City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Agenda 4

Parks and Recreation Board

Thursday, May 20, 2021 | **8:00 AM** | **Hagler-Mason Conference Room**

Members of the public may attend in person; however, there will be limited seating capacity. Consistent with CDC guidelines, attendees will be required to sit at least 6 feet apart and to wear face coverings that cover the nose and mouth.

1. CALL TO ORDER

2. ROLL CALL

APPROVAL OF MINUTES

3. MINUTES OF THE APRIL 15, 2021 PARKS AND RECREATION BOARD MEETING

Attachments: Unapproved Minutes of 04/15/21 Meeting

4. DIRECTOR'S REPORT

5. STAFF REPORTS

NEW BUSINESS

6. PARK AMENITY DEDICATION - BRYAN PARK

Attachments: Park Amenity Dedication Form - Ann Davis

7. WAYS OF IMPROVING ADVICE TO CITY COUNCIL

Attachments: City Code -- Parks and Recreation Board Duties

8. OLD BUSINESS

9. OPEN FORUM

10. ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.

City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 21-00456 Parks and Recreation Board 5/20/2021

SUBJECT:

MINUTES OF THE APRIL 15, 2021 PARKS AND RECREATION BOARD MEETING

City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Minutes 3 - Draft

Parks and Recreation Board

Thursday, April 15, 2021 | **8:00 AM** | **Hagler-Mason Conference Room**

Members of the public may attend the meeting in person; however, there will be limited seating capacity. Consistent with CDC guidelines, attendees will be required to sit at least 6 feet apart and wear face coverings that cover their nose and mouth.

CALL TO ORDER

The meeting was called to order at 8:03.

1. SWEARING IN OF NEW AND/OR RETURNING BOARD MEMBERS

Assistant City Clerk Robyn Tice asked the following people to stand: Alejandra Escobar-Ryan, Rand Hicks, Michael Wolf, and Renee Borden. The first three were re-appointed by Council to serve an additional three-year term. The latter was appointed to fill an unexpired term through March 31, 2023. Assistant Clerk administered the oath. All agreed to serve.

Chairperson Hicks read a statement to the public about how they can participate.

ROLL CALL

Present 7 - Chairperson Rand Hicks, Vice Chair Maranda Sword, Antonio Bruni, Alejandra Escobar-Ryan, Gabriela Garza, Leah Harrison, and Michael Wolf

Absent 1 - David Del Gallo

APPROVAL OF MINUTES

2. PARKS AND RECREATION BOARD MINUTES FOR MARCH 18, 2021

Attachments: March 18, 2021 Parks and Recreation Board Minutes - Draft

Resolution sent to Council on 03/18/21

Chairperson Hicks brought the following list of corrections that should be made to the minutes of the March 18, 2021 meeting (all in regards to the Restroom Trailer being placed in Admiral Mason Park):

1. Please be sure to include the proper name of Impact 100.
2. The trailer will be wrapped with a skirt, and potted plants will be placed

along the skirted structure.
3. The funds from the City were Council approved in the amount of $50,000.00.
4. A copy of the letter sent to Council needs to be included in the minutes.

Assistant Thorsen made the following changes to his recommendations:
1. Impact 100 Pensacola Bay Area will be specified in the approved minutes.
2. It was mentioned during the meeting that the trailer would be wrapped. The minutes will reflect that the trailer will be "skirted".
3. When the funding was discussed, it was mentioned that the amounts have been spent, it was not specified the amount of the funds received from the City.
4. A copy of the letter sent to Council will be included with the Minutes.

No objections were raised by any of the other Board members.

A motion was made by Harrison, seconded by Garza, that this Minutes be Approved as Amended. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Escobar-Ryan, Garza, Harrison, and Wolf

Absent: 1 - Del Gallo

DIRECTOR'S REPORT

Director Cooper welcomed reappointed and new Board members by name. He brought the following updates:
* The disc golf course signs for Hitzman Park are almost ready for installation. They will be installed by some Boy Scout volunteers.
* The soccer fields at Hitzman Park are nearing completion, they should be complete by the end of April or beginning of May.
* They are waiting on the guy to paint the splash pad at Legion Field prior to opening the pad in May.
* We are working on the design and engineering for the pole barn at Osceola Golf Course.
* We will be replacing the flooring and windows on the Miraflores building. We have already had the roof redone.
* The contract for Roger Scott Tennis Center Hurricane Sally recovery is due back this morning.
* Overall we are still working with FEMA on storm repairs from Hurricane Sally.
* Council has approved the award of a contract for Magee Field Park Improvements and alternate bid as well as the purchase of one of the property's next door to Magee Field. Plans are to renovate the house to be used for educational space.
* The design of the skate park is almost complete.
* The Kiwanis Park neighborhood had some suggestions for the park, so

we will be making those changes to the plans and then putting it out for bids soon.
* In regards to the Olsen monument, we spent the funds on the bust, now we are looking for funds to put in a footer and base for the monument. If funding cannot be located, we will make an executive decision to place it prominently inside the new Bayview Center building, we will reach out to Ms. Betty Douglas who asked for the monument for final approval.
* The design for Hunter Pool house is 90% complete.
* The design for Fricker Center renovations is underway.
* The playground at Bayview Park is budgeted for next year, and we are aware that it is in poor condition. Director Cooper mentioned later in the meeting that this playground will be removed, and once funding is found, it will be replaced.
* Beginning next week the Woodcliff Park playground will be installed. Then the rest of them in poor condition will follow.
* The playground at Pintado Park is in fair condition, not poor. We will clean it up, paint it, add some trees for shade, remove some damaged trees, and replace the sand with engineered wood fiber.
* Hunter Pool will be functional during the swim season. If construction is started, a fence will be put up prior to commencing the work.
* Some of the board members asked for a copy of the list of playgrounds and their statuses that Director Cooper maintains so they could communicate better with the neighborhood associations.
* Questions were asked about the tree replanting efforts. At one point it was mentioned that Woodcliff Park would have top priority, but also Hitzman would have top priority. Director Cooper specified that for Phase 1 of the tree replanting, Hitzman Park is top priority, and for Phase 2 Woodclifff Park is top priority.

STAFF REPORTS

David Forte, Capital Improvement Projects Manager, brought a presentation on the Hashtag project. This is a significant recreational project. He introduced David Tillar with Dewberry, a design consultant on the project. Scape also serves as a consultant on the project. He handed out some renderings of Phase 1 of the design which encompasses Main Street from Bartram Park through Baylen Street. More phases will be introduced later. They had some workshops for public input. This is a Complete Streets project which will encompass all users of the street.

David Tillar spoke. The plan has been run through different scenarios. Bike lanes are green, and will be painted. Bike boxes will be added. Drivers will need to be educated on how to maneuver their vehicles about them. The plan is in schematic design, and moving to visual design. Florida Department of Transportation has added funding in future years to Barrancas that will extend the project to Barrancas. Parking in downtown will be affected, some parking spaces will be lost, not sure at the time how

many. The public comment period runs until 5:00 pm next Friday.

NEW BUSINESS

OLD BUSINESS

3. Park Visitation Reassignments

Chairperson Hicks distributed out a new list of parks for the Board members to visit. The plan is for them to visit one park per month, and send either park form to either Director Cooper and Assistant Thorsen. If a major issue is found, please bring it to the Board for discussion.

Member Escobar-Ryan mentioned that she created one of the forms digitally, and would like to put it on the Play Pensacola website. Marketing Coordinator Dowdell will work with them to get the results of their visits on the website.

Member Wolf would like to switch Plaza De Luna with another park since he designed it. Member Garza will switch Terry Wayne Park for Plaza DeLuna.

OPEN FORUM

ADJOURNMENT

The meeting was adjourned at 9:18 am.

Chairperson Hicks informed the Board that subsequent to the last meeting, an inadvertent Sunshine Law violation occurred. The violation did not affect any vote that was taken by the Board, and was inconsequential. Steps have been taken to avoid this in the future.

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.

City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 21-00457 Parks and Recreation Board 5/20/2021

ACTION ITEM

SPONSOR:

SUBJECT:

PARK AMENITY DEDICATION - BRYAN PARK

RECOMMENDATION:

The League of Women Voters would like to donate a tree in Bryan Park in honor of Ann Davis

SUMMARY:

STAFF CONTACT:

ATTACHMENTS:

1) Park Amenity Dedication Form - Ann Davis

Park Amenity Dedication
PROPOSAL FORM

The installation of any plaque as a dedication to an individual or group at a City facility must be approved. Please fill out the form below. You will be notified of the decision.

Nominating Party

NAME: Elizabeth M. Werre , League Of Women Voters Pensacola Bay Area
(INDIVIDUAL OR REPRESENTATIVE OF GROUP)

ADDRESS: 3645 Flintwood Circle Pensacola, FL 32504

DAY PHONE: 850-516-0608 **EVENING PHONE:** 850-516-0608

E-MAIL: rbwerre@att.net

PERSON/ORGANIZATION/EVENT BEING HONORED

NAME: Ann Davis, League of Women Voters Pensacola Bay Area

PARK DEDICATION WOULD BE LOCATED: Tryon Branch Library

DESCRIBE THE SIGNIFICANT CONTRIBUTIONS MADE BY THE HONOREE:

Ann Davis, League of Women Voters Pensacola Bay Area, served as Membership Chair and Co-President before her death. Ann's efforts and dedication to the League and its principles was tireless and inspiring to all in the orgaization. It will be a wonderful way to honor Ann but also be a symbol of longevity, tranquilty and life itself, by providing shelterr and shade and adding to the appearance of the Libray landscape.

SIGNATURE × Elizabeth Werre **DATE** 5/11/2021

PLEASE FORWARD TO THE PARKS AND RECREATION DEPARTMENT:

222 West Main Street
Pensacola, FL 32502
Phone: 850.436.5670
Fax: 850.436.5199

City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 21-00432 Parks and Recreation Board 5/20/2021

ACTION ITEM

SPONSOR:

SUBJECT:

WAYS OF IMPROVING ADVICE TO CITY COUNCIL

RECOMMENDATION:

That the Parks and Recreation Board create a more descriptive list of duties of the Board for City Council.

SUMMARY:

On Thursday, May 13, 2021, City Council discussed the duties of the Parks and Recreation Board, and would like recommendations from the Board on how to improve the advice they give Council. Council has requested to have the list no later than July 30, 2021.

STAFF CONTACT:

ATTACHMENTS:

1) City Code - Parks and Recreation Board Duties

Sec. 6-2-3. - Duties.

The parks and recreation board shall advise and make recommendations to the city council, and shall advise the mayor on matters concerning the establishment, maintenance and operation of parks and recreational activities within the city. The board shall provide input on master plan updates and improvements, and policy development for the use of recreational facilities.

(Code 1968, § 46-3; Code 1986, § 6-2-3; Ord. No. 06-10, § 1, 2-11-2010; Ord. No. 21-13, § 2, 8-22-2013; Ord. No. 11-17, § 1, 5-11-2017)