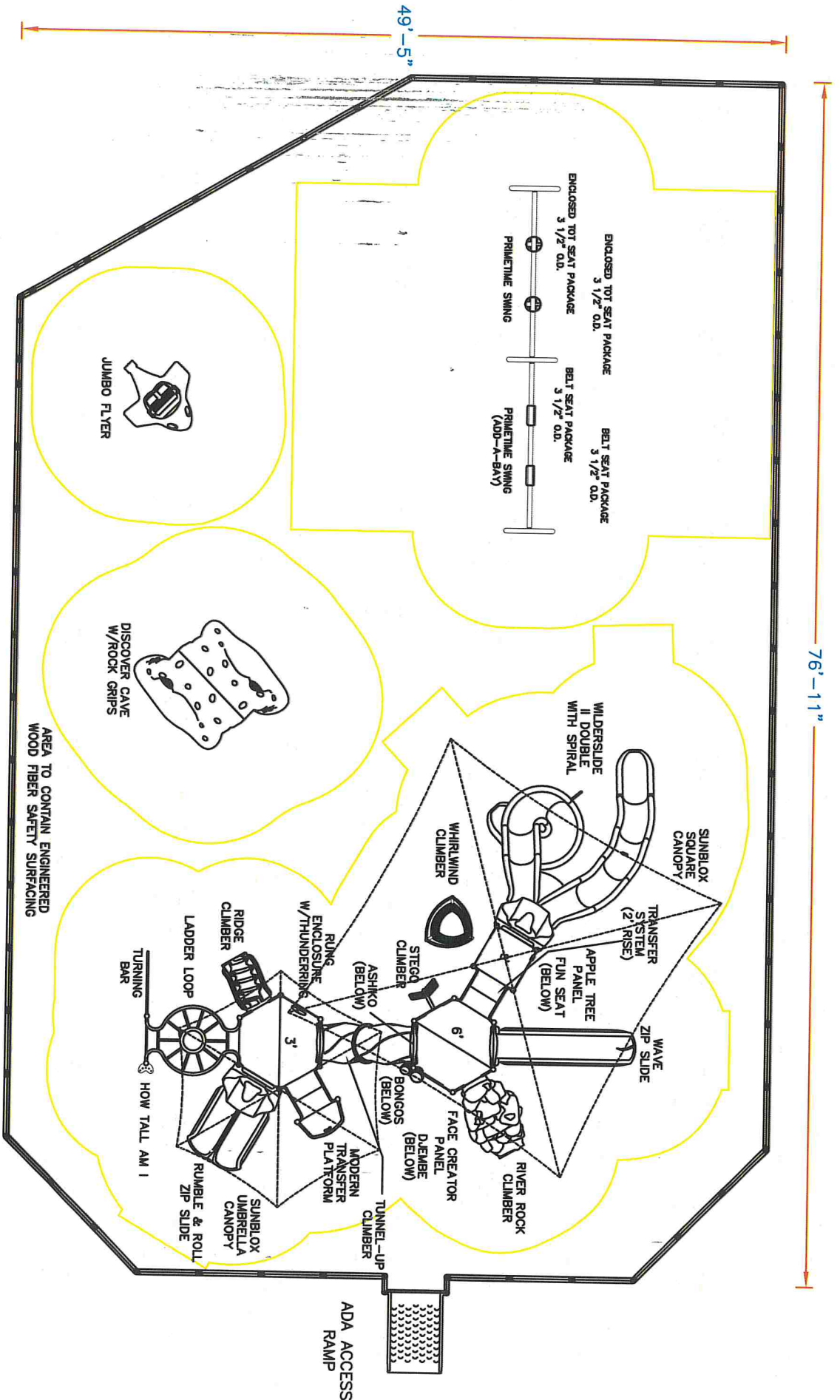


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Pensacola - Pintado Park
Playground

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Pintado Park Playground

Project Manager:
John Kilpatrick

This play equipment is recommended for children ages 2-5 & 5-12

Minimum Area Required:
50' x 77'
Scale: NTS
This drawing can be scaled only when in an 8 1/2" x 11" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CANCSA-Z-614

Drawn By:
M. Isbell
Date:
10.14.22
Drawing Name:
103209-A1



STRUTHERS
RECREATION

Pensacola - Lions Park
Playground

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PLAY SYSTEMS

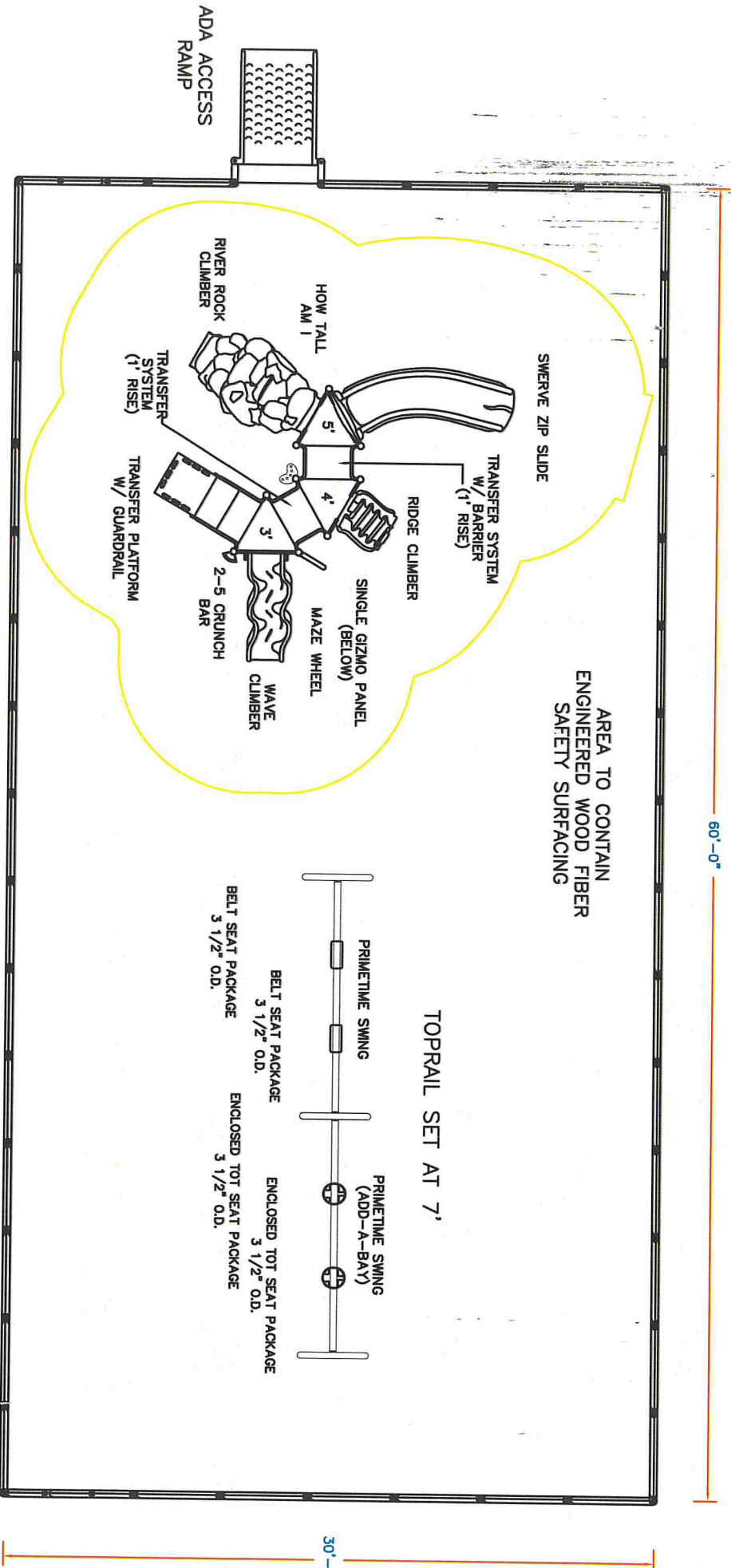


STRUTHERS
RECREATION

Pensacola - Lions Park
Playground

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PLAY SAFE. PLAY SMART.



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Lions Park
Pensacola, FL
Project Manager:
John Kilpatrick

This play equipment is recommended for children ages 2-5 & 5-12

Minimum Area Required:
30' x 60'
Scale: NTS
This drawing can be scaled only when in an 8 1/2" x 11" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
M. Isbell
Date:
10.5.2022
Drawing Name:
103205-A1

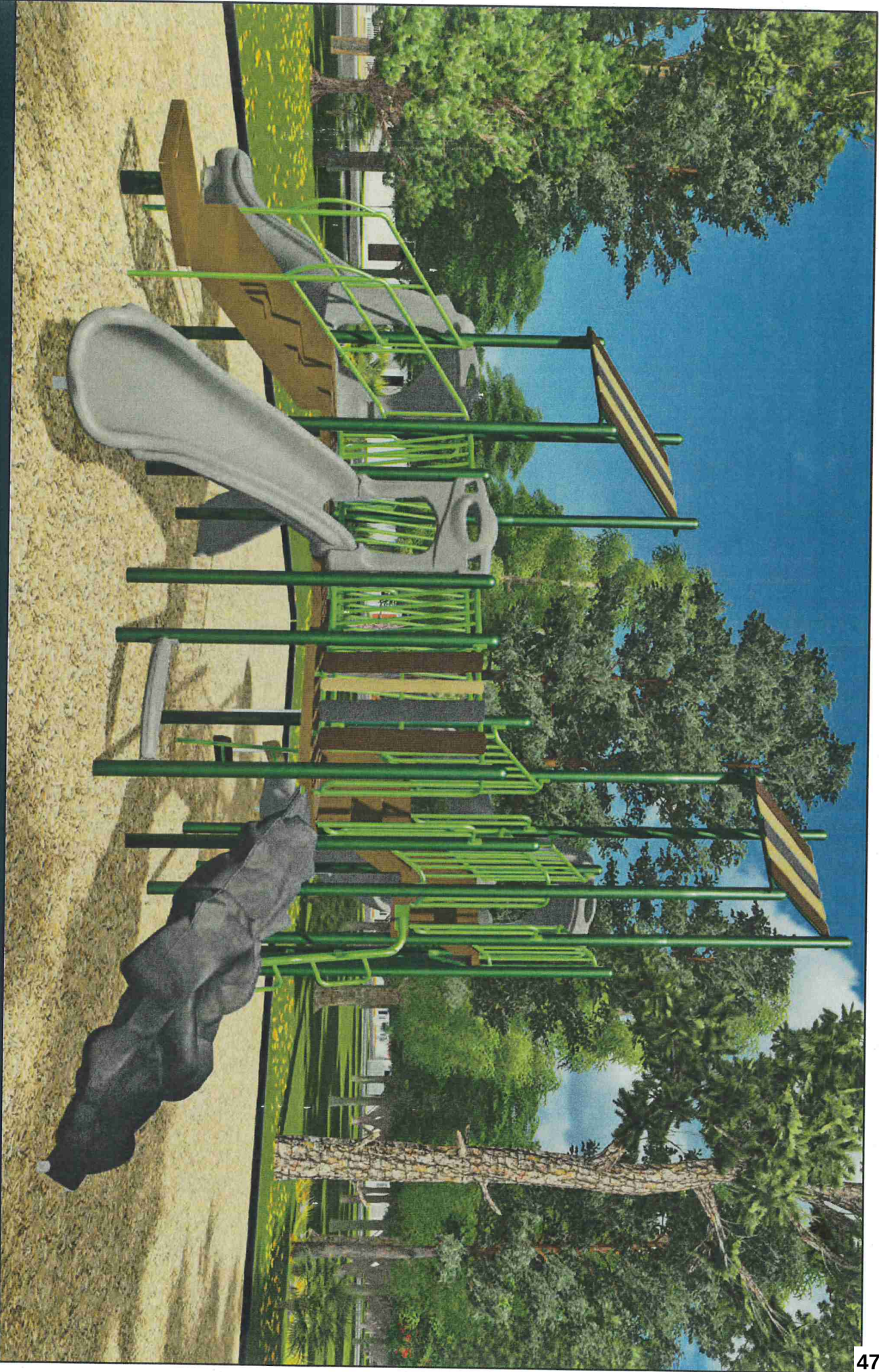


STRUTHERS
RECREATION

Pensacola - Belvedere Park
Playground

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PLAY MORE



STRUTHERS
RECREATION

Pensacola - Belvedere Park
Playground

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PLAY SCENARIOS

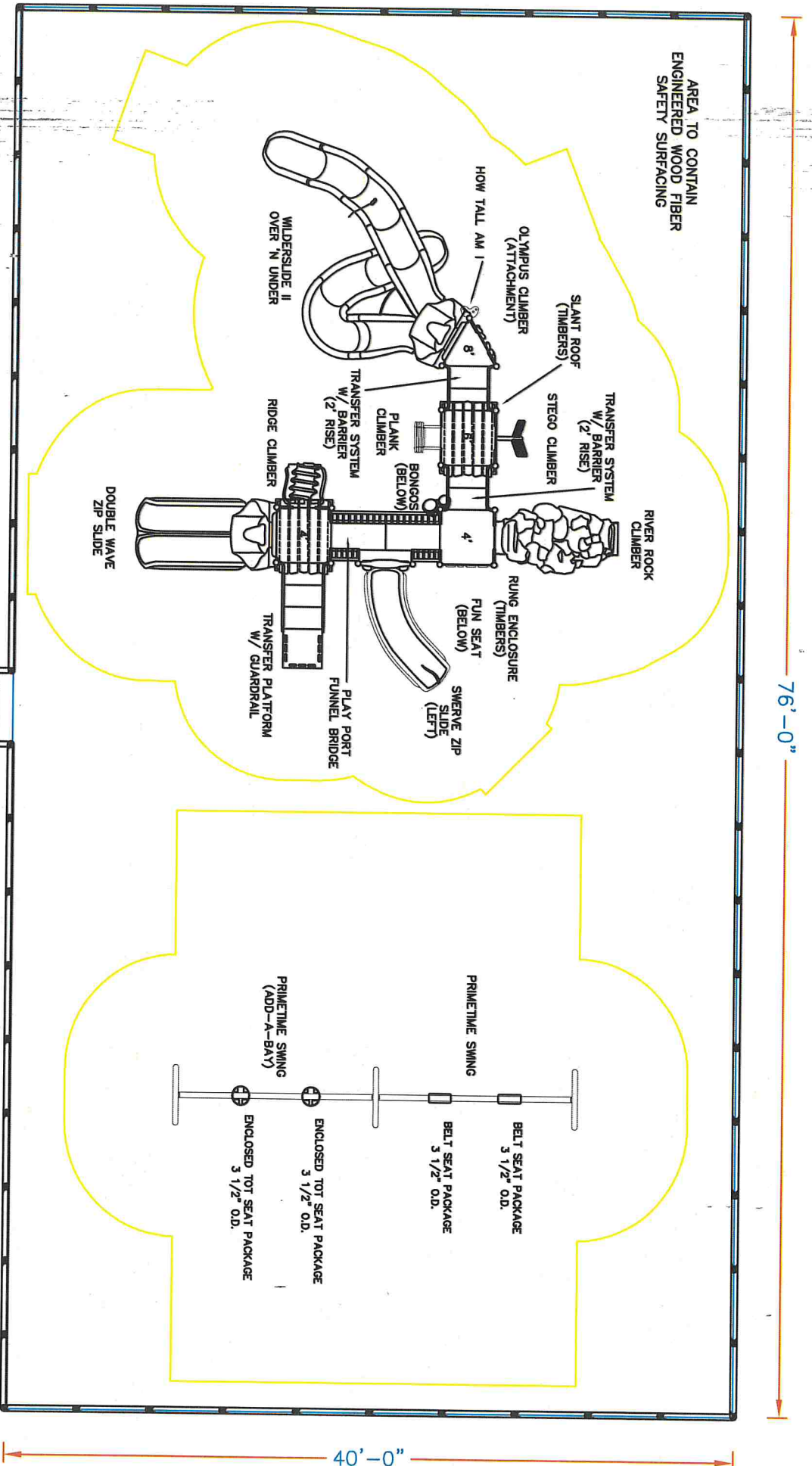


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Pensacola - Belvedere Park
Playground

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PLAY SPACE DESIGN



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**Belvedere Park
Playground**

Project Manager:
John Kilpatrick

This play
equipment is
recommended
for children ages
2-5 & 5-12

Minimum Area Required:
xxxx
Scale: NTS
This drawing can be
scaled only when in
an 8 1/2" x 11" format

IMPORTANT: Soft resilient surfacing should
be placed in the use zones of all equipment, and
as specified for each type of equipment, and
at depths to meet the critical fall heights as
specified by the U.S. consumer Product
Safety Commission, ASTM standard F 1487
and Canadian Standard CAN/CSA-Z-614

Drawn By:
M. Isbell
Date:
10.14.2022
Drawing Name:
103208-A2

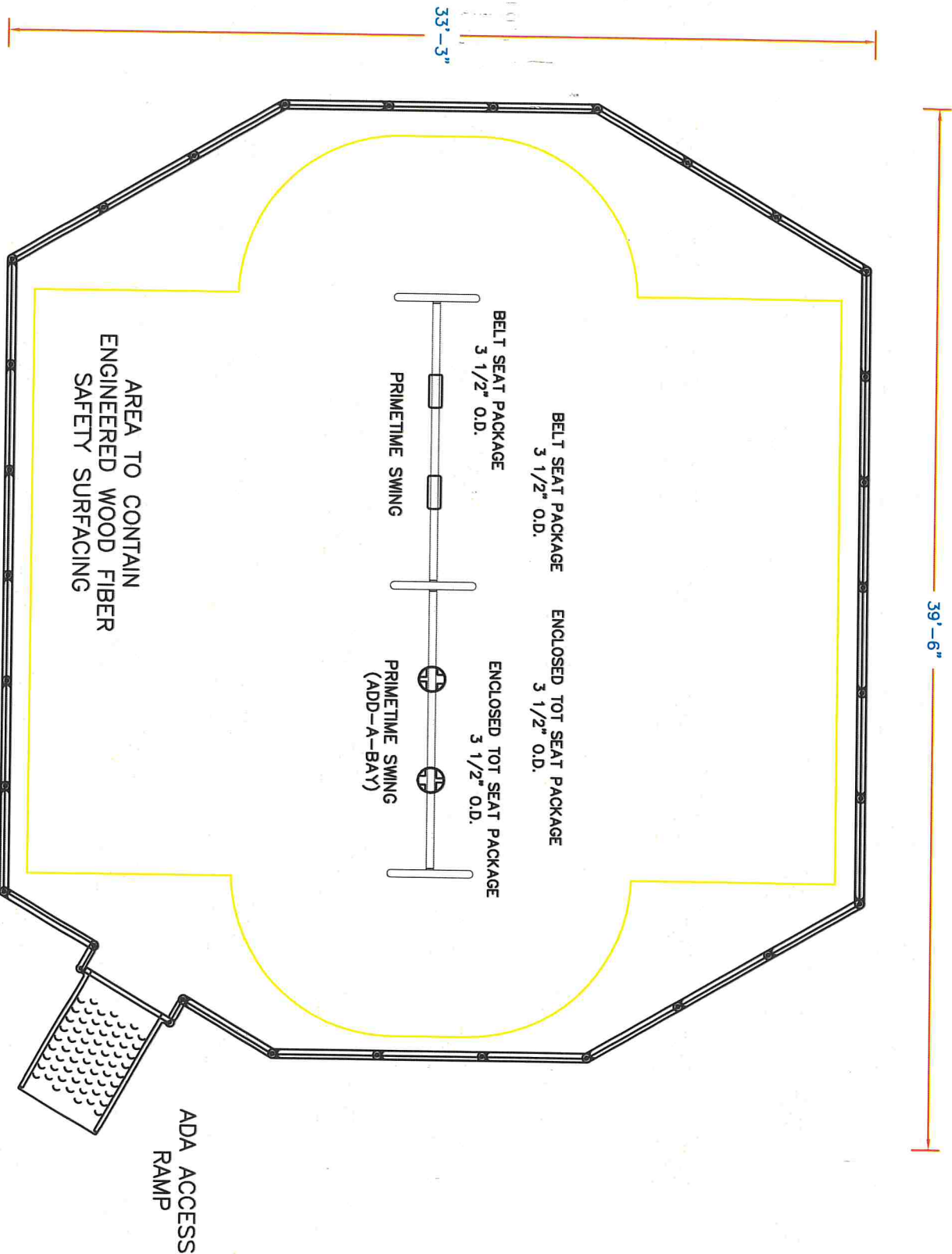


STRUTHERS
RECREATION

Pensacola - Grenada Sub Park
Proposed Playground

GameTime

AY



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F. 205.663.5012
www.struthersrecreation.com

Grenada Subdivision Park

Project Manager:
John Kilpatrick

This play
equipment is
recommended
for children ages
5-12

Minimum Area Required:
34' x 40'
Scale: NTS
This drawing can be
scaled only when in
an 8 1/2" x 11" format

IMPORTANT: Soft resilient surfacing should
be placed in the use zones of all equipment,
as specified for each type of equipment, and
at depths to meet the critical fall heights as
specified by the U.S. consumer Product
Safety Commission, ASTM standard F 1487
and Canadian Standard CAN/CSA-Z-614

Drawn By:
M. Isbell
Date:
10.9.2022
Drawing Name:
103210-A1

ACCESSIBLE PLAY AREAS

A Summary of Accessibility Guidelines for Play Areas



U.S. Access Board
Summary of Accessibility Guidelines
for Play Areas

The Americans with Disabilities Act (ADA) is a comprehensive civil rights law that prohibits discrimination on the basis of disability. The ADA requires that newly constructed and altered State and local government facilities, places of public accommodation, and commercial facilities be readily accessible to, and usable by, individuals with disabilities. Recreational facilities, including play areas, are among the facilities required to comply with the ADA.

The Architectural and Transportation Barriers Compliance Board - often referred to as the "Access Board" - has developed accessibility guidelines for newly constructed and altered play areas. The play area guidelines are a supplement to the Americans with Disabilities Act Accessibility Guidelines (ADAAG). Once these guidelines are adopted as enforceable standards by the Department of Justice, all newly constructed and altered play areas covered by the ADA will be required to comply. These guidelines also apply to play areas covered by the Architectural Barriers Act (ABA).

Summary

This guide is intended to help designers and operators in using the accessibility guidelines for play areas. These guidelines establish minimum accessibility requirements for newly constructed and altered play areas. This guide is not a collection of playground designs. Rather, it provides specifications for elements within a play area to create a general level of usability for children with disabilities. Emphasis is placed on ensuring that children with disabilities are generally able to access the diversity of components provided in a play area. Designers and operators are encouraged to exceed the guidelines where possible to provide increased accessibility and opportunities. Incorporating accessibility into the design of a play area should begin early in the planning process with consideration to layout, circulation paths, and the selection of play components.

The play area guidelines were developed with significant public input and carefully considered the balancing of costs, safety, and accessibility. The Access Board sponsored a Regulatory Negotiation Committee to develop proposed guidelines. The public was given an opportunity to comment on the proposed guidelines and the Access Board made changes to the proposed guidelines based on the public comments. The Regulatory Negotiation Committee represented the following groups and associations:

American Society of Landscape Architects	National Easter Seal Society
ASTM Public Playground Committee	National League of Cities
ASTM Soft Contained Play Committee	National Parent-Teacher Association
ASTM Playground Surfacing Systems Committee	National Recreation and Park Association
International Play Equipment Manufacturers Association	Spina Bifida Association of America
National Association of Counties	TASH
National Association of Elementary School Principals	United Cerebral Palsy Association
National Child Care Association	U.S. Access Board
National Council on Independent Living	

This guide is designed to assist in using the play area accessibility guidelines and is divided into the following sections:

Where Do the Play Area Guidelines Apply?
What is a Play Component?
How Many Play Components Must Be on an Accessible Route?
What Are the Requirements for Accessible Routes?
What Other Accessibility Requirements Apply to Play Components?
Soft Contained Play Structures

Copies of the play area accessibility guidelines and further technical assistance can be obtained from the U.S. Access Board, 1331 F Street, Suite 1000 NW, Washington, DC 20004-1111; 800-872-2253, 800-993-2822 (TTY); www.access-board.gov. Alternate formats of this document are also available upon request.

October 2005



U.S. Access Board
Summary of Accessibility
Guidelines for Play Areas

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Play Area Terms

Many terms are used throughout this guide to describe the play area guidelines. Familiarity with these terms is important when applying the guidelines. Other definitions are provided in ADA/ABA.

ABA - Architectural Barriers Act

Access Board – An independent Federal agency that develops accessibility guidelines under the ADA and other laws. The Access Board is also known as the Architectural and Transportation Barriers Compliance Board.

Accessible – Describes a site, building, facility, or portion thereof that complies with the play area guidelines.

Accessible Route – A continuous unobstructed path connecting all accessible elements and spaces of a building or facility. Inside the boundary of the play area, accessible routes may include platforms, ramps, elevators, lifts. Outside the boundary of the play area, accessible routes may also include parking access aisles, curb ramps, crosswalks at vehicular ways, walks, ramps, and lifts.

ADA – Americans with Disabilities Act.

Alteration – An alteration is a change to a building or facility that affects or could affect the usability of the building or facility or part thereof. Alterations include, but are not limited to, remodeling, renovation, rehabilitation, reconstruction, historic restoration, resurfacing of circulation paths or vehicular ways, changes or rearrangement of structural parts or elements, and changes or rearrangement in the plan configuration of walls and full-height partitions. Normal maintenance is not an alteration unless it affects the usability of the facility (*see section on alterations for more details*).

Amusement Attraction – Any facility, or portion of a facility, located within an amusement park or theme park, that provides amusement without the use of an amusement device. Examples include, but are not limited to, fun houses, barrels, and other attractions without seats.

ASTM – American Society for Testing and Materials.

Berm – A sloped surface at ground level designed to ascend or descend in elevation.

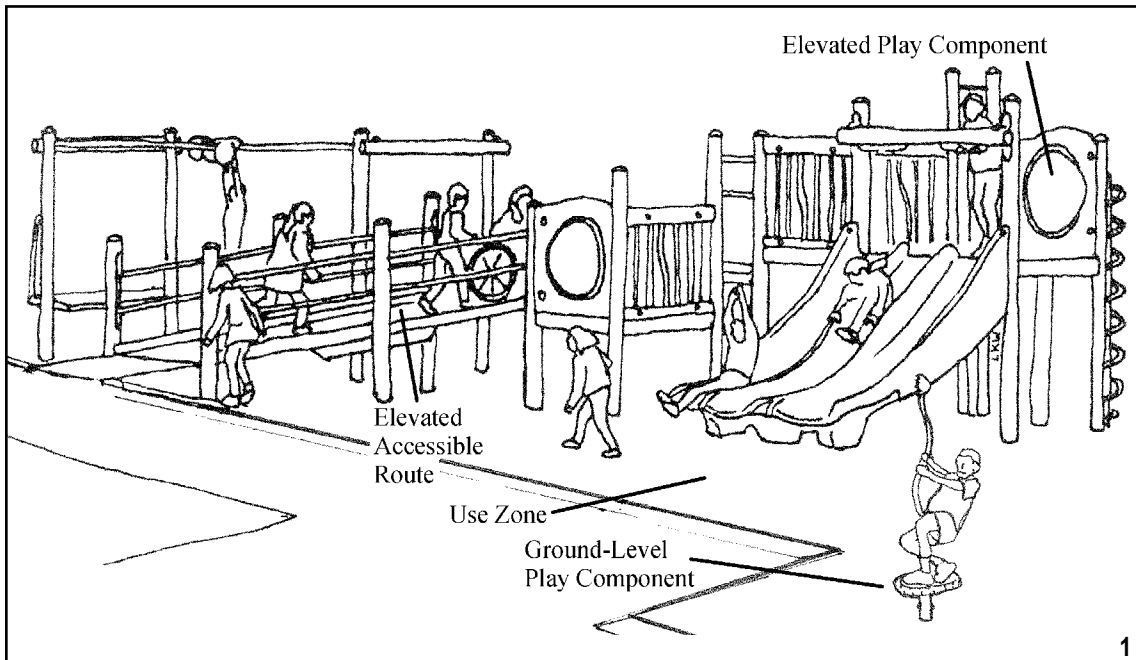
Clear – Unobstructed.

Composite Play Structure – Two or more play structures attached or functionally linked, to create one integral unit that provides more than one play activity (*ASTM F 1487-01*).

Cross Slope – The slope that is perpendicular to the direction of travel (*see running slope*).

Elevated Play Component – A play component that is approached above or below grade and that is part of a composite play structure consisting of two or more play components attached or functionally linked to create an integrated unit providing more than one play activity.





Facility – All or any portion of buildings, structures, site improvements, elements and pedestrian routes or vehicle ways located on a site.

Ground Level Play Component – A play component that is approached and exited at the ground level.

Play Area – A portion of a site containing play components designed and constructed for children.

Play Component – An element intended to generate specific opportunities for play, socialization, or learning. Play components may be manufactured or natural, and may be stand alone or part of a composite play structure.

Ramp – A walking surface that has a running slope of greater than 1:20.

Running Slope – The slope that is parallel to the direction of travel (*see cross slope*).

Site – A parcel of land bounded by a property line or a designated portion of a public right-of-way.

Soft Contained Play Structure – A play structure made up of one or more components where the user enters a fully enclosed play environment that utilizes pliable materials (e.g., plastic, netting, fabric).

Use Zone – The ground level area beneath and immediately adjacent to a play structure or piece of equipment that is designated by ASTM F 1487 Standard Consumer Safety Performance Specification for Playground Equipment for Public Use for unrestricted circulation. This is the play surface upon which it is predicted a user would land when falling from or exiting the equipment.

New Construction

The play area guidelines in this guide apply to all newly designed or constructed play areas for children ages 2 and older.

This includes play areas located in a variety of settings: parks, schools, childcare facilities, shopping centers, and public gathering areas. Owners or operators of newly constructed play areas are responsible for complying with these guidelines.

The play area guidelines do not apply to:

- Family childcare facilities where the proprietor resides
- Amusement attractions
- Religious entities



This large play area designed for the same age group is part of a public park system. The total of all the play components in this play area - which includes multiple composite structures - must be counted when applying the play area guidelines.

Alterations

The play area guidelines also apply to existing play areas where alterations occur. Further information regarding the application of the play area guidelines to altered play areas can be found on page 39.

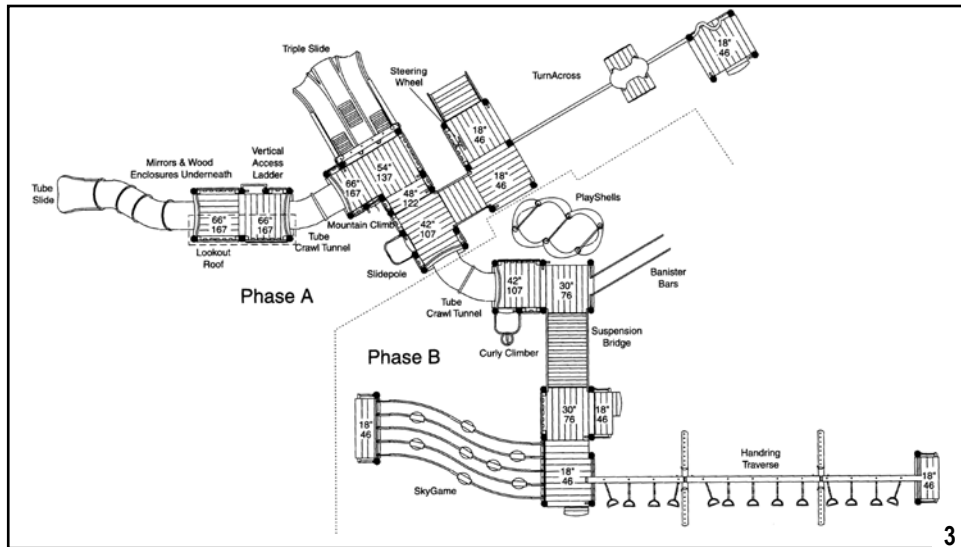
Equivalent Facilitation

Designs that result in products or technologies as alternatives to those prescribed, provided substantially equivalent or greater accessibility and usability.

Equivalent facilitation is the concept of utilizing innovative solutions and new technology, design, or materials in order to satisfy the guidelines. These alternative solutions provide equal access and take advantage of new developments, but may differ technically from specific guidelines.

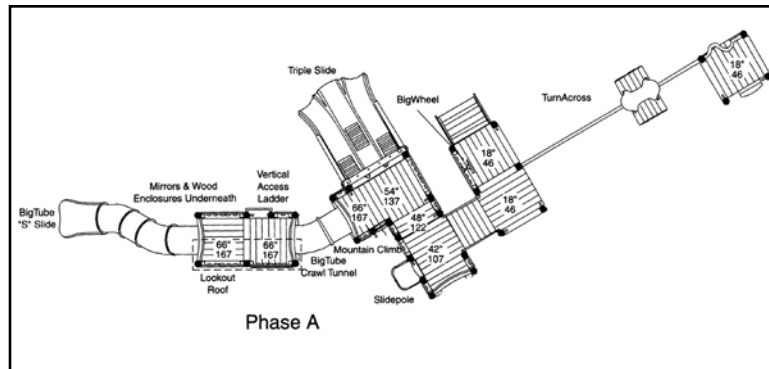
Phasing in Play Areas

When play areas are constructed in phases, they must continue to meet the play area guidelines throughout construction. The initial phase area must meet the guidelines, and then at each successive phase the whole play area must be reassessed to assure compliance.

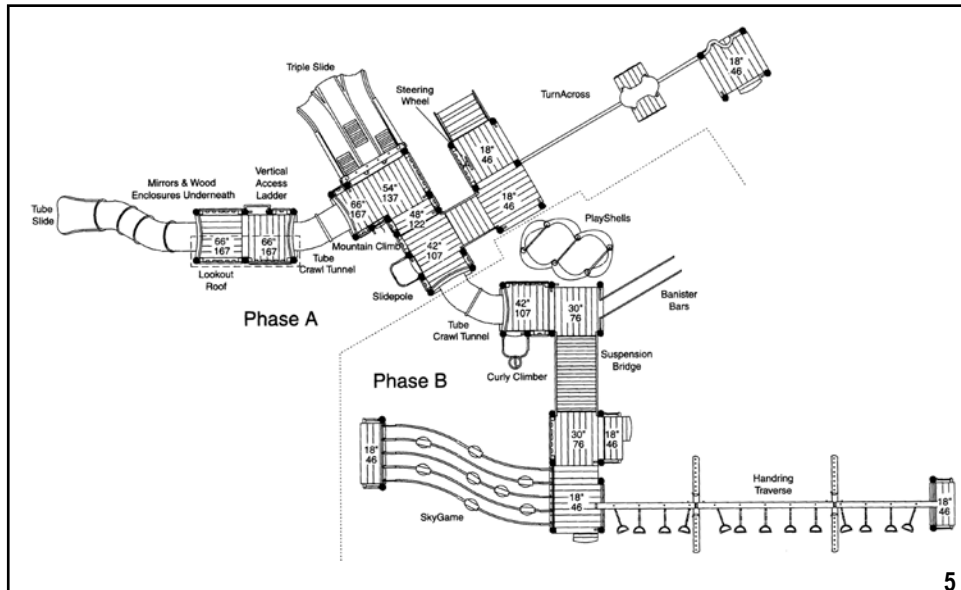


This play area will be installed in two phases. As each phase is completed, the entire play area must be reevaluated for compliance.

Prior to phase one, the first structure is evaluated for compliance, since the guidelines are based on a minimum number of play components required to be on an accessible route.



At the onset of phase two, the play area is reevaluated in its entirety.



“Phased designs” are play areas developed to be installed in different stages, allowing the play area to grow in a planned manner while accommodating budgets, fund raising, or community approval processes.



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Play Areas Separated by Age

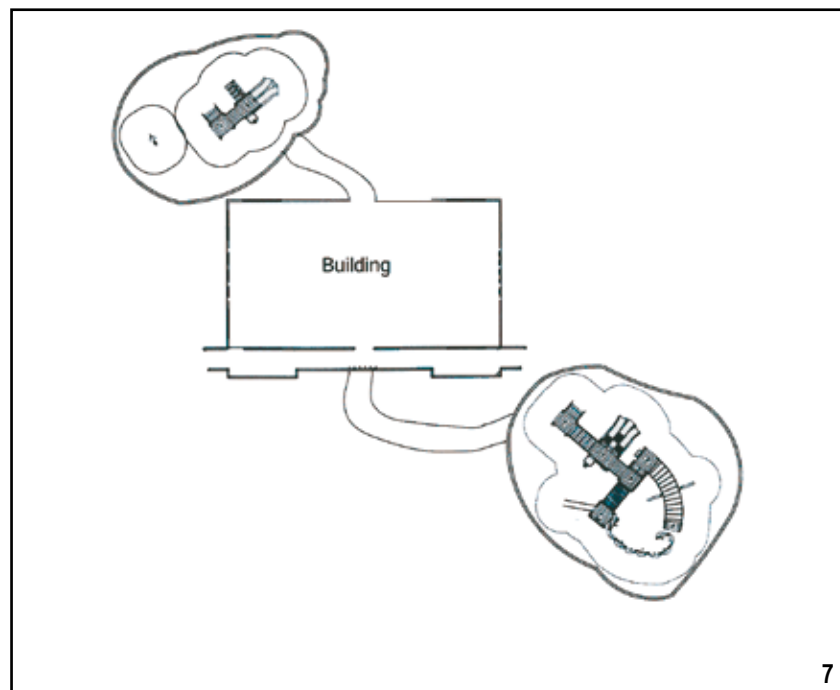
To reduce the risk of injury, safety guidelines recommend separate play areas for different age groups. In applying the guidelines, play areas designed for different age groups should be considered separately.

A play area designed for 2 to 5 year-olds is considered separate from one for 5 to 12 year-olds. Therefore, compliance with the guidelines must be considered for each individual play area.



This dual play area designed for 2 to 5 year-olds and 5 to 12 year-olds shares resilient surfacing. Each section must be evaluated separately.

Geographically Separated Play Areas



Large geographical spaces may contain several play areas within one park setting. Where play areas are geographically separated on a site, they are considered separate play areas. The accessibility guidelines apply to each play area.



Play Components

A play component is an element designed to generate specific opportunities for play, socialization, and learning. Play components may be manufactured or natural, and may be stand alone or part of a composite play structure. Swings, spring riders, water tables, playhouses, slides, and climbers are among the many different play components.

For the purpose of these guidelines, ramps, transfer systems, steps, decks, and roofs are not considered play components. These elements are generally used to link other elements on a composite play structure. Although socialization and pretend play can occur on these elements, they are not primarily intended for play.



Spring rider



Climber



Swing



Slide

WHERE DO THE PLAY AREA GUIDELINES APPLY?

“Rocking” is an example of horizontal movement that can be backwards, forwards, sideways or even circular in nature.

“Sliding” is an example of rapid descent that utilizes the force of gravity.

When applying the play area guidelines, it is important to identify the different play experiences play components can provide.

Different “Types”

At least one of each type of play component provided at ground level in a play area must be on an accessible route.

Different “types” of play components are based on the general experience provided by the play component. Different types include, but are not limited to, experiences such as rocking, swinging, climbing, spinning, and sliding.



A Swinging Type



A Rocking Type



This single play component provides one type of play experience for multiple individuals.



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WHAT IS A PLAY COMPONENT?

The number of individuals who can play on a play component at once does not determine the quantity of play components provided in a play area. A play component can hold many children but is considered one type of play experience - or one play component - in the play area.



Examples of Sliding Types

While a spiral slide provides a slightly different experience from a straight slide, the primary experience - a sense of rapid descent or sliding - is common to both activities. Therefore, a spiral slide and a straight slide are considered one “type” of play experience.



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WHAT IS A PLAY COMPONENT?

Elevated Play Components

An elevated play component is a play component that is approached above or below grade and is part of a composite play structure. Play components that are attached to a composite play structure and that can be approached from a platform or deck area are considered elevated play components.



This climber is considered an elevated component, since it can be approached or exited from the ground level or above grade from a platform or deck on a composite play structure.



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Ground-Level Play Components

Ground-level play components are items that can be approached and exited at ground level. For example, a child approaches a spring rider at ground level via the accessible route. The child may ride then exit directly back onto the accessible route. The activity is considered ground level because the child approaches and exits it from the ground-level route.



Ground-level play components may be part of a composite structure.



Ground-level components may also be free-standing in a play area.

When more than one ground-level play component is required on an accessible route, the play components must be integrated. Designers should consider the optimal layout of ground-level play components to foster interaction and socialization among all children. Grouping all ground-level play components accessed by children with disabilities in one location does not constitute integration.

“Ground-level components” are approached and exited at ground level.

Ground-level play components may include items such as swings, spring riders, and panels.

Freestanding slides are considered ground-level components for the purpose of these guidelines. An accessible route must connect to the ladder or steps, and to the exit of the slide. While this solution does not provide access for all children, it gives many individuals the opportunity to access play components.



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Ground-Level Play Components

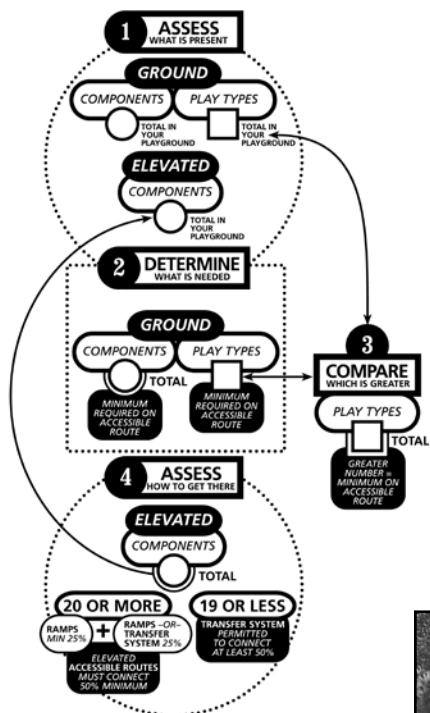
There are two requirements addressing how many ground-level play components must be on an accessible route:

- One of Each Type
- Ground-Level Requirements based on the number of Elevated Play Components

One of Each Type

At least one of each type of ground-level play component that is present in the play area must be on an accessible route.

As an example, this play area includes a composite play structure, two spring riders and a swing set (see inset). To meet the requirement, an accessible route must connect to at least one spring rider and one swing for one of each type of ground-level play experiences which are present in the play area.



The above step-by-step guide is intended to assist when applying the play area guidelines. A detailed description is provided on page 17.

A “ground-level play component” is a play component that is approached and exited at the ground level.



HOW MANY PLAY COMPONENTS MUST BE ON AN ACCESSIBLE ROUTE?

Ground Level Requirements

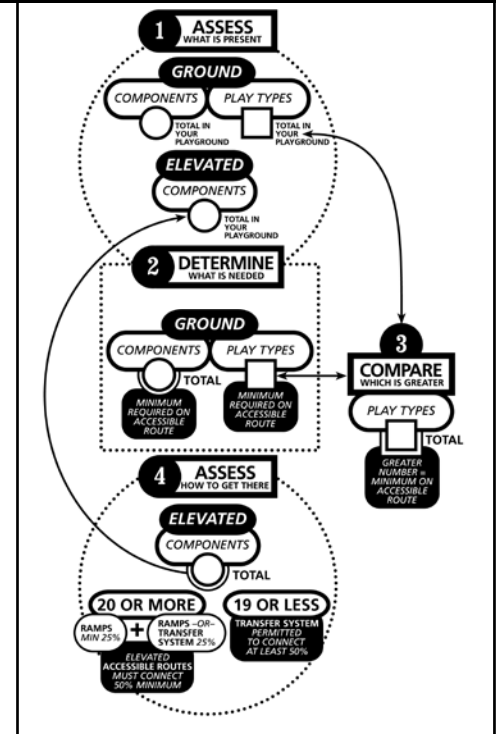
Based on Elevated Play Components

The number and variety of ground-level play components required to be on an accessible route is also determined by the number of elevated components provided in the play area.

The intent of this requirement is to provide a variety of experiences for individuals who choose to remain with their mobility aids, or choose not to transfer to elevated play components.

Table 240.2.1.2

Number of elevated play components provided	Minimum number of ground-level play components required to be on accessible route	Minimum number of different types of ground-level play components required to be on accessible route
1	Not applicable	Not applicable
2 to 4	1	1
5 to 7	2	2
8 to 10	3	3
11 to 13	4	3
14 to 16	5	3
17 to 19	6	3
20 to 22	7	4
23 to 25	8	4
More than 25	8 plus 1 for each additional 3 over 25, or fraction thereof	5



If ramps provide access to at least 50 percent of the elevated play components - which must include at least three different play types - then additional ground-level components are not required.

In the play area shown on page 14, the composite structure has four elevated play components (bubble panel, slide, steering wheel, and tic-tac-toe panel). According to the table, a minimum of one ground level play component must be provided, and a minimum of one different type. The spring rider or swing can be used to meet the “one of each type” requirement and can also be used to meet the minimum number determined by Table 240.2.1.2.

Elevated Play Components

At least 50 percent of the elevated play components must be on an accessible route.



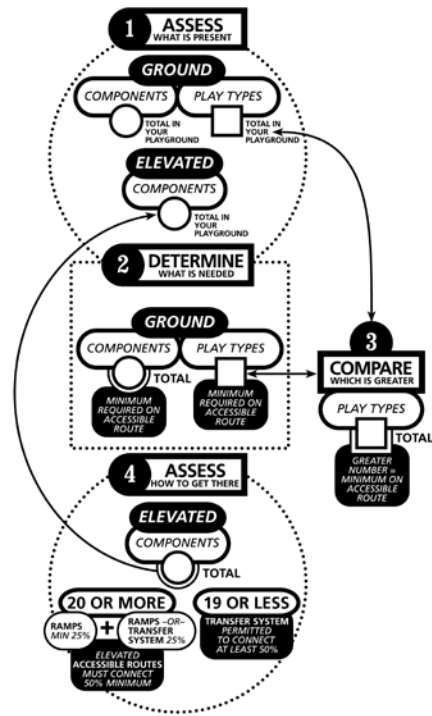
24

Play areas with 20 or more elevated components must use ramps to connect a minimum of 25 percent of those components. A transfer system or ramps may connect the other elevated play components required on an accessible route.



25

Play areas with less than 20 elevated play components may use a transfer system instead of ramps to connect at least 50 percent of the elevated components.



The above step-by-step guide is intended to assist when applying the play area guidelines. A detailed description is provided on page 17.

An “elevated play component” is a play component reached from above or below grade, and is part of a composite play structure.

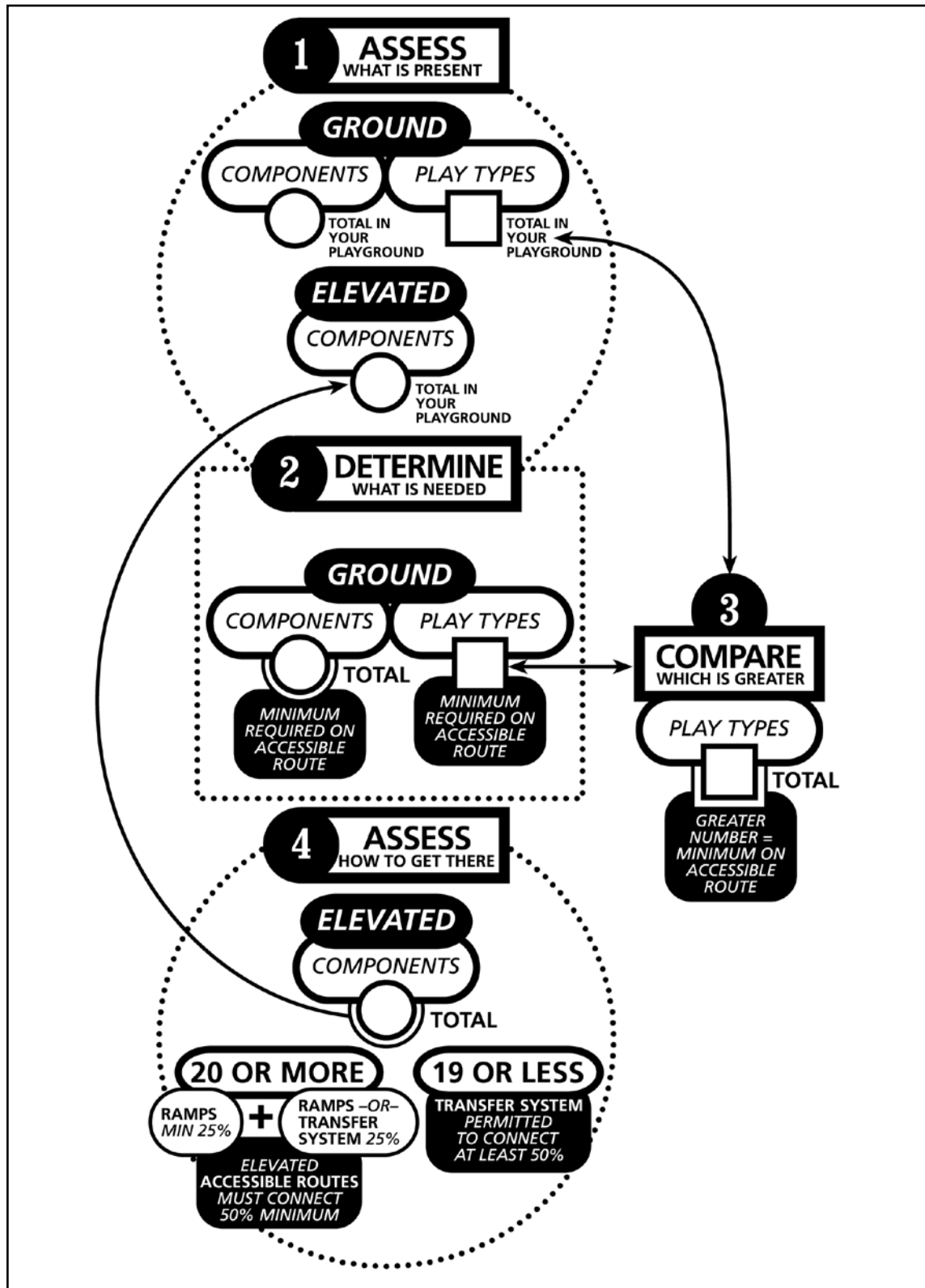


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Step-by-Step Guide

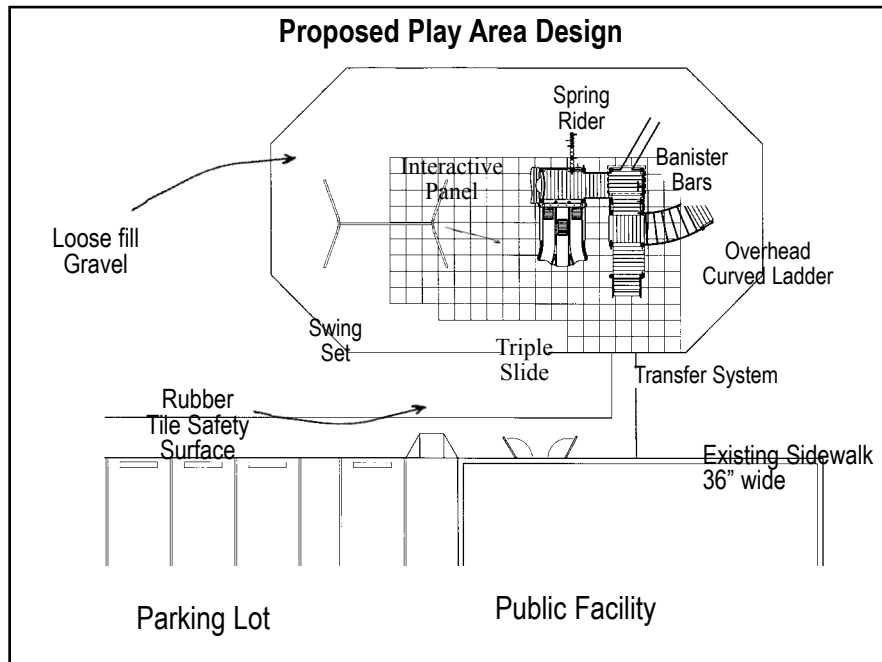
The following step-by-step guide has been provided to assist in evaluating a play area for meeting the minimum requirements of these guidelines. The guide has been arranged in four steps and provides spaces to fill in numeric values of play components for evaluating a specific play area design.

The step-by-step guide is used throughout the remainder of this guide as a key, shown in the upper corner of each new section where it applies.



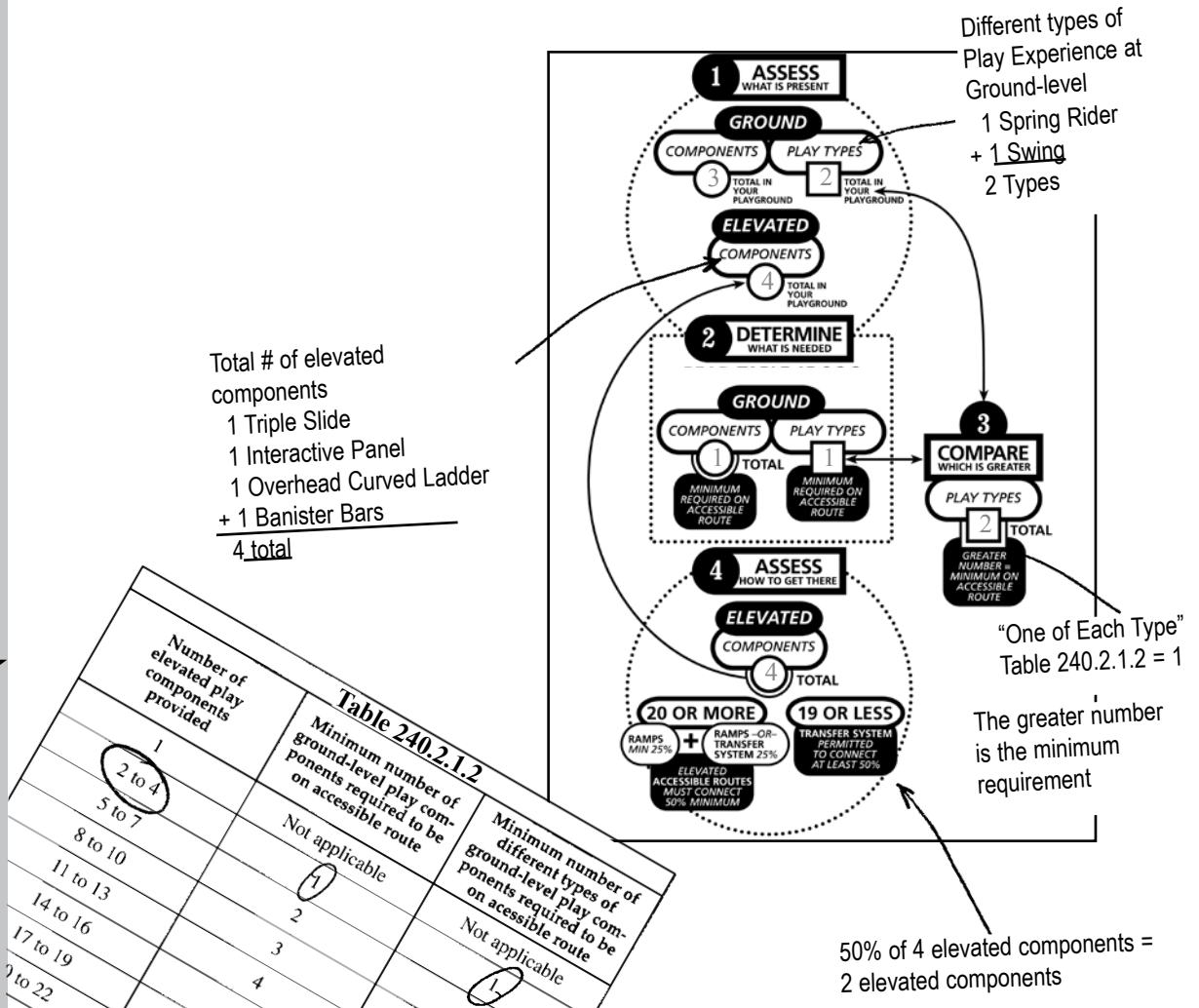
PLAY AREA EVALUATION EXAMPLE

The example below illustrates a proposed design for a new play area. Each section illustrated in the flow chart provides guidelines for the following design tasks:



- Determining the number of play components
- Assessing the variety of play types
- Determining how many play components must be on an accessible route
- Determining when ramps are required and when transfer systems are permitted

Refer to this example while reviewing the concepts explained in this guide, to review how accessibility guidelines are applied to play area designs.



WHAT ARE THE REQUIREMENTS FOR ACCESSIBLE ROUTES?

ADAAG chapter 4 addresses accessible routes that connect the play area to the school, parking lot, or facility that it serves. Operators or owners of play areas are subject to all the other requirements of the ADA, including the obligation to provide individuals with disabilities an equal opportunity to enjoy the play area provided by that facility.

This section describes the various features of accessible routes within a play area, including location, clear width, slope, and accessible surfaces.

Accessible Routes

An accessible route is a pathway specifically designed to provide access for individuals with disabilities, including those using wheelchairs or mobility devices.



Accessible routes inside the boundaries of play areas are addressed in the play area guidelines. Technical provisions address the width, slope, and surface of both ground-level and elevated accessible routes.

There are two types of accessible routes:

- Ground-level
- Elevated



This ground-level route connects ground components and the transfer system which connects elevated components.

This elevated route connects elevated play components on a composite structure.



The accessible route must connect all entry and exit points of accessible play components.

Clear floor space required at play components and maneuvering space can overlap the accessible route.

Incorporating additional circulation space around high-use play components creates extra room for movement and accessibility for everyone using the play area.



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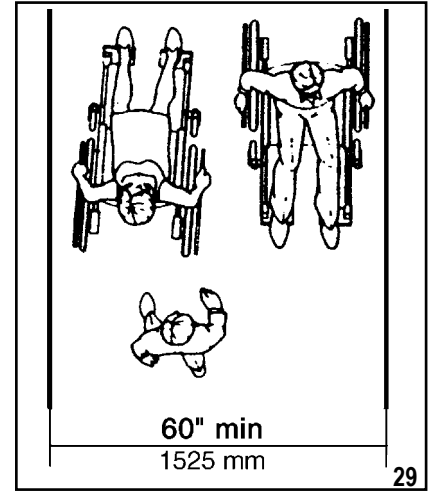
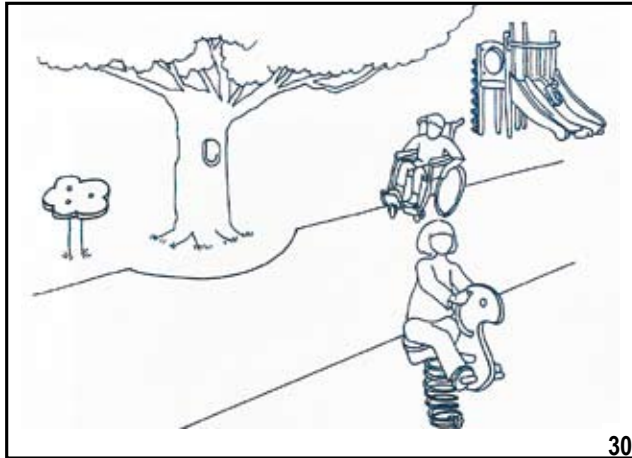
Ground-Level Accessible Routes

The 80-inch vertical clearance applies to ground-level routes only, and not elevated routes. This allows features like protective roofs and sun shelters to be present.

A ground-level accessible route connects play components at ground level.

- 60 inches (1525 mm) minimum clear width
- 1:16 maximum slope

The route may narrow down to 36 inches (915 mm) for a distance of 60 inches (1525 mm). This permits flexibility to work around site design features like existing equipment or trees.



The required 60-inch width enables two wheelchairs to pass each other or to change direction.

Smaller play areas - those that are less than 1,000 square feet (304.8 square meters) - may have ground-level accessible routes that are 44 inches (1120 mm) clear width. A wheelchair turning space must be provided where the route exceeds 30 feet (9.14 mm) in length.

At ground level, objects may not protrude into the 60-inch wide space of an accessible route up to or below the height of 80 inches (2030 mm), measured above the accessible route surface. The 80-inch clearance applies only to the 60-inch accessible route, and is not required for the entire play area.

The play area provides a fun accessible roadway theme. The protective shelters for the benches have been set outside the boundary of the route providing the 80 inches of clearance required on the route.



WHAT ARE THE REQUIREMENTS FOR ACCESSIBLE ROUTES?

Ground-Level Accessible Routes

Maximum Slope at Ground Level

The maximum allowable slope for a ground-level accessible route is 1:16.

Berms are sometimes used to provide access to elevated play areas. A berm may be a natural sloped surface that is present in a hilly play area site, or a ground-level route built with slopes.

Designers are encouraged to consider edge protection and handrails on berms where there may be a drop-off. Remember the maximum slope of this “ground-level accessible route” is 1:16.

However, handrails are not required on ground-level accessible routes. This is permitted since the handrails may become a safety hazard in the “use zone.”



This play area provides a bermed accessible route.



To accommodate a height change along the perimeter of a play area - like these rubber safety tiles placed on an asphalt surface - an allowable 1:12 slope is utilized for the transition at the boundary of the play area.

Accessible Ground Surfaces

The “use zone” is a ground level area beneath and immediately adjacent to a play structure or piece of equipment that is designated for unrestricted circulation around the equipment. It is predicted that a user would fall and land or exit the equipment on the surface of the use zone.

The American Society for Testing and Materials (ASTM) has established safety standards for play areas, including resilient surfaces. For further information or to purchase these standards, contact ASTM, 100 Barr Harbor Drive, West Conshohocken, PA 19428-2959, www.astm.org.

Ground surfaces along accessible routes, clear floor or ground spaces, and maneuvering spaces, must comply with the American Society for Testing and Materials (ASTM) F 1951-99 *Standard Specification for Determination of Accessibility to Surface Systems Under and Around Playground Equipment*.

This standard assesses the accessibility of a surface by measuring the work an individual must exert to propel a wheelchair across the surface. The standard includes tests of effort for both straight-ahead and turning movements, using a force wheel on a rehabilitation wheelchair as the measuring device. To meet the standard, the force required must be less than that which is required to propel the wheelchair up a ramp with a slope of 1:14.

When selecting ground surfaces, operators should request information about compliance with the ASTM F 1292-04 standard.



Accessible surfaces can include impact-attenuating tiles made of recycled rubber and engineered wood fiber that meet the ASTM requirements for accessibility and safety. The design can be created so safety is not compromised for individuals using the play area where both standards are applied.

Accessible Surfaces Located In The Use Zone

If located within the use zone, accessible ground surfaces must also be impact attenuating and meet ASTM F 1292-04 Standard Specification for Impact Attenuation of Surface Systems Under and Around Playground Equipment.

WHAT ARE THE REQUIREMENTS FOR ACCESSIBLE ROUTES?



Accessible and non-accessible surfaces can be combined to provide variety and excitement in the play area.



Rubber surfacing tiles facilitate access in this play area.

Ground surfaces must be inspected and maintained regularly and frequently to ensure continued compliance with the ASTM F 1292-04 standard. The frequency of maintenance and inspection of resilient surfacing depends on the amount of use and the type of surfacing installed.



Accessible surfacing can be designed to complement the theme of the play area, while providing full access and visually integrating the surface into the overall design. Individuals of all abilities will enjoy the added benefits of an imaginative design.

Engineered wood fiber surfaces will require frequent maintenance to comply with the ASTM F 1292-04 standard because of surface displacement due to user activity or other factors.

Designers and operators are likely to choose materials that best serve the needs of each play area. The type of material selected will affect the frequency and cost of maintenance.



At the time of this publication, rubber surfacing and some engineered wood fiber products meet the ASTM F 1951-99 standard. The fact that a specific product meets the ASTM 1951-99 standard does not necessarily mean that all other similar products will meet the standard.

Operators interested in selecting surfaces to comply with the play area guidelines, should consult individual product manufacturers to determine compliance with ASTM F 1951-99.



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Elevated Accessible Routes

An elevated accessible route is the path used for connecting elevated play components.

Elevated accessible routes must connect the entry and exit points of at least 50 percent of the elevated play components provided in the play area.

Two common methods for providing access to elevated play components are ramps and transfer systems. Ramps are the preferred method since not all children who use wheelchairs or other mobility devices may be able to use - or may choose not to use - transfer systems.

“Ramps” serve as a continuation of the accessible route from the ground allowing individuals who use mobility devices to access elevated components. The guidelines require that play areas containing 20 or more elevated play components provide ramp access to at least 25 percent of those elevated components.



This photo illustrates an elevated accessible route:

- 36-inch (915 mm) clear width
- 32-inch (815 mm) narrowed width permitted for 24-inch (610 mm) length to accommodate features in the composite structure
- 12-inch (305 mm) rise maximum per ramp run
- Top of handrail gripping surfaces shall be 20 inches (510 mm) minimum to 28 inches (710 mm) maximum above the ramp surface



The 80-inch vertical clearance height does not apply to elevated accessible routes. This allows for the use of features such as roofs and sun shelters.

WHAT ARE THE REQUIREMENTS FOR ACCESSIBLE ROUTES?

When Ramps Are Required

Ramps are required on composite structures with 20 or more elevated play components and must connect to at least 25% of the elevated play components.

Ramps allow individuals who use wheelchairs and mobility devices to access elevated play components in composite play structures without transferring.



This play area has more than 20 play components and provides ramp access to elevated play components. The ramp system, consisting of ramp runs and landings, must connect at least 25 percent of the elevated play components. The balance of the elevated play components required to be on an accessible route may be connected by the ramp system, or by a transfer system.

Rise of a ramp is the amount of vertical distance the inclined or slanted surface ascends or descends. A ramp **run** is a length of a continuous sloped surface that is ascending or descending. For example, to reach a 12-inch high deck or platform, a designer could use a 12-foot ramp with the maximum 1:12 slope, or a 14-foot ramp with a less steeper 1:14 slope.

Platform lifts, also known as “wheelchair lifts,” may be considered for providing access to elevated play components when appropriate.

Where applicable, platform lifts complying with ADA/ABA Accessibility Guidelines chapter 4 and applicable state and local codes are permitted as a part of an accessible route. Because lifts must be independently operable, owners and operators should carefully consider the appropriateness of their use in unsupervised settings.



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“Ramps” are sloped surfaces that provide individuals who use mobility devices with access to elevated components.

Ramps

For each elevated ramp run:

- 12-inch (305 mm) maximum rise
- 1:12 maximum slope
- 36-inch (915 mm) minimum clear width



Landings

Landings are the level surfaces at the top and bottom of each ramp run.

- Must be as wide as the ramp they connect to
- A minimum length of 60-inches (1525 mm)
- If ramps change direction, the minimum landing size must be 60 inches (1525 mm) wide to accommodate a turn

Maneuvering Space Where Ramps are Provided

At least one maneuvering space must be provided on the same level as the play component. The space must have a slope no steeper than 1:48 in all directions (see page 34 for further details).

ADA/ABA Accessibility Guidelines addresses additional requirements for ramps and landings including edge protection, cross slope, surfaces, and outdoor conditions.



WHAT ARE THE REQUIREMENTS FOR ACCESSIBLE ROUTES?

Handrails

Handrails are required on both sides of ramps connecting elevated play components. Handrails must comply with the following:

- Clearance between handrail gripping surfaces and adjacent surfaces and shall not be 1 1/2 inches (38mm) minimum.
- Handrail gripping surfaces shall be continuous along their length and shall not be obstructed along their tops or sides. The bottoms of handrail gripping surfaces shall not be obstructed for more than 20 percent of their length. Where provided, horizontal projections shall occur 1 1/2 inches (38mm) minimum below the bottom of the handrail gripping surface.



In this case, additional handrails have been provided.

Handrails are required to comply with ADA/ABA 505. However, extensions on handrails in the play area are not required. This is to prevent children running into protruding rails in the play area.

When Transfer Systems Are Used

A “transfer system” is an alternative to a ramp system in play areas where there are less than 20 total elevated play components.

The transfer system must connect to the ground-level accessible route and provide access to at least 50 percent of the elevated play components.

A transfer system provides access to elevated play components within a composite system by connecting different levels with transfer platforms and steps.

A transfer system provides access to elevated play components without the use of a wheelchair or mobility device. At least 50% of the elevated play components can be connected by a transfer system in play areas with less than 20 elevated components. In play areas with 20 or more elevated play components, transfer systems may be used to connect up to 25% of the elevated play components and the rest of the elevated play components required to be on an accessible route must be connected by a ramp.



A transfer system typically consists of a transfer platform, transfer steps, and transfer supports.

Where a transfer system is provided, a combination of transfer platforms and transfer steps provide a continuous accessible route to elevated play components. A transfer system provides individuals the space necessary to physically transfer up or down in a composite play structure. Where provided, a 24-inch (610 mm) minimum width is necessary for individuals moving around a structure.



Playful features can be part of the transfer system, providing interactive experiences from both an elevated or ground level approach.

Consider the distance someone must travel to reach play components accessed by transfer systems. On page 31, the illustration shows a transfer system placed directly next to the slide. Access to this type of elevated play component has been carefully designed to minimize the distance someone must transfer to reach it.

WHAT ARE THE REQUIREMENTS FOR ACCESSIBLE ROUTES?

Transfer Platforms

A transfer platform is a platform or landing that an individual who uses a wheelchair or mobility device can use to lift or *transfer* onto the play structure and leave the wheelchair or mobility device behind at ground-level.



- 11 inches (280 mm) to 18 inches (455 mm) height of top surface
- Minimum 24 inches (610 mm) wide
- Minimum 14 inches (355 mm) deep
- Unobstructed side

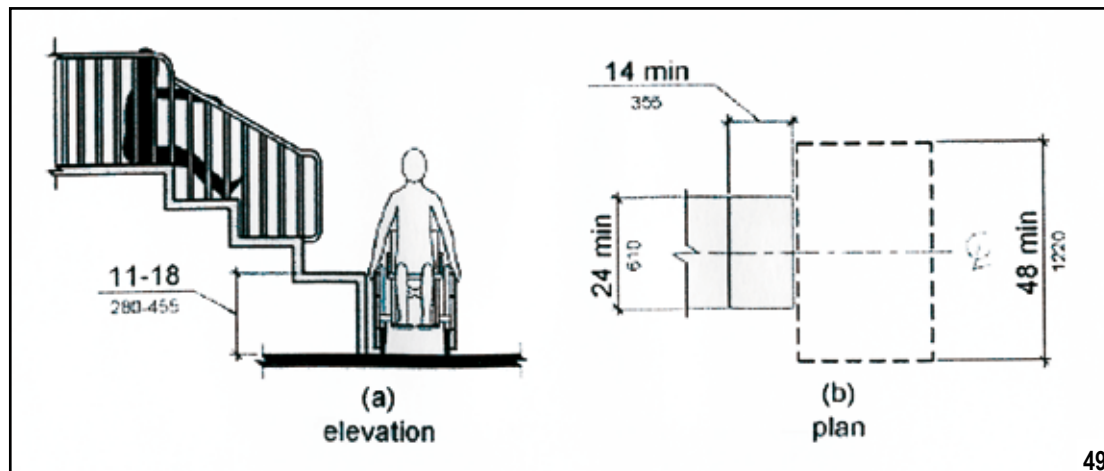
Adding a transfer step that leads to the ground's surface increases access for children exiting components at the ground level.

Transfer steps in a play area are not required to satisfy the general ADAAG stair requirements.

Maneuvering space and clear space is not required on elevated structures or at elevated play components reached by a transfer system.

Clear floor or ground space - used for parking wheelchair or mobility devices (commonly called “wheelchair parking”) - is required at the transfer platform.

The 48-inch long side (1200 mm) of the “wheelchair parking” space must be parallel to the 24-inch (610 mm) side of the transfer platform.



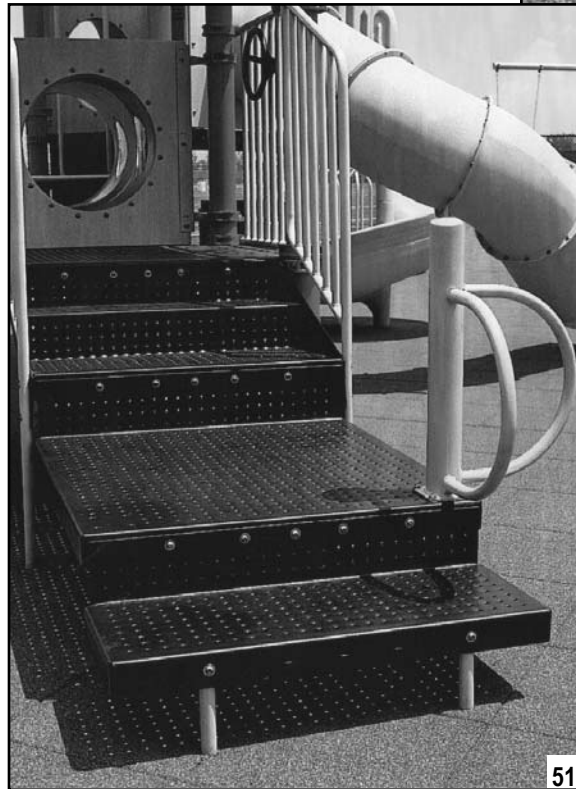
Transfer steps are level surfaces in a composite structure that can be used for transferring from different levels to access play components.

Transfer Steps

- Minimum 24 inches (610 mm) wide
- Minimum 14 inches (355 mm) deep
- 8 inches (205 mm) maximum height



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Play areas intended for smaller children should provide steps at smaller height increments. This will accommodate smaller sized children who must lift or “bump” up each step.



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WHAT ARE THE REQUIREMENTS FOR ACCESSIBLE ROUTES?

Transfer Supports

Transfer supports must be provided on transfer platforms and transfer steps at each level where transferring is the intended method of access.



Materials in a variety of different shapes and sizes are used to manufacture transfer supports including metal, plastic, and rope.

A means of support is required when transferring into the entry or seat of a play component.

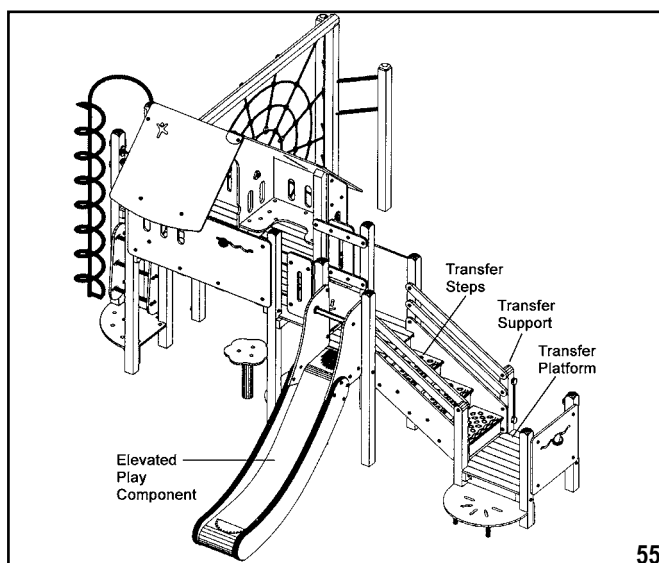
Transfer supports assist individuals with transferring and general mobility. They include handrails, handgrips, or custom designed handholds.



Aesthetically pleasing cut-out shapes and other design enhancements can provide hand supports for transferring.

Consideration must be given to the distance between the transfer system and the elevated play components it is intended to facilitate. Designers should minimize the distance between the point where a child transfers from a wheelchair or mobility device and the elevated play destination.

This transfer system provides access to exciting elevated play experiences like sliding while minimizing the distance individuals must traverse.



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Connected Elevated Components

When transfer systems are used, an elevated play component may connect to other elevated play components, providing an innovative, accessible route.

A crawl tube is an elevated play component in this composite structure. Going through the tunnel provides access to additional activities on the other side.



Consideration should be given to how a play component is utilized when it is selected to connect to other elevated play events. When a transfer system is provided, children move through a play component like this crawling tube, using their own strength without a mobility device.



Providing variety and excitement through elevated play spaces benefits all children. Tunnels and tubes make “getting there” an activity in itself.

WHAT OTHER ACCESSIBILITY REQUIREMENTS APPLY TO PLAY COMPONENTS?

The play area guidelines address accessible routes connecting play components along with certain spaces that are crucial to making a play area usable for children with disabilities. The other requirements for play components are provided to promote general usability, with application to a variety of play components. Additional features will assist in making play components more accessible to more children. Designers are encouraged to consider components with back support, increased space for maneuvering adjacent to the play component, and other features that promote independent use.

Clear Floor or Ground Space

Clear floor space - also known as **ground space** - provides unobstructed room to accommodate a single stationary wheelchair and its occupant at a play component on an accessible route.

- 30-inch (760 mm) by 48-inch (1220 mm) minimum area
- May overlap accessible routes and maneuvering spaces
- Slope not steeper than 1:48 in all directions



The clear floor space is permitted to overlap onto the landing area to provide access to this elevated window activity.

Play components come in a variety of shapes and sizes facilitating a broad range of experiences. A specific location for clear floor or ground space has not been designated. Each play component is unique and the spaces must be placed in the best location for the situation.

This interactive play component has a clear ground space that allows front or side reach interaction.



Elevated play components accessed by transfer systems do not require maneuvering or clear floor spaces, since mobility devices are left at ground level.

Clear floor or ground space is also sometimes called "wheelchair parking space."

The minimum clear floor or ground space on a composite structure may be positioned for a forward or parallel approach. It may overlap accessible routes and maneuvering spaces.

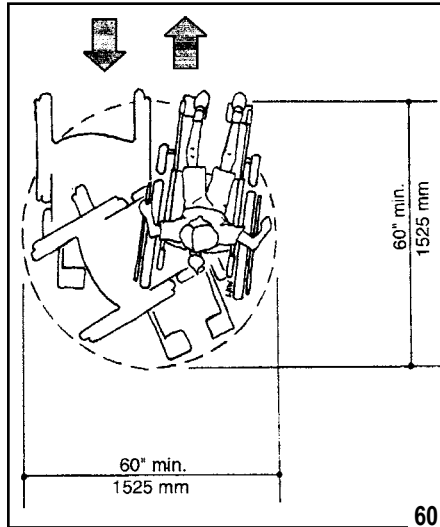


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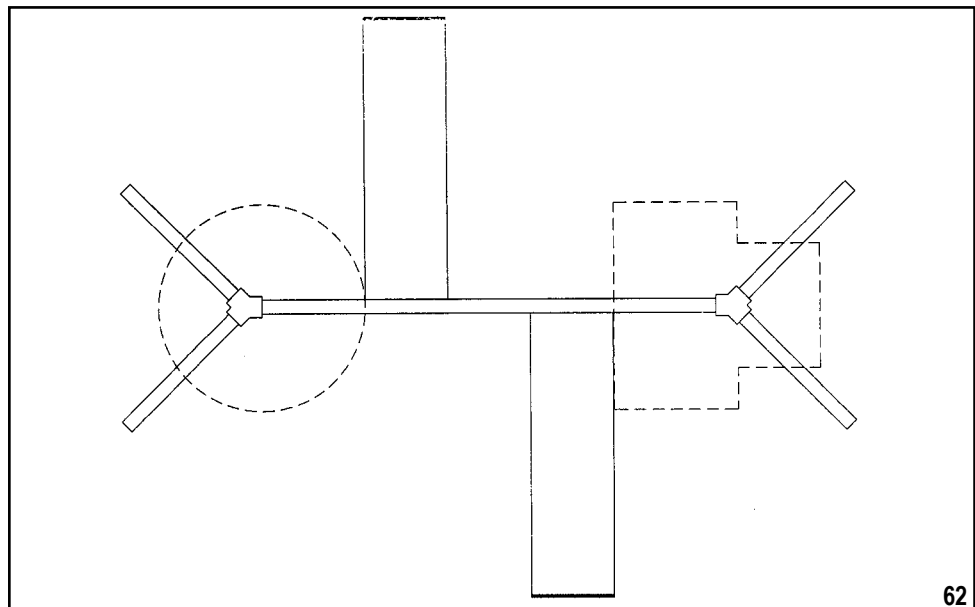
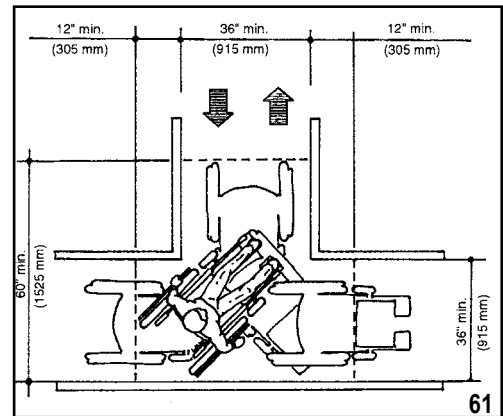
Maneuvering Space

Maneuvering space is defined as the space required for a wheelchair to make a 180-degree turn. At least one maneuvering space must be provided on the same level as elevated play components.

When providing access to ground level and elevated play components by ramps, space allowances to accommodate wheelchairs and mobility devices are required.



- A 60-inch (1525 mm) turning circle permits individuals with mobility devices to turn around
- A 60-inch (1525 mm) T-Shaped turn allows an individual to change directions by making a series of multi-point turns
- Slope not steeper than 1:48 in all directions



Maneuvering space is required for swings and must be located adjacent to the swing. This illustration shows options for either a 60-inch turning circle or a T-shaped turn. While this illustration shows the maneuvering space to the side of the swing, the space may be located behind or in front of the swing as long as it is immediately adjacent to the swing.

Objects are not permitted to protrude into ground level maneuvering spaces at or below 80 inches (2030 mm) above the ground or floor surface.

Entry Points and Seats

Entry points and seats are features of play components where individuals would transfer, sit, or gain access. When play components are located on an accessible route, the height required to transfer directly to the entry point or seat of a play component has a minimum of 11 inches (280 mm) and a maximum of 24 inches (610 mm). A mid-level height of 18 inches (455 mm) is recommended.



Examples of entry points and seats include swing seats, spring rocker seats, and crawl-tube openings.



Consider design features like open sides, back supports, and hand supports to help facilitate easy transfer and access.

The height of the entry point of a slide is not specified.



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Play Tables

Play tables may be located at a ground or elevated level in a composite play structure. Consider the route, clear floor space and maneuvering spaces for tables intended to be accessible to individuals who use wheelchairs.

Play tables are surfaces, boards, slabs, or counters that are created for play. This includes tables designed for sand and water play, gathering areas, and other activities. Where play tables are located on an accessible route, the wheelchair knee clearance minimums are:

- 24 inches (610 mm) high minimum
- 30 inches (760 mm) wide minimum
- 17 inches (430 mm) deep minimum



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Play tables designed primarily for children under 5-years-old, may provide a parallel approach instead of knee clearance if the rim is a maximum of 31 inches (785 mm) high.

The edge of this elevated sand table has been designed to provide access by providing a generous opening. The tops of rims, curbs, or other obstructions that would prevent access to a table surface should be 31 inches (785 mm) maximum in height.



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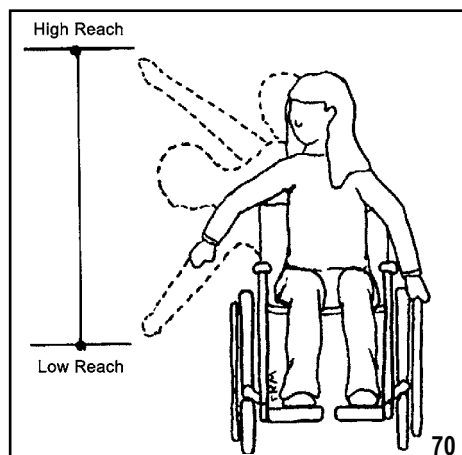
Reach Ranges (Advisory)

The play area guidelines include advisory information on recommended reach ranges.

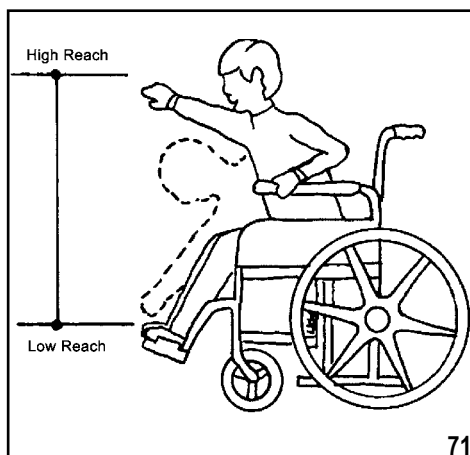
Reach ranges are the recommended designated regions of space that a person seated in a wheelchair can reasonably extend their arm or hand to touch, manipulate, move, or interact with an object or play component.

Reach ranges should be considered when providing play components with manipulative or interactive features for children who use wheelchairs. Recommended forward or side reach ranges are:

- 20 to 36 inches for 3 to 4 year-olds
- 18 to 40 inches for 5 to 8 year-olds
- 16 to 44 inches for 9 to 12 year-olds



Side Reach



Forward Reach

The reach ranges appropriate for use by children who use wheelchairs to access play components are intended for ground-level components, and elevated components accessed by ramps. Reach ranges are not appropriate for play components reached by transfer systems.



Appropriate reach range heights will vary depending on how the play component is accessed. This interactive panel is mounted at a height appropriate for a child who uses a wheelchair.

The reach ranges in this guide are recommendations that should be considered when designing play components with manipulative features intended for use by individuals who use wheelchairs.



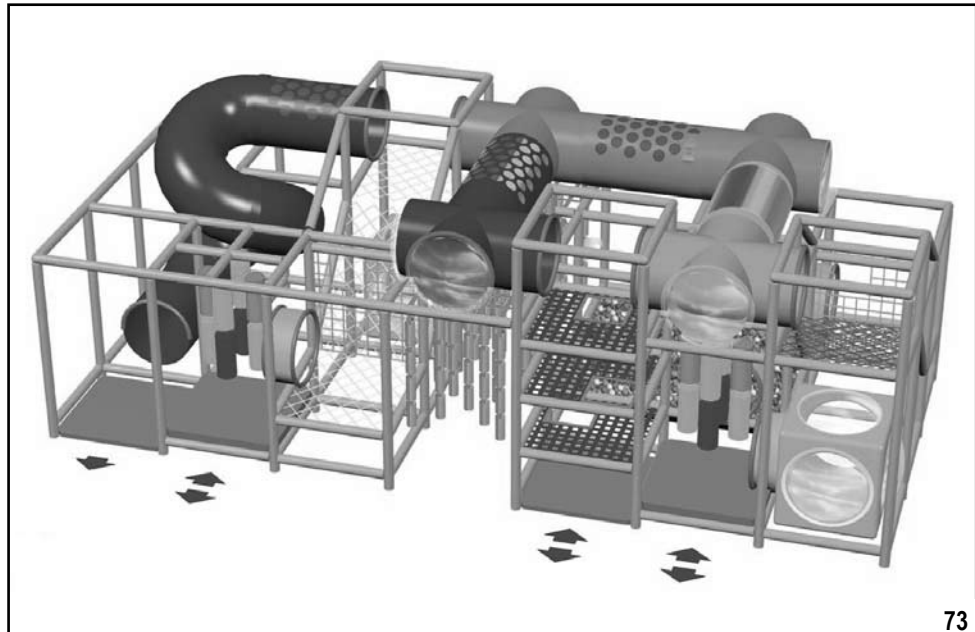
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SOFT CONTAINED PLAY STRUCTURES

“Soft contained play equipment” is a play structure made of one or more components, on which an individual enters a fully enclosed play environment that uses pliable materials such as plastic, soft padding, and fabric.

Soft contained play structures must provide at least one entry point on an accessible route when three or fewer entry points are provided.

If four or more entry points are provided, at least two entry points must be located on an accessible route.



Soft contained play environments typically have limited entrance and exit locations, with play components integrated into the system design.



Transfer systems or platform lifts can serve as a part of an accessible route connecting entry points on soft-contained play structures.

The play area guidelines apply to alterations made to existing play areas that affect, or could affect, the usability of the play area. Examples include removing a climbing play component and replacing it with a spring rocker, or changing the ground surfacing.

Alterations provide an opportunity to improve access to existing play areas. Where play components are altered and the ground surface is not, the ground surface does not have to comply with the ASTM F 1951-99 standard for accessible surfaces unless the cost of providing an accessible surface is less than 20 percent of the cost of the alterations to the play components.

If the entire ground surface of an existing play area is replaced, the new ground surface must provide an accessible route to connect the required number and types of play components. The requirements for accessible routes are explained on page 19.



This play area was altered by adding two spring rockers. The seat of at least one spring rocker is between 11 inches (280mm) and 24 inches (610mm) maximum, and clear floor or ground space and maneuvering space is provided. If the ground surface is replaced in the future, an accessible route would have to be provided to the spring rocker.

Normal maintenance activities such as replacing worn ropes or topping off ground surfaces are not considered alterations.

If play components are relocated in an existing play area to create safe use zones, the guidelines do not apply, provided that the ground surface is not changed or extended for more than one use zone.

Replacing the entire ground surface does not require the addition of more play components.



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ACKNOWLEDGEMENTS

The Access Board would like to thank the following manufacturers for their generous assistance and for supplying appropriate photographs or illustrations: Bob Leathers, Columbia Cascade, GameTime, KOMPAN, Landscape Structures, Little Tikes, Miracle, Olympic Recreation, Playworld Systems, and Recreation Creations.

The numerical listing below shows the source of each photo or illustration.

Top Cover Photo - KOMPAN	38. KOMPAN
Bottom Cover Photo - Miracle	39. KOMPAN
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2. Little Tikes	41. GameTime
3. KOMPAN	42. GameTime
4. KOMPAN	43. Playworld Systems
5. KOMPAN	44. Landscape Structures
6. Little Tikes	45. Miracle
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City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-01130

Parks and Recreation Board

11/17/2022

SUBJECT:

VETERAN'S MEMORIAL PARK RESTROOM LOCATION



Bayfront Pkwy

Bayf

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Admiral Mason Park Walking Trail

Veterans
Memorial Park
Pensacola

Admiral Mason Park
Park with walking paths & benches