



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Agenda 4 - Final Parks and Recreation Board

Thursday, June 16, 2022

8:00 AM

Hagler-Mason Conference Room

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

MINUTES OF MAY 19, 2022 PARKS AND RECREATION BOARD
MEETING

Attachments: [22-5-19 Minutes Unapproved](#)

DIRECTOR'S REPORT

DIRECTOR'S REPORT

Attachments: [22-6-19 Director's Report Parks and Recreation Board](#)

STAFF REPORTS

CITY ARBORIST - KRISTOPHER STULTZ

NEW BUSINESS

PARK AMENITY DEDICATION REQUEST - BALL CREW BUILDING -
HERMAN JONES

Attachments: [Park Dedication Herman Jones - Ball Crew Building](#)

CITY COUNCIL AGENDA CONFERENCE (13 JUNE 2022)
REVIEW/DISCUSSION

Attachments: [22-6-16 GIS Map All Parks](#)
[22-6-16 PR Board report June 2022](#)

OLD BUSINESS

OPEN FORUM

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00652

Parks and Recreation Board

6/16/2022

SUBJECT:

MINUTES OF MAY 19, 2022 PARKS AND RECREATION BOARD MEETING



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Minutes 3 - Draft

Parks and Recreation Board

Thursday, May 19, 2022

8:00 AM

Hagler-Mason Conference Room

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

CALL TO ORDER

The meeting was called to order by Chairperson Hicks

Chairperson Hicks read a statement to the public about the time delay and how they can participate in the board meeting.

ROLL CALL

Present 7 - Chairperson Rand Hicks, Vice Chair Maranda Sword, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, Michael Wolf, and Renee Borden
Absent 2 - Michael O'Donovan, and Leah Harrison

1. SWEARING IN OF NEW AND/OR RETURNING BOARD MEMBERS

Assistant City Clerk Tice asked Vice Chair Maranda Sword to stand and raise her right hand. She was re-appointed by Council to serve an additional three-year term. Assistant City Clerk Tice administered the oath. She agreed to serve.

APPROVAL OF MINUTES

2. MINUTES OF APRIL 21, 2022 PARKS AND RECREATION BOARD MEETING

Attachments: [22-4-21 Minutes Unapproved](#)

A motion was made by Vice Chair Sword, seconded by Del Gallo, that this Minutes be Approved. The motion carried by the following vote:

Yes: 7 - Chairperson Hicks, Vice Chair Sword, Bruni, Del Gallo, Escobar-Ryan, Wolf, and Borden

Absent: 2 - O'Donovan, and Harrison

DIRECTOR'S REPORT

3. DIRECTOR'S REPORT

Attachments: [22-5-19 Director's Report Parks and Recreation Board](#)
[Tech Park Land to Soccer Fields](#)

Chairperson Hicks asked the board members if they had any questions concerning the Director's Report.

*Member Borden inquired about the soccer participation numbers. She asked if these numbers only encompass the city's recreation programs. Athletics Superintendent Fox explained the numbers only include the Pensacola Youth Soccer League. The travel teams are outside of these numbers.

*Member Bruni inquired about the youth programs. He asked if scholarships offset the revenue collected. Athletics Superintendent Fox stated yes it does.

Discussion continued in regards to registration and the collection of revenue received.

*Member Del Gallo asked for an update on the Roger Scott Tennis Courts Project. Interim Director Stills reported the project will go back out to bid the end of May.

*Member Escobar-Ryan inquired about the status of trees being planted. Interim Director reported the City arborist will advise on the care for the trees during this dry season.

*Chairperson Hicks asked board members to reach out to the neighborhood associations and to ask for community involvement. Discussion continued.

*Member Borden inquired about the trees to be planted in Technology Park. Interim Director Stills explained the specs received from Geosyntec did include Technology Park to have trees planted but that has not taken place. He reported he is working on the possibility to have access to part of the park as practice soccer fields.

STAFF REPORTS

4. BUDGET REPORT - KENDRA WEEKLEY

Attachments: [Board PR All Funds Financial Summary](#)

Budget and Planning Specialist Kendra Weekley brought before the board a report that reflects the financials for the second quarter ending in March with a three years comparison. Kendra asked the board if they had any questions in reference to the report that was included in the agenda packet.

*Member Borden asked where would revenue received from resource centers show in the report. Budget and Planning Specialist Weekley stated those numbers will show in line item titled Recreation/Athletic Fund. She added the funds are low at this time because the busiest season does not start until April the next quarterly report will show those revenues.

*Member Borden asked the tennis fund revenue received is the same as the expenditures is this correct. Budget and Planning Specialist Weekley

stated yes that is correct the revenue that exceeds the budget will go to other programs. The expenditures from the tennis fund only encompasses the minor repairs. Major repairs are handled through Parks and Recreation LOST fund.

*Member Borden asked if revenue is collected for the concessions at the tennis center. Budget and Planning Specialist Weekley stated revenue is collected from Pro Shop and would have to look into concession sales.

5. TONYA BYRD - SUMMER PROGRAMS

Recreation Superintendent Tonya Byrd brought before board Summer Camp Programs. The registration for Summer Camps started April 4th and within a half hour most outdoor camps were full. As far as the other camps, they were reaching full level which we had to limit the number of registration at a couple of centers because of the issue with being under staffed. The ratio is 1/25 and we do separate the kids into age groups as well. Having enough staff to cover 7:00 to 6:00 with breaks has been a struggle. We do need one more bus driver with a CDL license if anyone knows of a driver please contact her. Training starts this Saturday at Fricker Center from 9:00 to 12:00 for new and returning staff. They will come in for a refresher and receive shirts to be ready May 31st. Two new camps this year. We were able to work with Breathe Yoga to bring two yoga camps at Gull Point.

*Member Del Gallo suggested reaching out to the Escambia County School Board for drivers. Recreation Superintendent Byrd confirmed she has contacted them and is working on the possibility of sharing a driver.

* Member Del Gallo suggested recruiting juniors and seniors from the high schools to help staff at the summer camps. Recreation Superintendent Byrd confirmed she has contacted the school board and also Kelsey Powell who runs the Summer Youth Employment Program with the City of Pensacola has the job descriptions and has received three applications through the program.

*Member Bruni inquired as to the reason the registrations fills up so quickly is it related to a staffing issue. Recreation Superintendent Byrd reported a greater demand is there vs staffing, resources and budget.

*Member Bruni inquired if the summer camps are revenue neutral. Recreation Superintendent Byrd responded that the outdoor camps are revenue positive. Discussion followed.

*Member Bruni inquired as to the break down of city residents vs county residents that who register for the summer camps. Recreation Superintendent Byrd responded that she does not have that information she would need to look at the registrations.

*Member Bruni suggested city residents should have priority to register first for summer camps.

NEW BUSINESS

6. PARK AMENITY DEDICATION REQUEST - PUMPKIN ASH TREE -

LIONS PARK

Attachments: [Pumpkin Ash Tree - Lions Park](#)

Dawn Cagle brought before the board a presentation to request a park amenity dedication of a Pumpkin Ash Tree at Lions Park for the memory of Morgan V. Riley. Ms. Cagle told the board that Carmen Jones is a dear friend who unbeknown to her submitted the dedicated request for the Pumpkin Ash Tree. Ms. Cagle informed the board she is the mother of Morgan V. Riley. Ms. Cagle enlightened the board that Morgan V. Riley was a beautiful beautiful man who had committed suicide on March 18, 2022 losing his battle to depression. Ms. Cagle continued to say that Morgan, her granddaughter, and I would go to Lions Park a lot as it is close to where I live. One of the symbolic meanings of the Pumpkin Ash Tree in Ireland is that it is the tree of life and of immortality.

A motion was made by Bruni, seconded by Escobar-Ryan, that this Minutes be Approved. The motion carried by the following vote:

Yes: 7 - Chairperson Hicks, Vice Chair Sword, Bruni, Del Gallo, Escobar-Ryan, Wolf, and Borden

Absent: 2 - O'Donovan, and Harrison

7. PARK AMENITY DEDICATION REQUEST - THE GARDEN OF PEACE AND HOPE - A MEMORIAL FOR HOMICIDE VICTIMS

Attachments: [The Garden of Peace and Hope - Corrine Jones Park](#)

Alyson Yarbough Clay, Angela Mixon, and Lavon Brown brought before the board a presentation to request a park amenity dedication for a garden of peace and hope - a memorial for homicide victims.

Alyson Yarbough Clay, began the presentation to the board.

Ms. Yarbough Clay is a board member for (PAIN) Parents Against Injustice and Negligence which is a non-profits 501c3 organization that advocates and assist families of homicide victims in the local area. One way to do so is to create a park The Garden of Peace and Hope that would honor those who have lost their lives to homicide. The homicide victims to be honored are those that have fallen to the violence that has plagued our community. These honorees had lives that were cut short by the hands of others leaving families and friends to mourn the unexpected loss. This location will be an opportunity to honor the memory of those who have fallen. This location promotes healing, hope and peace in the lives of those impacted by a homicide in our community and the community at large.

Ms. Mixon, began the presentation by telling the board her 22 year old daughter was murdered on February 17, 2011 and placed in a shallow grave by the Navy Base. The park is a place that is close by to where I live and I can stand on my front porch and look at the park. The park is where I go to reflect on the memories of her and it offers me a place of peace and tranquility instead of going to the site and remembering what happened

there that day. The park is a place that I can take her two sons to remember her and this is the area where she grew up we had been living in this area since 1994. Ms. Brown thanked the board for taking the time to listen today. Ms. Brown, President of Parents Against Injustice and Negligence. I am a mother of has been affected by a homicide. I am a survivor. On October 22, 2012, I received a call saying my son had been shot. Upon the arrival at the location which I was directed by the caller, I encountered my son who was covered by a white sheet immediately I knew a mothers worse fear had found me, my son was dead. The crime scene tape was placed and I could not appear any further. Every emotion you could image grabbed me and I began to run and holler until suddenly a peace fell upon me. With this peace, I was able to start comforting others at the scene. A nugget of my ability to comfort others in distress was increased at the most worse tragedy that I could ever think of. This is why I support the development of The Garden of Peace and Hope that our area is lacking in support for survivors families of homicide victims. This is very important we began working on this since 2014 and we are looking forward to come fruition this year. The name is very important for this spot. Currently we have meetings now in the Corrine Jones Park in the area where we have been allotted this area to have the Garden of Peace and Hope this area that is very peaceful. This is for anyone who is suffering a tragedy this is a place for healing a place for peace and a place to reflect on good memories and good time. Many people go to the cemetery or the crime scene where is not a good place where you can think on good memories. We want this place to be a reflection of good memories and we can smile, talk and laugh and we can have peace. I know what peace is. Ms. Brown thanked the board for everything that is being done.

Chairperson Hicks asked Ms. Brown for a clearer idea of what it is she wants to specifically do at the site. Ms. Brown stated she wants to set up a place where there is a concrete slab, benches, flowers, a wall, and some pavers with names and dates as a memorial. Each family would be responsible for purchasing the pavers. Ms. Brown showed a rendering of the idea.

Member Del Gallo offered his services for the concrete work.

A motion was made by Borden, seconded by Vice Chair Sword, that this Minutes be Approved. The motion carried by the following vote:

Yes: 7 - Chairperson Hicks, Vice Chair Sword, Bruni, Del Gallo, Escobar-Ryan, Wolf, and Borden

Absent: 2 - O'Donovan, and Harrison

OLD BUSINESS

8. DISCUSSION - PARKS AND RECREATION REQUEST FOR MASTER

PLAN

Attachments: [Link to City of Gainesville Master Plan](#)
[Orange County Florida - Table of Contents](#)
[Master Plan Ideas - Contents for Discussion](#)
[Template for Creating Your Own Master Planning Request for Proposal](#)
[UWF - COP Parks Needs Assessment 12-1-2016](#)

Chairperson Hicks reported to the board that he has reached out to Dr. Song who is an Associate Professor and Program Coordinator, Sports Management at the University of West Florida. He had spoken to him about the needs assessment completed by the university in 2016 and asked him if he would like to repeat that performance. Dr. Song said absolutely. They would like to come and provide for us a needs assessment regarded as a step towards or equivalent to a master plan. They would like to do this for the good of the community for the good of Pensacola and as a gift to our city. Dr. Song wants to suggest is that this be a permanent/semi-permanent relationship that this would be something that University of West Florida can continue to do as needed years coming forward.

*Member Wolf asked if a fee was involved. Chairperson Hicks responded no fee.

*Member Del Gallo asked if they would be able to and willing to meet with board members to talk about processes. Chairperson Hicks responded that Dr. Song is interested in coming to and participating at the board meetings and also at public engagement meetings and all of us will be invited to attend.

Discussion continued.

*Chairperson Hicks asked for comments from the Interim Director and the Deputy City Administrator. Interim Director Stills commented that this is very exciting news. Soccer fields for games and practices are at great demand right now and if the needs assessment can help that would be a great benefit to expanding the program.

*Member Wolf asked the Deputy City Administrator Forte if city council would need to approve the involvement with University of West Florida and them producing a needs assessment. Deputy City Administrator Forte responded that a interlocal agreement would to be entered into with University of West Florida drafted by legal outlining the perimeters and responsibilities.

Discussion continued.

9. MEMBERSHIP - NATIONAL RECREATION AND PARK ASSOCIATION

Attachments: [Links - National Recreation and Park Association Publications - April & May](#)

Chairperson Hicks announced that all board members have been added to the National Recreation and Park Association membership and will start

receiving monthly publications.

OPEN FORUM

Chairperson Hicks announced that Michael O'Donovan has resigned from the Parks and Recreation Board.

Member Bruni made a motion to encourage the Council to give extra consideration to appoint a nominee to the Parks and Recreation board from District 7 in order to encourage the diversity of the group.

A motion was made by Bruni, seconded by Del Gallo, that this be Approved. The motion carried by the following vote:

Yes: 5 - Chairperson Hicks, Bruni, Del Gallo, Wolf, and Borden

Absent: 4 - O'Donovan, Vice Chair Sword, Escobar-Ryan, and Harrison

ADJOURNMENT

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City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00653

Parks and Recreation Board

6/16/2022

SUBJECT:

DIRECTOR'S REPORT

PARKS AND RECREATION BOARD

DIRECTOR'S REPORT

June 19, 2022

PARKS UPDATES:

- Hunter Pool - work began with completion anticipated for fall 2022.
- Plaza de Luna - work began with completion anticipated for June 2022.
- HTW Skate Park - May 12th Council for contract award.
- Bruce Beach Phase I – work to begin August 2022.
- Garden Street Landscaping – work began with completion anticipated for summer 2022.

SPECIAL PROJECTS:

- Julian Olsen Bust is projected to be installed in June.
- John Sunday plaque is projected to be installed in June.

SUMMER ATHLETICS UPDATES:

- Summer Youth Soccer Camp - June 6 - 10
- Summer Youth Volleyball Camps - June 13 – 17, July 11 - 15
- Youth Football & Cheerleading Registration going on at Roger Scott, Legion Field and Magee Field
- Summer Adult Kickball, Men's Softball & Co- Ed Softball Leagues at Exchange Park
475 Participants
32 Teams

COUNCIL DISCUSSIONS:

- Moreno Park and Baptist Redevelopment Opportunities

MARKETING UPDATES:

- Promote Outdoor Initiatives: Movies in the Park, Blues on the Bay, ArtVenture, Outdoor Pursuits, City Pools Now Open, Playgrounds: New Bayview Park Playground Coming Soon
- Blues on the Bay June 12 & 26; Movies in the Park June 10
- Promote Recreation Initiatives: Summer Camp - Day Camp, New Yoga Camp, Summer Dance
- Promote Athletics Initiatives: Soccer, Adult Volleyball + Open Gym, Senior Games
- Collaborate with PPD to promote center visits
- Sponsorship/ Brand Alignment: Day of Play, Halloween Movie Night
- Sponsor Call of Day of Play
- June Newsletter
- Fall Activity Guide Design

PARKS AND RECREATION BOARD

DIRECTOR'S REPORT

June 19, 2022

- Swag Materials for Staff Appreciation Day
- Advertisement Mediums: radio, print (magazine & newspaper), digital (web, social, billboard)
- Final month of Ruby Slipper Seasonal Menu to benefit Al Condon Scholarship Fund

RECREATION UPDATES:

- Summer camp is underway. We've had a great first two weeks. So far we have registered 275 unique participants attending throughout the 11 weeks of camp and still growing.
- Gull Point Specialty camps began 6/6 featuring 3 dance camps with 46 participants registered and 2 Yoga camps begin 6/24 with 19 participants registered so far.
- Finalizing fall schedules and classes. New programs and events include:
 - Pensacola Sings Neighborhood Choirs with Pensacola Children's Chorus 10-week program begins October 3rd at Woodland, Gull Point, T. May
 - Valerie's House Grief Support network for children begins meeting at Cobb in August
 - Boogie by the Bay community ballroom dance for all ages Aug 5th at Sanders Beach-Corinne Jones Resource Center
 - Chocolatiers "Pure Imagination" Charity Event benefitting the Al Condon Scholarship fund Sept 17 at Sanders Beach-Corinne Jones Resource Center
 - Bridge Lessons every Tuesday starting Sept 13 at Bayview Senior Center
 - "In Darkness We Dance" Vampires Ball all monsters welcome Oct 21 at Sanders Beach-Corinne Jones Resource Center
 - Friendsgiving potluck dinner Nov 18 at Sanders Beach-Corinne Jones Resource Center
 - Color Me Stress Free – relaxing adult coloring program at Gull Point



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00654

Parks and Recreation Board

6/16/2022

SUBJECT:

CITY ARBORIST - KRISTOPHER STULTZ



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00655

Parks and Recreation Board

6/16/2022

SUBJECT:

PARK AMENITY DEDICATION REQUEST - BALL CREW BUILDING - HERMAN JONES

Park Amenity Dedication PROPOSAL FORM

The installation of any plaque as a dedication to an individual or group at a City facility must be approved. Please fill out the form below. You will be notified of the decision.

Nominating Party

NAME: Tyree Jones
(INDIVIDUAL OR REPRESENTATIVE OF GROUP)

ADDRESS: 10730 Tara Dawn Circle

DAY PHONE: (850) 418-3388 EVENING PHONE: _____

E-MAIL: Tyreejones47@gmail.com

PERSON/ORGANIZATION/EVENT BEING HONORED

NAME: Herman Jones

PARK DEDICATION WOULD BE LOCATED: Ball crew building

DESCRIBE THE SIGNIFICANT CONTRIBUTIONS MADE BY THE HONOREE:

without Herman, this building would not be possible. Roger Scott was basically a wooded area

(see attached paper)

SIGNATURE Tyree Jones DATE 5/12/22

PLEASE FORWARD TO THE PARKS AND RECREATION DEPARTMENT:

222 West Main Street
Pensacola, FL 32502
Phone: 850.436.5670
Fax: 850.436.5199

Director Approval _____ Date _____

Board Approval _____ Date _____

Herman Jones City of Pensacola Career Overview

Here are a list of things that Herman was tasked with while working for the city of Pensacola. He started working with the city in July of 1980 he started out in the sanitation department and worked there for two years doing various jobs such as collecting trash and filling in for drivers that may need to be off on vacation or sick leave. He then transferred to the Parks Department where he began his career its in that department, he worked beside one man at that time in the ballfield crew it was only a two man crew. At that time they were tasked with the maintenance on 13 ballfields: lining them up for the games, mowing the grass and keeping the irrigation system working. Over the years more crew was added and grew to eight people as the workload increased the job responsibility did as well adding weed control, fertilizing, insect control, building more ballfields and maintaining them as well. He started out as a maintenance worker and overtime he was promoted to lead worker as lead worker his job was to oversee and make sure that all the work assignments for the day was completed he trained everyone that came into the ball crew some of the training consisted of the training for CDL driving license, operating equipment ,training for weed control and insect control working on irrigation systems, laying out football fields and painting the lines in reconditioning the ballfields every season as time went on he was promoted to operation supervisor and that was his final job there. He was responsible for all of the above and now handling out work assignments and doing monthly reports on all the work order for the month not only was he responsible for the work but for the equipment and maintenance as well this is just a small outline of the few things that he was responsible for during his time working there he had to attend training classes as well. There were many many different responsibilities he had over his 30 years with the city of Pensacola here is a list of parks that he cared for McGhee Field, Lions Park, Exchange Park, Gull Point, airport Babe Ruth, Bill Bonds Field, Hitzman Park, Bill Gregory Park, Legion Field, Kiwanis Park, Terry Wayne East Park, Roger Scott Fields in fact that was a major project that he and his crew built along with putting in all the irrigation in that complex for the game fields. He was responsible for keeping them in service he was charged with the practice fields as well 28 at the time he was working there he laid sod for fields and a lot of things that are not listed these things he did for 30 years along with what was known as what he would call them the "dream team" a crew dedicated to service and commitment.

Herman Jones is an integral part of why the Ball Crew is here. He started it years ago and set the foundation for what it has turned into.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00656

Parks and Recreation Board

6/16/2022

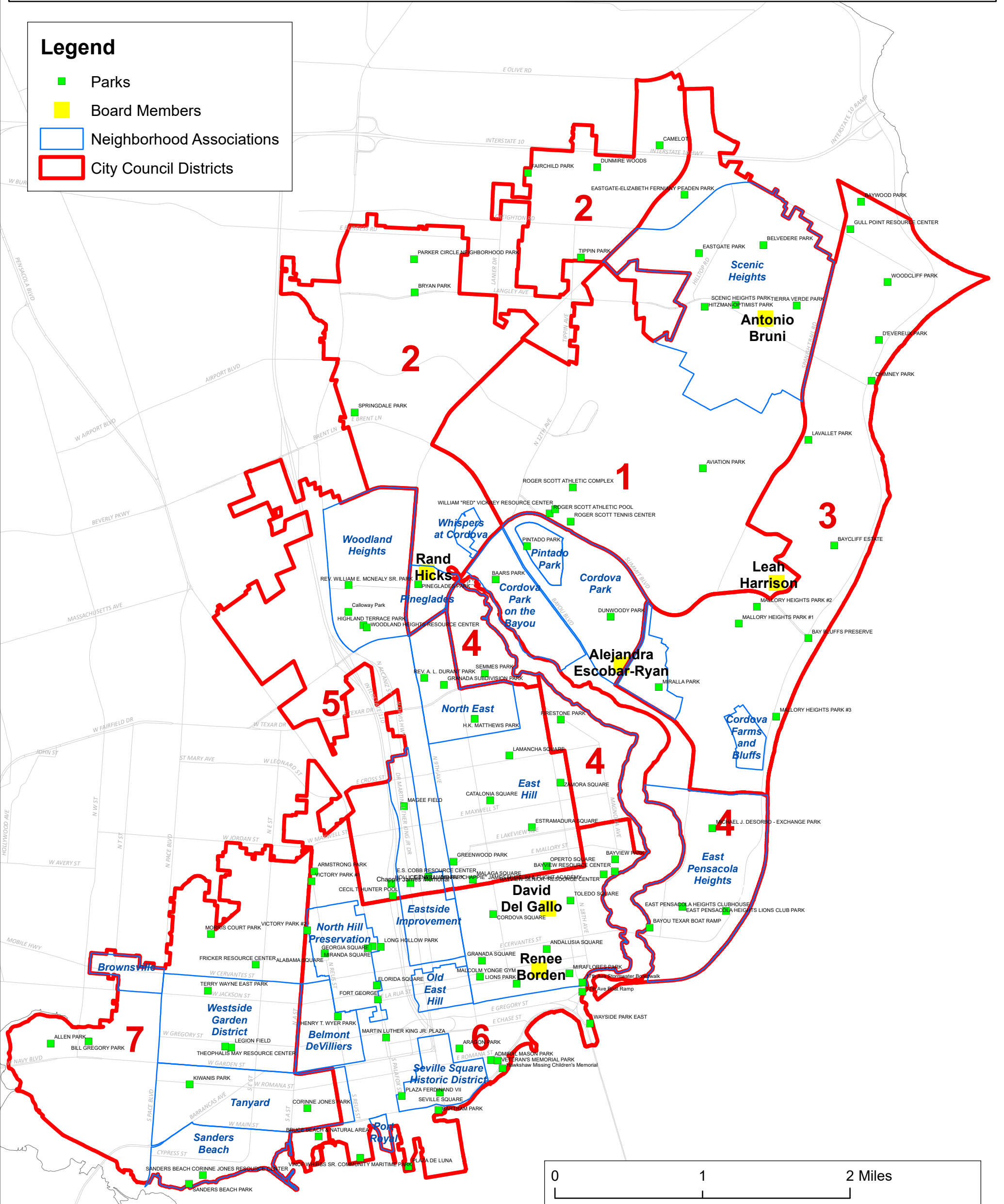
SUBJECT:

CITY COUNCIL AGENDA CONFERENCE (13 JUNE 2022) REVIEW/DISCUSSION

City of Pensacola Parks & Recreation Board

Legend

- Parks
- Board Members
- Neighborhood Associations
- City Council Districts



CITY COUNCIL DISTRICTS

DISTRICT	COUNCIL MEMBER
1	Jennifer Brahier
2	Sherri Myers
3	Casey Jones
4	Jared Moore
5	Teniade Broughton
6	Ann Hill
7	Delarian Wiggins

0 1 2 Miles

Date: 6/8/2022

This map was prepared by the GIS section of the City of Pensacola and is provided for information purposes only and is not to be used for development of construction plans or any type of engineering services based on information depicted herein. It is maintained for the function of this office only. It is not intended for conveyance nor is it a survey. The data is not guaranteed accurate or suitable for any use other than that for which it was gathered.



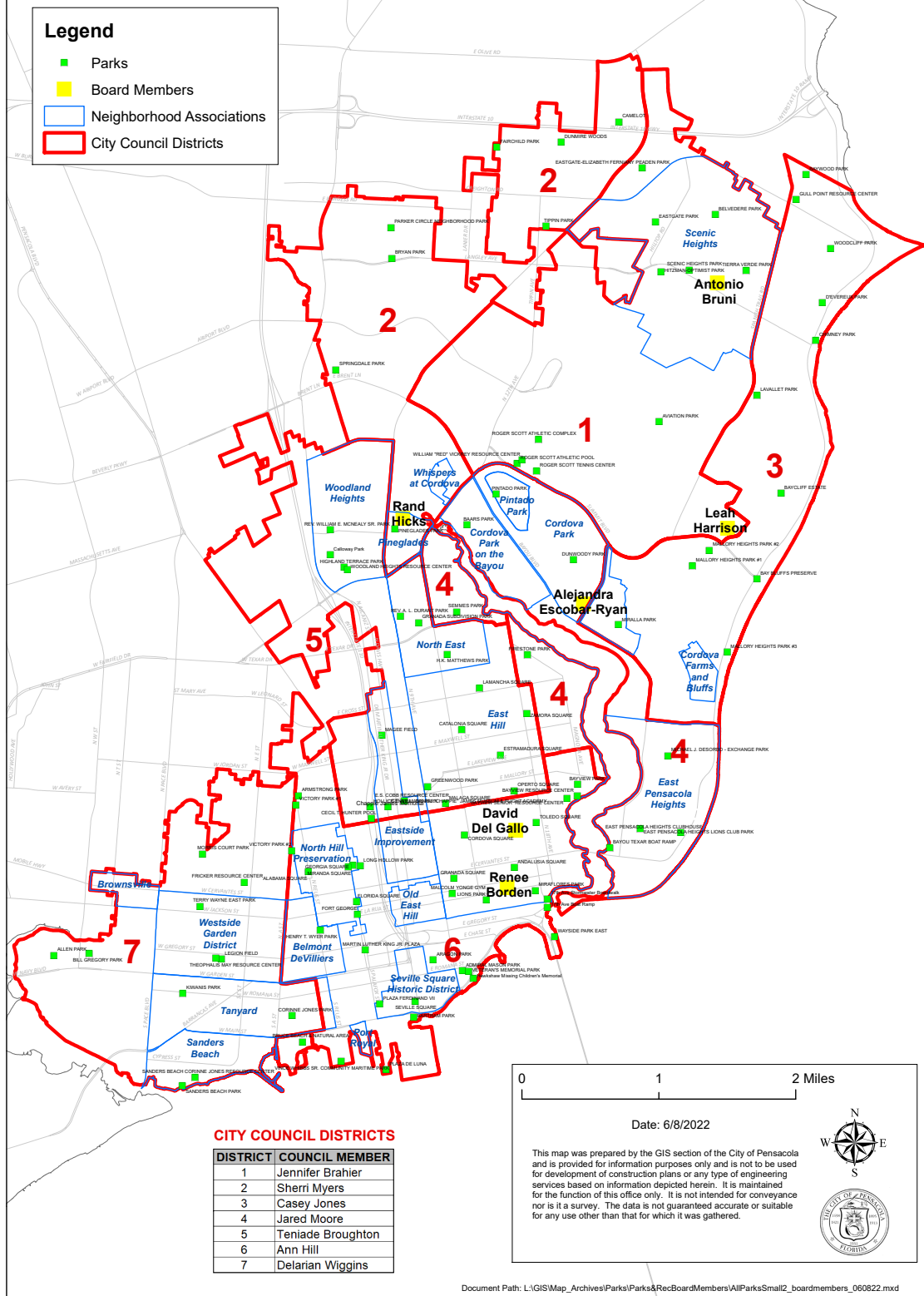
Parks & Recreation Board Report

June 2022



Where they are

City of Pensacola Parks & Recreation Board



By the Numbers

\$11 million budget — 93 parks across 595 acres
10 resource centers
8 athletic facilities

P&R offers soccer, football, baseball, swimming, golf, tennis, kayaking, disc golf, dance, art, yoga, senior activities, Artventure and 5210 Day of Play!

2021 NRPA Agency Performance Review Key Findings



Residents per
Playground:

3,607

Full-Time Equivalent Employees
(FTEs) per 10,000 Residents:

8.2

Operating Expenditures
per Capita:

\$88.30/year



Acres of Parkland
per 1,000 Residents: **9.9**



58%
of park and recreation agencies
deliver STEM programming to
youth and young adults

Residents per Park:

2,277



Revenue to Operating
Expenditures:

22.9%



What we've done . . .

- **redefined duties for P&R board members engage, review, report (Sec. 6-2-3)**
- **now members of NRPA**
- **attend neighborhood association meetings**
- **communicated P&R votes on RSTC, Miraflores Park, and a number of park amenity actions**
- **discussions about a P&R masterplan to guide allocation of resources**

Where we're going . . .

- **The UWF Needs Assessment of 2016 was a template for recent progress (skate park, soccer, walking, etc.)**
- **We need a masterplan to comprehensively reassess P&R needs, engage the public, identify areas of interest and opportunity, and assign resources accordingly.**

Towards that goal, UWF has expressed interest in partnering with us again, and could begin as early as September 2022 if an interlocal agreement is approved.