



City of Pensacola

CRA Special Meeting

Agenda

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

March 21, 2024, 5:00 PM

Hagler-Mason Conference Room, 2nd Floor

The City of Pensacola Community Redevelopment Agency was created by the City Council and is a dependent special district in accordance with the Florida State Statutes Chapter 189 (Resolution No. 55-80 adopted on September 25, 1980; and amended Resolution No. 22-10 adopted on August 19, 2010.)

Immediately preceding the City Council Meeting starting at 5:30 P.M.

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL MEETING TO ORDER

BOARD MEMBER DISCLOSURE

ACTION ITEMS

1. 24-319 APPROVAL OF CHANGE ORDER TO CONTRACT WITH EMPIRE BUILDERS GROUP, INC. BID #23-033

Recommendation: That the Community Redevelopment Agency (CRA) approve a change order to the contract with Empire Builders Group, Inc. in response to Bid #23-033 in the amount of \$117,000 plus a \$45,763 engineering allocation, contingent upon City Council's approval of Supplemental Budget Resolution No. 2024-29.

Sponsors: Jennifer Brahier - Chairperson

Attachments: None

OPEN FORUM

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 850-436-5640 for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.

If any person decides to appeal any decision made with respect to any matter considered at such meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record

of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Memorandum

File #: 24-319

Community Redevelopment Agency

3/21/2024

ACTION ITEM**SPONSOR:** Jennifer Brahier - Chairperson**SUBJECT:**APPROVAL OF CHANGE ORDER TO CONTRACT WITH EMPIRE BUILDERS GROUP, INC.
BID #23-033**RECOMMENDATION:**

That the Community Redevelopment Agency (CRA) approve a change order to the contract with Empire Builders Group, Inc. in response to Bid #23-033 in the amount of \$117,000 plus a \$45,763 engineering allocation, contingent upon City Council's approval of Supplemental Budget Resolution No. 2024-29.

SUMMARY:

The City, as part of the design of this expansion project, hired an external engineering firm who was tasked with delivering to the City an actionable set of construction plans; however, errors in these plans made obtaining building permits impossible. The resulting redesign of the project caused additional costs of construction above what was contained in the budget revised by Council in September 2023.

The City Attorney's office has delivered a demand letter to the engineering firm of record seeking compensation for the costs resulting from the errors.

PRIOR ACTION:

May 9, 2022 - The CRA approved final design plans for the General Daniel "Chappie" James, Jr. Museum and Flight Academy Phase II Project and authorized staff to proceed with bid solicitation.

May 11, 2023 - City Council approved a Memorandum of Understanding with the Chappie James Museum of Pensacola, Inc. for administration of African American Historical and Cultural Grant #23.S.AA.900.120 to support the project and adopted Supplemental Budget Resolution No. 2023-02 to appropriate the funding.

July 20, 2023 - City Council approved a Memorandum of Understanding with the General Daniel "Chappie" James Flight Academy, Inc. and the Chappie James Museum of Pensacola, Inc. to store classroom and office equipment during the construction period of the project. Further, the City agreed to prepay the Chappie James Flight Academy for the value of the

equipment, in the sum of \$125,158.44, in the event the project failed to take place.

September 11, 2023 - The CRA awarded bid #23-033 for construction of the General Chappie James Flight Academy Classroom Additions to Empire Builders Group, Inc.

September 14, 2023 - City Council approved allocating \$105,000 from Local Options Sales Tax (LOST) for the completion of this project.

FUNDING:

N/A

FINANCIAL IMPACT:

Supplemental Budget Resolution No. 2024-29 recognizes anticipated proceeds from claims filed for errors related to the design of the General Chappie James Flight Academy Classroom Additions project. These errors caused increases in construction costs and increased time and overhead costs for City staff. While this claim is being pursued, the proceeds have not been received. If the claim is not successful in the full amount, then the increase would be borne by the Local Options Sales Tax fund.

LEGAL REVIEW ONLY BY CITY ATTORNEY: Yes

3/12/2024

STAFF CONTACT:

David Forte, Deputy City Administrator
Sherry Morris, Development Services Director
Victoria D'Angelo, CRA Division Manager
Hilary Halford, CRA Division Assistant Manager

ATTACHMENTS:

None

PRESENTATION: No