



City of Pensacola

Urban Core Redevelopment Board

Agenda

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

October 21, 2025, 3:30 PM

Hagler-Mason, 2nd Floor

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL TO ORDER

ROLL CALL/DETERMINATION OF QUORUM

ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

1. 25-1341 UCRB MEETING MINUTES- 07/22/2025

Attachments: UCRB MEETING MINUTES- 07/22/2025

PRESENTATIONS

ACTION ITEMS

DISCUSSION ITEMS

2. 25-1342 PROJECT LIST AND IMPLEMENTATION PLAN UPDATE

Recommendation:

Sponsors:

Attachments: UCRB PROJECT STATUS REPORT 10.21.2025
RDP White Paper
Urban Core CPIP Report-October
Urban Core RPIP Managers Report October 2025
Commercial Facade Improvement Program Guidelines 11.7.2022
Residential Property Improvement Guidelines
Residential Resiliency Program Guidelines
Escambia County---2025-combined-income-and-rent-limits-(eff-4-1-2025)

3. 25-1378 GARDEN STREETLIGHT POLE BANNERS

Recommendation:

Sponsors:

Attachments:

CRA_GARDENST_BANNER_PRESENT

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BOARD MEMBER COMMENTS

OPEN FORUM

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to city services, programs, and activities. Please call 850-436-5640 (or TDD 850-435-1666) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the city time to provide the requested services.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-1341

Urban Core Redevelopment Board

10/21/2025

ACTION ITEM

SUBJECT:

UCRB MEETING MINUTES- 07/22/2025

ATTACHMENTS:

1. UCRB MEETING MINUTES- 07/22/2025



City of Pensacola

URBAN CORE REDEVELOPMENT BOARD

MINUTES

City of Pensacola
222 W. Main Street
Pensacola, FL
32502

July 22, 2025

3:30 PM

Hagler-Mason, 2nd Floor

CALL TO ORDER

The Urban Core Redevelopment Board (UCRB) meeting was called to order by Chairperson Satterwhite at 3:36 P.M.

ADMINISTRATION OF OATH

Robyn Tice, Assistant City Clerk, administered the oath of office to Board Members Carro and Cronley.

ROLL CALL/DETERMINATION OF QUORUM

Members Present: Christopher Satterwhite, Jared Moore, Kelly Wieczorek, Michael Carro, Shirley Kirchharr Cronley, Michelle MacNeil, Eddie Todd

Members Absent: Melanie Nichols, Linda Webb

Quorum was present at 3:38 P.M.

ADMINISTRATOR'S REPORT

CRA Division Assistant Manager, Hilary Halford, presented a PowerPoint presentation outlining the conceptual design for the Palafox Project, which is currently out for bid. Ms. Halford also provided a brief update on the Civic Center Redevelopment Project and informed the Board that Erica Grancagnolo, Economic Development Director, would attend the next Board meeting to deliver a more comprehensive update. Staff answered questions accordingly.

APPROVAL OF MINUTES

1. 25-882 UCRB MEETING MINUTES - 4/29/2025

A motion to approve was made by Board Member Moore and seconded by Chairperson Satterwhite.

No Discussion

The motion passed by the following vote:

Yes: 7 Christopher Satterwhite, Jared Moore, Kelly Wieczorek, Michael Carro,
Shirley Kirchharr Cronley, Michelle MacNeil, Eddie Todd

No: 0 None

DISCUSSION ITEMS

2. 25-910 URBAN CORE REDEVELOPMENT PLAN UPDATE REVIEW

Hilary Halford, CRA Assistant Division Manager, presented a PowerPoint overview of the Urban Core Redevelopment Plan, specifically highlighting updates on Special Demonstration Projects. The top five priority projects identified are:

1. Hashtag & Waterfront Development
2. Belmont-DeVilliers
3. Reus Street Block
4. Wright & Alcaniz Area
5. Hollice T. Williams Park and the Equitable Development Plans

Rachel Bennett, CRA Urban Design Planner, provided an update on the ongoing community engagement efforts related to Hollice T. Williams Park. She announced two upcoming events titled Party in the Park, scheduled for August 9th and August 16th at the Cobb Center. Brad Hinote, City Engineer, delivered an overview of the park's design, with a focus on the Long Hollow Pond stormwater mitigation project. He also discussed the transportation and traffic study currently underway in collaboration with a consultant. Board Member Todd inquired about a list of currently identified roads that will be preserved as part of the project. In response, Brad Hinote stated that he would request the CRA Director to email the board members the most recent rendering from the consultant. He noted, however, that the rendering is still in draft form and not final.

3. 25-888 PROJECT LIST AND IMPLEMENTATION PLAN UPDATE

Hilary Halford, CRA Assistant Division Manager, introduced the item, and discussion ensued. Amanda Childers, CRA Program Coordinator, provided an update on the following programs:

Residential Property Improvement Program
Commercial Property Improvement Program
Resiliency Programs.

Chairperson Satterwhite inquired about specific projects under the Commercial Improvement Program. Ms. Childers responded that she would follow up with the Commercial Improvement Program Manager and provide the requested information to the Board. Board Member Carro requested additional details regarding the Eastside and Westside programs for comparison. Ms. Halford confirmed that she would provide the requested information. Anna Kate Baygents, Assistant Director Economic Development, introduced herself to the Board. A discussion followed regarding the Sidewalk Improvement Map. Staff noted that a key to the map would be provided via email. Staff addressed questions accordingly.

PRESENTATIONS

None.

ACTION ITEMS

4. 25-904 APPROVE THE URBAN CORE PROJECT AND PRIORITIES LIST

A motion to approve was made by Board Member Wieczorek and seconded by Board Member Moore.

Discussion ensued.

A friendly motion was made by Board Member Carro and seconded by Board Member MacNeil to ratify the top priority list as follows:

1. Affordable Housing Initiatives
2. Bruce Beach Park Improvement Phase 3
3. Hashtag Streetscape
4. Public Restrooms
5. Hollice T. Williams Storm Water Park

6. Low Barrier Shelter

The motion Passed by the following vote:

Yes: 7 Christopher Satterwhite, Jared Moore, Kelly Wieczorek, Michael Carro,
Shirley Kirchharr Cronley, Michelle MacNeil, Eddie Todd

No: 0 None

BOARD MEMBER COMMENTS

None.

OPEN FORUM

No Public Comments.

ADJOURNMENT

4:39 P.M.

DRAFT



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-1342

Urban Core Redevelopment Board

10/21/2025

DISCUSSION

SPONSOR:

SUBJECT:

PROJECT LIST AND IMPLEMENTATION PLAN UPDATE

SUMMARY:

The Board will receive updates on projects identified under its' recommended project list and implementation plan.

PRIOR ACTION:

N/A

FUNDING:

N/A

FINANCIAL IMPACT:

None

STAFF CONTACT:

Victoria D'Angelo, CRA Division Manager
Hilary Halford, CRA Division Assistant Manager

ATTACHMENTS:

1. UCRB PROJECT STATUS REPORT 10.21.2025
2. RDP White Paper
3. Urban Core CPIP Report-October
4. Urban Core RPIP Managers Report October 2025
5. Commercial Facade Improvement Program Guidelines 11.7.2022
6. Residential Property Improvement Guidelines
7. Residential Resiliency Program Guidelines

8. Escambia County---2025-combined-income-and-rent-limits-(eff-4-1-2025)

PRESENTATION: No

URBAN CORE REDEVELOPMENT BOARD PROJECT LIST AND IMPLEMENTATION PLAN (FY2025–30)

PROJECT NAME	CRA DISTRICT	DESCRIPTION	EST. IMPLEMEN TATION PERIOD	PROJECT STATUS	PROJECT UPDATES
Affordable Housing Initiatives – Identified as priority #1 on 3/24/25	Urban Core/ Westside/ Eastside	Affordable housing initiatives within the Urban Core, Westside and Eastside areas as identified in the redevelopment plans and in support of the City's overarching 500 homes in 5 Years Initiative. Projects may include rehabilitation programs and affordable, workforce, mixed use, and mixed income projects and strategies.	Thru FY2030	On-going	The three HBA infill homes at 2300 W. Jackson Street, 113 Spring Street, and 1491 E Street are progressing well through a collaboration between the City, the Community Land Trust (CLT), and the Home Builders Association (HBA). Under the Agreement between the City and CLT, an October 16, 2025 deadline has been set, which the HBA has confirmed will be met. To celebrate this progress, the HBA will host a Ribbon Cutting ceremony on October 20th. The Spring Street property application is scheduled to go live on October 21st, with applications for the Jackson and E Street properties also targeted for release at that time as well. This program is designed to provide funding for soft costs (design plans, surveys, etc) in order to lower the overall cost of constructing affordable, owner-occupied homes for households at or below 120% AMI. The Spring Street home has been confirmed to serve a household earning no more than 120% AMI, while the Jackson Street and E Street homes will be reserved for households earning no more than 80% AMI. These homes are set to be features in the October issue of Parade of Homes. The CRA is drafting an affordable housing pre-development program. The program is proposed to provide funding towards soft costs (design plans, surveys, etc.) to reduce the cost of construction of affordable owner occupied homes serving households at or below 80% AMI. The program is anticipated to be brought forward to the CRA at their November meeting. In addition, staff is developing a new Affordable Housing Small-Scale Rental Development Program (RDP). Please see attached white paper for more information. Finally, negotiations are still underway with the CLT in the predevelopment of the former Malcom Yong gym site with affordable units. Currently working with the developer to finalize the contract.

URBAN CORE REDEVELOPMENT BOARD PROJECT LIST AND IMPLEMENTATION PLAN (FY2025–30)

Residential Property Improvement Program Identified as priority #2 on 3/24/25	Urban Core/ Eastside/ Westside	Improvements for residential properties under CRA Residential Property Improvement Program within the City's adopted CRA districts. Program is available for owner occupied, long term rental and vacant homes. More information available on the City website: www.cityofpensacola.com/CRAPrograms	Thru FY2030	On-going	See attached report.
Bruce Beach Park Improvements (Phases 1-3) Identified as priority #3 on 3/24/25	Urban Core	Park improvements to Bruce Beach Natural Area guided by the Urban Core Community Redevelopment Plan and the Waterfront Framework Plan developed by SCAPE.	Thru FY2030	Phase 1 & 2 – Complete; Phase 3 – Planning	New project. Plan adoption June 2025. CRA approved a partial budget allocation towards that project for FY2026. Next steps to be further developed.
Wright and Alcaniz Area Added 7/22/25	Urban Core	Explore development opportunities in accordance with the 2025 Urban Core Redevelopment Plan special demonstration project or as otherwise authorized by the plan.	Thru FY2030	New Project	–
Grand Hotel Added 7/22/25	Urban Core	Explore development opportunities in accordance with the 2025 Urban Core Redevelopment Plan special demonstration project or as otherwise authorized by the plan.	Thru FY2030	New Project	–
Low Barrier Shelter and Day Use Center Added 7/22/25	Urban Core	In partnership with homeless organizations advocate for creating a low-barrier shelter and day center in accordance with the 2025 Urban Core Redevelopment Plan.	Thru FY2030	New Project	–
Public Restrooms Added 7/22/25	Urban Core	Partner with the City to construct and maintain public restrooms in accordance with the 2025 Urban Core Redevelopment Plan.	Thru FY2026	Construction	At its August 2025 meeting, the CRA awarded a bid for installation of three Portland Loo restrooms within the Urban Core district. The restrooms will be installed at MLK Plaza, Blake Doyle Skate Park and another location (TBD) within the Urban Core district.

URBAN CORE REDEVELOPMENT BOARD PROJECT LIST AND IMPLEMENTATION PLAN (FY2025–30)

Community Policing	Urban Core	Community policing efforts are on-going. Implementation of community policing strategies within the Urban Core CRA through the City of Pensacola Police Department (PPD)	Thru FY2030	On-going	Community policing efforts are on-going.
West Main Street Corridor Management	Urban Core/ Westside	Corridor Management of West Main street from Clubbs to Barrancas.	Thru FY2027	Design	90% design plans complete. 100% anticipated in September. Construction anticipated summer 2026.
Two Way Conversion MLK/Alcaniz & Davis	Urban Core/ Eastside	Two-way conversion of MLK Blvd/Alcaniz St & Davis Hwy from I-110 interstate to Wright St. Project managed by the Florida Department of Transportation in coordination with the City of Pensacola and Escambia County.	Thru FY2030	Planning	This project is currently ranked #25 on the FL-AL TPO project priorities. It was not funded in the FDOT FY24-28 work program, however, the City has allocated funding towards design in an effort to take advantage of scheduled resurfacing work programmed by FDOT. HDR is tasked with design and will begin project after FDOT has completed survey for resurafcing in late summer.

URBAN CORE REDEVELOPMENT BOARD PROJECT LIST AND IMPLEMENTATION PLAN (FY2025–30)

Residential Resiliency Program	Urban Core/ Eastside/ Westside	Improvements to residential property under CRA Residential Resiliency Program within the City’s designated Urban Core, Westside and Eastside community redevelopment areas to repair storm-damaged structures and secure at-risk property against future hazards caused by natural disasters. Typical improvements include emergency roof repair and replacement, hazardous tree removal and trimming, emergency electrical, plumbing or structural repairs, and mechanical equipment (i.e.) HVAC repairs and, in high flood hazard zones, elevation. Forgivable loan program. More information available on the City website: www.cityofpensacola.com/CRAPrograms	Thru FY2030	On-going	See attached report.
CRA Commercial Property Improvement Program	Urban Core/ Westside	The Commercial Property Improvement Program (CPIP) is designed to support preservation and enhancement of commercial and non-residential buildings, increased building occupancy and reuse, elimination and prevention of blight and preservation and enhancement of the tax base in accordance with the public purposes authorized under Chapter 163, Part III of the Florida Statutes. More information and target area maps are available on the City website: www.cityofpensacola.com/CRAPrograms	Thru FY2030	On-going	See attached report and new boundary map for the program.

URBAN CORE REDEVELOPMENT BOARD PROJECT LIST AND IMPLEMENTATION PLAN (FY2025–30)

"A" Streetscape Revitalization	Urban Core/Westside	Streetscape and corridor improvements including sidewalk, decorative elements, ADA, curb-cut, lighting, street trees/landscape, crosswalk, and bicycle improvements along "A" Street from Cervantes to Main.	–	Discontinued	<i>To be discussed for reconsideration.</i>
"Hashtag" Streetscape / Continuous Waterfront Trail System	Urban Core	Streetscape and corridor improvements along Main Street, Cedar Street, Palafox Street and Jefferson Street. Project anticipated to be completed in phases – Main Street from Baylen Street to Alcaniz Street (Phase 1); Cedar Street from Alcaniz Street to Community Maritime Park (Phase 2); and Palafox Street and Jefferson Street from Intendencia Street to waterfront (Phase 3).	Thru FY2030	Phase 1 – Design Complete; Phase 2 – Planning; Phase 3 – Palafox Street – Procurement; Jefferson Street (Not started)	Design for phase 1 along Main Street from Baylen to Alcaniz is substantially complete. Funding for design of Phase 2 along Cedar Street from Tarragona St to Spring St has been funded through FDOT SUN Trail. A Notice to Proceed will be issued to AtkinsRealis in Octover for the design work. The New Palafox/South Palafox Pedestrian Improvements (Garden to Main) project has been placed out to bid with a close date of 10/10/2025 .
Hollice T. Williams Urban Greenway	Urban Core/Eastside	Storm water, park (including skate park) and greenway improvements beneath the I-110 interstate overpass along Hayne Street from Wright Street to Jordan Street.	Thru FY2030	EDFP, Phase I – Complete; Park – Design	60% design plans complete. 60% design plans will be reviewed with the Board at the meeting. City Engineer to provide update.
Downtown District Initiatives	Urban Core	As provided in DIB Tentative Work Plan.	Thru FY2025	On-going	DIB has been exempted from the TIF contribution. A annual work plan is no longer required.
Sidewalk Improvements	Urban Core	Sidewalk improvements including repairs and connectivity guided by the redevelopment plans and the City's recent sidewalk ADA accessibility study.	Thru FY2030	Planning	–

MANAGER	PRIOR REDEVELOPMENT BOARD ACTIONS
Hilary Halford; Assistant CRA Division Manager; Ann Teston, Incentives and Land Development Manager	ERB, UCRB (Added 12/2/20) & WRB recommended inclusion in project list.

Amanda Childers, CRA Program Coordinator	ERB, UCRB (Added 7/21/20) & WRB recommended inclusion in project list.
Victoria D'Angelo; CRA Division Manager	UCRB recommended inclusion in project list (Added 7/21/20).
Victoria D'Angelo; CRA Division Manager	N/A
Erica Grancagnolo, Economic Development Director	N/A
Hilary Halford, Assistant CRA Division Manager	N/A
Victoria D'Angelo, CRA Division Manager; Russell Sweat, Facilities & Fleet Director	N/A

Hilary Halford, Assistant CRA Division Manager; Kristin Brown, Interim Police Chief	UCRB recommended inclusion in project list (Added 7/21/20).
Victoria D'Angelo, CRA Division Manager; Caitlin Cerame, Transportation Planner	URCB recommended inclusion in project list (Added 7/21/20).
Victoria D'Angelo, CRA Division Manager, Amy Tootle, Public Works Director; Brad Hinote, City Engineer; Caitlin Cerame, Transportation Planner	ERB & UCRB (Added 7/21/20) recommended inclusion in project list.

Amanda Childers, CRA Program Coordinator	ERB, UCRB (Added 12/2/20) & WRB recommended inclusion in project list.
Shirley Baylis, CRA Program Manager	UCRB (Added 7/21/20) & WRB recommended inclusion in project list.

Victoria D'Angelo, CRA Division Manager	UCRB (Added 7/21/20) & WRB recommended inclusion in project list.
Victoria D'Angelo, CRA Division Manager; Brad Hinote, City Engineer; Caitlin Cerame (SunTrail)	UCRB recommended inclusion in project list (Added 7/21/20).
Victoria D'Angelo, CRA Division Manager; Brad Hinote, City Engineer; Rachel Bennett, Urban Design Planner	UCRC (Added 7/21/20) & ERB recommended inclusion in project list.
Victoria D'Angelo; CRA Division Manager	UCRB recommended inclusion in project list (Added 7/21/20).
Victoria D'Angelo, CRA Division Manager; Brad Hinote, City Engineer; Daniel Moak, Engineering Design Manager	UCRB recommended inclusion in project list (Added 7/21/20).

AFFORDABLE HOUSING SMALL-SCALE RENTAL DEVELOPMENT PROGRAM (RDP)

The Affordable Housing Small-Scale Rental Development Program (RDP), is designed to be a flexible program to provide financial assistance for small-scale, rental development or rehabilitation projects that result in affordable rental units for residents living and working in the City of Pensacola, Florida and to enhance the tax base in accordance with public purposes authorized under Chapter 163, Part III of the Florida Statutes.

Eligible Construction Types

- New construction
- Rehabilitation
- Redevelopment
- Adaptive Reuse

Eligible Development Types

- Single family
- Multi-family
- Tiny home developments; or
- Mixed use development
- Accessory Dwelling Units (ADUs)

Eligible Funding Categories

LEGACY FUNDING	MULTI-SOURCE LOAN FUNDING	CRA LOAN FUNDING ONLY
15- year or > familial ownership/Applicant at 120% AMI or<	1-10 Units	1-10 Units
Up to \$100,000 per unit max 2 units	\$75,000/unit not to exceed \$550,000 total per application	\$75,000/unit not to exceed \$550,000 total per application
Forgivable, repayable or combo loan	Forgivable, repayable, or combo loan	Forgivable, repayable or combo loan
Reviewed/recommended by District Boards	Reviewed/recommended by District Boards	Reviewed/recommended by District Boards
Approved by CRA Board	Approved by CRA Board	Approved by CRA Board

- Pre-applications will be accepted on an annual basis, contingent on funding availability. The CRA will not maintain a waitlist in the event funding is limited or not available.
- All applications regardless of funding category will be reviewed and ranked by the Redevelopment District Board depending on where the property is located and the ranked applications presented to the CRA Board for consideration. Funding awards will be approved by majority vote of the CRA Board.
- Projects receiving less than \$275,000 will have a 15-year affordability period.
- Projects receiving more than \$275,000 will have a 30-year affordability period.
- Tenants must income qualify for any units funded and must be at 80% AMI or less

City Of Pensacola Community Redevelopment Agency
Urban Core
Programs Status Report
October 2025

COMMERCIAL PROPERTY IMPROVEMENT PROGRAM

The Commercial Property Improvement Program is designed to support preservation and enhancement of commercial and non-residential buildings, increased building occupancy and reuse, elimination and prevention of blight and preservation and enhancement of the tax base in accordance with the public purposes authorized under Chapter 163, Part III of the Florida Statutes. (For full details please see attached program guidelines).

PRE-ELIGIBILITY APPLICATIONS IN QUEUE

In Review:2
Approved with inspections pending:0
On hold:.....0
Projects pending bidding:0
Projects under contract:0

TOTAL PROJECTS IN PROGRESS: 0

TOTAL PROJECTS COMPLETED SINCE 2019: 2

**City Of Pensacola Community Redevelopment
Agency Urban Core
Program Status
Report October 2025**

RESIDENTIAL PRE-ELIGIBILITY APPS IN QUEUE:

In Review 1
Approved with inspections pending 0
On hold: 1

TOTAL IN QUEUE: 2

RESIDENTIAL PROPERTY IMPROVEMENT PROGRAM (RPIP)

The Residential Property Improvement Program (RPIP) is designed to support the preservation and creation of affordable housing, preservation and enhancement of traditional neighborhood character, blight elimination and prevention, and preservation and enhancement of the tax base in accordance with the public purposes authorized under Chapter 163, Part III of the Florida Statutes.

Projects invited for full application: 2
Projects pending inspections: 0
Projects pending bidding: 0
Projects under contract: 2

TOTAL PROJECTS IN PROGRESS: 4

TOTAL PROJECTS COMPLETED SINCE 2019: 15

RESILIENCY PROGRAM

The Residential Resiliency Program is designed to support blight removal and prevention by repairing storm-damaged structures or securing at-risk property against future damage caused by natural hazards such as hurricanes and flooding.

Projects invited for full application: 1
Projects pending bidding: 0
Projects under contract: 0

TOTAL PROJECTS IN PROGRESS: 1

TOTAL PROJECTS COMPLETED SINCE 2019: 2



COMMERCIAL PROPERTY IMPROVEMENT PROGRAM GUIDELINES

PROGRAM PURPOSE

The Commercial Property Improvement Program (“CPIP”) is designed to support preservation and enhancement of commercial and non-residential buildings, increased building occupancy and reuse, elimination and prevention of blight and preservation and enhancement of the tax base in accordance with the public purposes authorized under Chapter 163, Part III of the Florida Statutes.

PROPERTY ELIGIBILITY

- Must be located within an eligible target area within a City of Pensacola community redevelopment district, if applicable. Visit www.cityofpensacola.com/CRAPrograms to verify eligible areas.
- Eligible property types include:
 - Non-residential and mixed-use buildings (pursuant to policy terms)
 - Publicly accessible historic cemeteries
- May be occupied (subject to terms of use) or vacant (subject to occupancy/reuse terms).

*Tax-exempt organization and religious institutions subject to property type restrictions.

ELIGIBLE IMPROVEMENTS

Eligible improvements for non-residential buildings include the following:

- Exterior repair and enhancements necessary to restore building appearance, integrity, and character.
- Fencing, lighting, landscaping, signage and pavement.
- Other improvements necessary to enhance the street face of the property and provide for conditions that enable use or reuse.

Improvements shall be sufficient to provide a pleasant property façade that aligns with the historic and urban character of the neighborhood and support use or reuse of the property. Priority will be given to exterior features that are visible from the public realm.

Eligible improvements for cemeteries shall be limited to permanent improvements such as fencing and signage.

Projects shall be competitively bid pursuant to program requirements.

FUNDING THRESHOLDS & MATCHING

Non-Residential Buildings

Funding threshold and terms for non-residential buildings are based on the age, size, cultural and/or historical significance of the site and the degree of improvement needed, as determined by a program inspector in coordination with the owner. Funding thresholds shall correlate with the affordability period requirements described under “Maintenance and Occupancy Period” below.

Maximum Award

SQUARE FOOTAGE

3,000 square feet or less: \$45,000

Over 3,000 square feet: \$15/sq. ft., not to exceed \$80,000

AGE

51 – 75 years: \$25,000

76 -100 years: \$35,000

Over 100 years: \$50,000

CULTURALLY OR HISTORICALLY SIGNIFICANT

\$25,000

Funding amounts are cumulative based on square footage, age and cultural/historical significance. However, funding shall not exceed \$150,000.

Cemeteries

Funding thresholds for cemeteries are based on the degree of improvement needed, as determined by a program inspector in coordination with the owner. Maximum award not to exceed \$100,000.

MATCHING REQUIREMENTS

A 20% match is required for all commercial projects.

Matching may be provided by cash contribution or the following in-kind contributions: retail price of contributed materials and volunteer professional services. Volunteer professional services shall be calculated by the hour for the applicable service rendered at the rate established by the Bureau of Labor and Statistics. A maximum of 10% of the match requirement may be made-up of volunteer professional services.

A match of 10% is required for non-residential buildings and cemeteries that serve a public purpose and are permitted a tax exemption according to the Department of Revenue.

Subject to funding availability. All projects must be approved by the City of Pensacola Community Redevelopment Agency.

MAINTENANCE AND OCCUPANCY PERIOD COVENANTS

To meet the CRA's goal of eliminating and preventing the return of blight and increasing building occupancy and reuse within the redevelopment districts, this program will apply requirements secured by a transferrable lien agreement, for a specified term called the "Maintenance and Occupancy Period" for all properties except cemeteries. The lien will not require repayment of the assistance amount if occupancy or reuse of the building is actively sought or achieved (in accordance with the occupancy and operating plan), the building is not used for an ineligible purpose, the property is maintained in good and faithful compliance with the program and the site is not intentionally demolished and/or rebuilt.

If the property is sold during the Maintenance and Occupancy Period, all requirements of the program shall convey to the new owner. Forgiveness of the lien amount shall be calculated daily. The lien amount shall be 100% forgiven at the end of the period.

Maintenance and Occupancy Periods shall be as follows:

<u>Funding Amount</u>	<u>Period</u>
Up to \$75,000	5 Years
\$75,001 - \$150,000	10 Years

OTHER REQUIREMENTS

Maintenance and Reuse: Participants must submit an occupancy and operating plan that addresses maintenance and reuse of the property. Efforts to occupy or otherwise reuse the building, including marketing and implementation of the approved occupancy and operating plan, must be made and reported annually to the CRA during the Maintenance and Occupancy Period.

Insurance: Insurance is required for non-residential buildings during construction or as soon as eligible for insurance as gained through program participation and through the end of the Maintenance and Occupancy Period as defined in the covenant and approved by the City of Pensacola Risk Management Office.

Licensure: Owner and tenants shall maintain all licensure as required by law.

In the event of an emergency response or recovery situation, terms may be modified in accordance with the program policy.

**City of Pensacola
Community Redevelopment
Agency**
222 W. Main Street, Pensacola FL
32502
www.cityofpensacola.com/cra

**Administered By:
Hilary Halford, Program Manager**
(850) 436-5654
hhalford@cityofpensacola.com

Program subject to funding availability and full terms described in the program policy and affiliated agreements.



RESIDENTIAL PROPERTY IMPROVEMENT PROGRAM GUIDELINES

PROGRAM PURPOSE

The Residential Property Improvement Program ("RPIP") is designed to support the preservation and creation of affordable housing, preservation and enhancement of traditional neighborhood character, blight elimination and prevention, and preservation and enhancement of the tax base in accordance with the public purposes authorized under Chapter 163, Part III of the Florida Statutes.

PROPERTY ELIGIBILITY

- Must be located within an eligible target area within a City of Pensacola community redevelopment district, if applicable. Visit www.cityofpensacola.com/CRAPrograms to verify eligible areas.
- Must be used primarily for residential purposes.
- Eligible building types include:
 - Buildings that appear from the street to be an individual single family, a duplex or a single family attached home (such as a townhome) and accessory dwelling units, regardless of number of units.
 - Live-work or mixed-use buildings where the principal use of the building is residential. (ex. home occupation)
- May be occupied by the property owner ("owner-occupied"), long-term rental (12 months or more) or vacant (subject to occupancy terms).

HOUSEHOLD INCOME REQUIREMENTS

Homes assisted through this program support households within an annual income of **120% Area Median Income ("AMI") or less**, adjusted for family size, based on the Florida Housing Finance Corporation's (FHFC) annual income limits for Escambia County, Florida.

Owner Occupied: Households with annual income of 120% AMI or less are eligible.

Rental Property: Long-term rental property (12 months or more) is eligible under this program. Where the household income of the landlord exceeds 120% AMI, he or she shall be responsible to provide a match equal to 30% of the project costs. Rental property must be occupied by a household at or below 120% AMI at the time of application or within 90 days of project completion. Referral to Section 8 can be provided. Rents may not increase more than 3% each year and monthly rent amounts may not exceed the affordability rent limits published annually by the Florida Housing Finance Corporation. The lease must be provided to establish eligibility.

Vacant Property: Vacant property must be occupied within 90 days of project completion or immediately listed for sale upon project closeout and conveyed in accordance with the terms of the affordability period covenants described below.

In instances where property will be sold immediately upon improvement, requirements shall be the same as rental property.

ELIGIBLE IMPROVEMENTS

Eligible improvements include the following:

- Exterior repair and enhancements necessary to restore building appearance, integrity, and character.
- Fencing, lighting and limited landscape and pavement.
- Other improvements necessary to enhance the street face of the property and provide for safe and decent living conditions.

Priority will be given to exterior features that are visible from the public realm.

PROJECT TYPE

Terms for this program are based on the degree of improvement needed, as determined by a program inspector in coordination with the owner, and actual project costs. The project type shall correlate with the affordability period requirements described under “Affordability Period Covenants” below.

- **Moderate Rehabilitation**
Cost Range: Up to \$28,000 Affordability Period: 5 years
Cost Range: \$28,001 - \$40,000 Affordability Period: 7 years
- **Major Rehabilitation**
Cost Range: \$40,001 - \$70,000 Affordability Period: 10 years
- **Substantial Reconstruction**
Cost Range: \$70,001 - \$105,000 Affordability Period: 15 years

* Should an owner wish to remove the affordability period covenants after 5 years of good and faithful compliance with the program, he or she may repay the amount of the program assistance minus a forgiveness benefit of 70% of the actual project costs paid by the program, up to \$28,000. Forgiveness is calculated daily of the 5-year period.

AFFORDABILITY PERIOD COVENANTS

To meet the CRA's goal of increasing and preserving affordable housing within the redevelopment districts, this program will apply covenants, secured by a lien agreement, upon the property during the "affordability period" described under "Rehabilitation Needs" above. The covenants will not require repayment of the assistance amount if the property is retained for affordable housing or transferred to an eligible relative, as defined in the program policy, and the home is not intentionally demolished and/or rebuilt.

If the property is not transferred to an eligible relative during the Affordability Period, and the owner decides to sell the property, the property must either be

- a. Sold to an owner-occupant whose household income is at or below 120% AMI or
- b. Sold to a landlord who will rent the home to a household at or below 120% AMI within 90 days of acquisition.

**City of Pensacola
Community Redevelopment
Agency**
222 W. Main Street, Pensacola FL
32502
www.cityofpensacola.com/cra

Administered By:
Community Redevelopment
Agency
Hilary Halford, Program Manager
(850) 436-5654
hhalford@cityofpensacola.com

Program subject to funding availability and full terms described in the program policy and affiliated agreements.



Residential Resiliency Program Guidelines

The Residential Resiliency Program is designed to support blight removal and prevention by repairing storm-damaged structures or securing at-risk property against future damage caused by natural hazards such as hurricanes and flooding.

The public purposes addressed by the Program are consistent with those authorized by the Community Redevelopment Act Chapter 163 of the Florida Statutes, including the elimination and prevention of blight, revitalization of neighborhoods, the elimination or improvement of the shortage of affordable housing for low or moderate income residents and the preservation or enhancement of the tax base.

ELIGIBLE PROPERTY

Eligible property includes residential owner-occupied property, and residential long-term lease property (12 months or more) rented to tenants with a household income at or below 80% Area Median Income (AMI) for Escambia County, Florida, and located within the City of Pensacola's designated Urban Core, Westside or Eastside community redevelopment area.

FUNDING LIMITS

- **Owner-Occupied Property:** \$15,000(80% AMI or less) / \$7,500 (+80% AMI)
- **Long-Term Lease Property:** \$7,500 (Tenant household income 80% AMI or less)

In emergency response and recovery situations where an immediate threat is posed to safety of the building and its inhabitants and/or an immediate response is necessary to prevent further degradation of the building, household income verification may be waived. However, should household income not be verified, funded improvements shall be limited to the minimum amount of work needed to address the immediate hazard, and funding shall not exceed \$8,000.

All awards subject to funding availability.

ELIGIBLE IMPROVEMENTS Typical eligible

improvements include (but not limited to):

- Emergency roof repair/replacement
- Hazardous tree removal/trimming
- Electrical, plumbing and structural repairs
- At-risk mechanical equipment (i.e. HVAC systems) repair/replacement and/or elevation

Other improvements that remedy storm damage or secure at-risk property against future damage caused by natural hazards may be considered on a case-by-case basis. Subject to inspection by a licensed and insured Contractor or CRA-appointed inspector.

Roofing: Roofing repairs/replacement must be warranted pursuant to inspection by a licensed and insured Contractor or a CRA-appointed inspector.

Hazardous Trees: Trees must have already fallen or be deemed hazardous pursuant to inspection by a licensed and insured Contractor or a CRA-appointed inspector.

Electrical, Plumbing, Structural: Must present a hazard to health and/or property if not repaired, such as a risk for fire, exposure of home to outside elements, or potential for major damage to the home.

At-Risk Mechanical Equipment: Equipment must be at-risk for storm damage or damaged by a recent storm event and attributed to the safety and integrity of the home. Elevation limited to properties located in high flood hazard areas (Zones A and V) as defined by the most recent FEMA flood maps. Visit the Northwest Florida Water Management District website for more information on flood hazard areas: <http://portal.nwfwmdfloodmaps.com/>.

TYPE OF ASSISTANCE:

Assistance is provided as a zero-interest forgivable deferred loan secured by a sub-ordinate lien agreement. The lien period is 1 year for owner-occupied property and 3 years for long-term lease property. The lien is forgiven on a daily basis over the course of the lien period. At expiration of the lien period, the loan is forgiven in full with program compliance.

Eligible program participants shall be eligible to apply for assistance under other residential CRA programs after a period of one (1) year, commencing on the beginning date of the lien period and terminating one (1) year thereafter. However, improvements made under this program shall not be eligible for modification or reconstruction.

Leased Property: Limited to landlords renting to households at or below 80% AMI. Rents must not be increased more than 3% per year during the lien period, and must be certified annually to the Community Redevelopment Agency (CRA).

Transfer of Property: During the lien period, transfer of property shall only be permissible to an eligible heir, as defined by Florida law. In the event of the transfer of property to an heir, such heir shall assume all responsibilities for compliance under the program.

Duplication of Benefits: This program shall not be used to duplicate or supplant benefits received or available from insurance policy payouts, and FEMA assistance programs.

CONTRACTING PROCEDURES:

The property owner shall be responsible for contracting licensed and insured contractors to conduct the improvements according to the following procedures:

Bids shall be solicited on behalf of the property owner, from three (3) or more licensed and insured contractors who are qualified to conduct the improvements. Contractors to be bid shall be selected by the property owner. The project shall be awarded to the lowest and most responsive bidder. **Owner shall not cause work to commence until a program agreement has been executed and the Contactor has been issued a Purchase**

Order.

In emergency response and recovery situations, the contracting procedures above, may be waived at the discretion of the CRA Manager, in accordance with emergency procurement laws. Administration of and contracting under this program may also be facilitated and/or secured by a Partnering Agency or City Department during these events.

Inspection: In instances when a CRA-appointed inspector cannot be provided, a report shall be provided by a licensed and insured contractor, including pictures and written documentation of the conditions warranting improvement.

Payment shall be made by the CRA directly to the Contractor.

PRIORITIZATION: In instances of high program demand and limited funding, program approvals may be prioritized based on the extent of damage and degree of threat to the building and its inhabitants (e.g. a tree that has fallen on or near a structure will receive higher priority than a tree that poses a threat to a property), as well as, household income (households at or below 80% AMI will receive higher priority than households over 80% AMI) and direct impacts caused by major storm events such as hurricanes and floods.

PROCEDURES:

1. Upon submittal of a complete application, including all supporting documentation, the Program Administrator will determine initial eligibility for program participation.
2. Upon a finding of initial eligibility, or in conjunction with the application, the project shall be placed out to bid. Upon receipt of the bids, the project shall then be considered for approval.
3. Upon approval, the Owner shall enter into a work contract with his/her Contractor and execute the Lien Agreement. A Notice to Proceed (NTP) establishing the start date for construction will be issued to the selected Contractor.

Completion must be achieved within 90 days from the established start date unless otherwise authorized by the CRA Manager or his or her representative.

4. The lien will be forgiven in full at the conclusion of the lien period with program compliance.

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Program subject to funding availability and full terms described in the program documents.

HUD release: 4/1/2025

Effective: 4/1/2025

**2025 Income Limits and Rent Limits
Florida Housing Finance Corporation
SHIP and HHRP Programs**

County (Metro)	Percentage Category	Income Limit by Number of Persons in Household										Rent Limit by Number of Bedrooms in Unit					
		1	2	3	4	5	6	7	8	9	10	0	1	2	3	4	5
DeSoto County Median: 64,400	30%	15,650	21,150	26,650	32,150	37,650	41,300	44,150	47,000	Refer to HUD		391	460	666	872	1,032	1,139
	50%	24,950	28,500	32,050	35,600	38,450	41,300	44,150	47,000	49,840	52,688	623	668	801	925	1,032	1,139
	80%	39,900	45,600	51,300	56,950	61,550	66,100	70,650	75,200	79,744	84,301	997	1,068	1,282	1,481	1,652	1,823
	120%	59,880	68,400	76,920	85,440	92,280	99,120	105,960	112,800	119,616	126,451	1,497	1,603	1,923	2,221	2,478	2,734
	140%	69,860	79,800	89,740	99,680	107,660	115,640	123,620	131,600	139,552	147,526	1,746	1,870	2,243	2,591	2,891	3,190
Dixie County Median: 62,400	30%	15,650	21,150	26,650	32,150	37,650	41,300	44,150	47,000	Refer to HUD		391	460	666	872	1,032	1,139
	50%	24,950	28,500	32,050	35,600	38,450	41,300	44,150	47,000	49,840	52,688	623	668	801	925	1,032	1,139
	80%	39,900	45,600	51,300	56,950	61,550	66,100	70,650	75,200	79,744	84,301	997	1,068	1,282	1,481	1,652	1,823
	120%	59,880	68,400	76,920	85,440	92,280	99,120	105,960	112,800	119,616	126,451	1,497	1,603	1,923	2,221	2,478	2,734
	140%	69,860	79,800	89,740	99,680	107,660	115,640	123,620	131,600	139,552	147,526	1,746	1,870	2,243	2,591	2,891	3,190
Duval County (Jacksonville HMFA; Jacksonville MSA) Median: 102,500	30%	21,550	24,600	27,700	32,150	37,650	43,150	48,650	54,150	Refer to HUD		538	576	692	872	1,078	1,285
	50%	35,900	41,000	46,150	51,250	55,350	59,450	63,550	67,650	71,750	75,850	897	961	1,153	1,332	1,486	1,640
	80%	57,400	65,600	73,800	82,000	88,600	95,150	101,700	108,250	114,800	121,360	1,435	1,537	1,845	2,132	2,378	2,624
	120%	86,160	98,400	110,760	123,000	132,840	142,680	152,520	162,360	172,200	182,040	2,154	2,307	2,769	3,198	3,567	3,936
	140%	100,520	114,800	129,220	143,500	154,980	166,460	177,940	189,420	200,900	212,380	2,513	2,691	3,230	3,731	4,161	4,592
Escambia County (Pensacola-Ferry Pass- Brent MSA) Median: 100,200	30%	20,650	23,600	26,650	32,150	37,650	43,150	48,650	54,150	Refer to HUD		516	553	666	872	1,078	1,285
	50%	34,350	39,250	44,150	49,050	53,000	56,900	60,850	64,750	68,670	72,594	858	920	1,103	1,275	1,422	1,570
	80%	54,950	62,800	70,650	78,500	84,800	91,100	97,350	103,650	109,872	116,150	1,373	1,471	1,766	2,041	2,277	2,512
	120%	82,440	94,200	105,960	117,720	127,200	136,560	146,040	155,400	164,808	174,226	2,061	2,208	2,649	3,061	3,414	3,768
	140%	96,180	109,900	123,620	137,340	148,400	159,320	170,380	181,300	192,276	203,263	2,404	2,576	3,090	3,571	3,983	4,396
Flagler County (Palm Coast MSA) Median: 92,800	30%	19,950	22,800	26,650	32,150	37,650	43,150	48,650	54,150	Refer to HUD		498	534	666	872	1,078	1,285
	50%	33,200	37,950	42,700	47,450	51,250	55,050	58,850	62,600	66,430	70,226	830	889	1,067	1,233	1,376	1,518
	80%	53,150	60,750	68,350	75,900	82,000	88,050	94,150	100,200	106,288	112,362	1,328	1,423	1,708	1,973	2,201	2,429
	120%	79,680	91,080	102,480	113,880	123,000	132,120	141,240	150,240	159,432	168,542	1,992	2,134	2,562	2,961	3,303	3,643
	140%	92,960	106,260	119,560	132,860	143,500	154,140	164,780	175,280	186,004	196,633	2,324	2,490	2,989	3,454	3,853	4,250
Franklin County Median: 74,100	30%	15,950	21,150	26,650	32,150	37,650	43,150	47,050	50,100	Refer to HUD		398	463	666	872	1,078	1,214
	50%	26,550	30,350	34,150	37,950	41,000	44,050	47,050	50,100	53,130	56,166	663	711	853	986	1,101	1,214
	80%	42,500	48,600	54,650	60,700	65,600	70,450	75,300	80,150	85,008	89,866	1,062	1,138	1,366	1,578	1,761	1,943
	120%	63,720	72,840	81,960	91,080	98,400	105,720	112,920	120,240	127,512	134,798	1,593	1,707	2,049	2,368	2,643	2,914
	140%	74,340	84,980	95,620	106,260	114,800	123,340	131,740	140,280	148,764	157,265	1,858	1,991	2,390	2,763	3,083	3,400

Florida Housing Finance Corporation (FHFC) income and rent limits are based upon figures provided by the United States Department of Housing and Urban Development (HUD) and are subject to change. Updated schedules will be provided when changes occur.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-1378

Urban Core Redevelopment Board

10/21/2025

DISCUSSION

SPONSOR:

SUBJECT:

GARDEN STREETLIGHT POLE BANNERS

SUMMARY:

The Urban Core Redevelopment Board is asked to discuss an early idea for the installation of streetlight banners in conjunction with the roadway improvements being performed by the Florida Department of Transportation and recent work performed by the CRA within the Garden Street median. Staff has provided a draft of the design, and is available for further discussion during the meeting.

PRIOR ACTION:

N/A

FUNDING:

N/A

FINANCIAL IMPACT:

N/A

STAFF CONTACT:

Anna Kate Baygents, Economic Development Assistant Director
Shirley Baylis, CRA Program Manager
Victoria D'Angelo, CRA Division Manager

ATTACHMENTS:

1. CRA_GARDENST_BANNER_PRESENT
2. CRA_GARDENST_OFB_BANNER_PRESENT

PRESENTATION: No



GARDEN STREET POLE BANNERS PROJECT >>>

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GARDEN ST BANNERS: RESEARCH + ASSESSMENT



Through a series of meetings, site assessments, and in-depth research, the creative foundation for the Garden Street Banner Project began to take shape. Our process focused on uncovering the rich history of this cherished corridor and exploring how to express that legacy within a modern streetscape—one that both honors Pensacola’s historic downtown and reflects its ongoing vitality.

Action Items Completed:

- Coordination meetings with the CRA team
- Consultation with Florida Power & Light (FPL) representatives
- Walking assessment and inventory of all light and power poles (City-owned and FPL-owned) along Garden Street (A Street to Alcaniz)
- Development of pole location schematic
- Historical research and narrative development
- Concept design exploration
- Production cost estimates and pricing (*in progress*)

Pole Inventory:

- FPL (wood electrical poles): 42*
- City of Pensacola (aluminum and decorative metal poles): 105

**Use of FPL poles TBD*

GARDEN ST BANNERS: HISTORICAL CONTEXT



British Origin (1764): Garden Street was part of the British colonial plan by engineer **Elias Durnford**, who gave every downtown property owner a “**garden lot**” north of their home lot — a remarkably planned and orderly idea for the time.

The street **took its name from these companion garden parcels**, not from communal gardens or Spanish influence.

Location: The lots ran along the north side of what’s now Garden Street, roughly between **Spring Street and Seventh Avenue**.

Later History:

Under Spanish rule (1781–1821), the street lost the “Garden” name temporarily. Under U.S. rule (post-1821), the name was reinstated, but the original function of active garden plots was not revived.

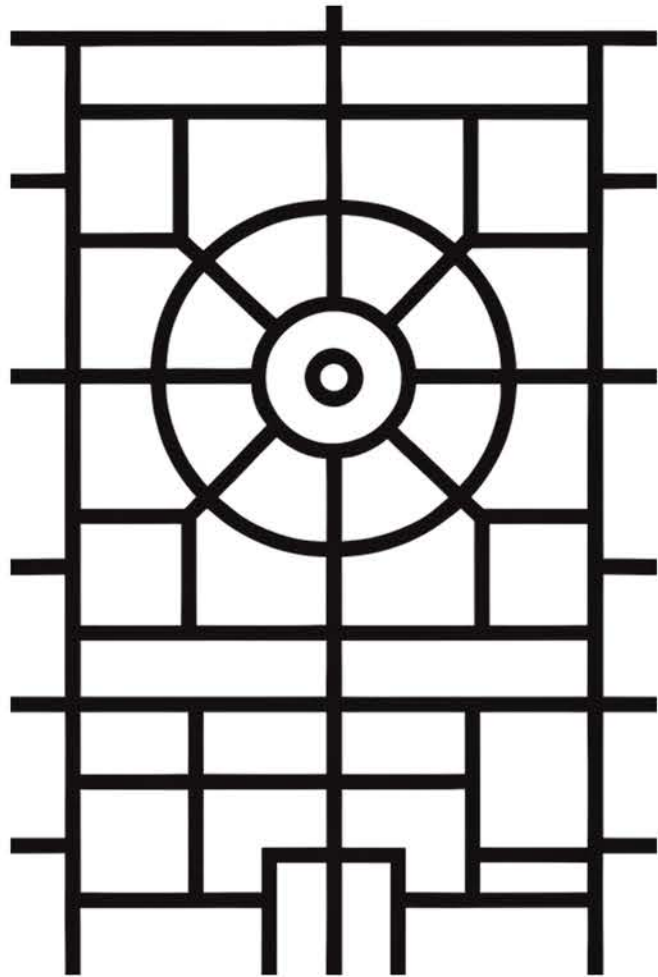
Over time, the corridor evolved from an edge-of-town agricultural zone into a major downtown commercial artery — still carrying the legacy of that early British planning vision.

GARDEN ST BANNERS: DESIGN DIRECTION

Core Theme: “Planned Growth” From Garden Lots to City Corridor

Visually celebrate Garden Street’s British-planned order, its name rooted in literal garden parcels, and its modern role as a dynamic downtown street.

GARDEN ST BANNERS: VISUAL STYLE + MOTIFS



Blend historic structure with natural imagery — honoring both the engineered and organic aspects of the name:

Stylized garden plan / grid – geometric lines hinting at the companion lot structure.

Botanical elements – fig leaf, citrus blossom, corn, or camelia bloom as nods to what was planted or native.

Architectural motifs – wrought-iron detail or building materials for continuity with other downtown streets.

Compass rose or surveying instruments – to honor Elias Durnford and the 1764 British city plan.

GARDEN ST BANNERS: TYPOGRAPHY

CASLON

Primary:

Classic serif with subtle modernity — Caslon

(Caslon is perfect — a British typeface from the same 18th-century period as Garden Street's founding.)

RALEWAY

Secondary (taglines):

Clean sans-serif (Raleway) for contrast.

GARDEN ST BANNERS: COLOR PALETTE



PARCHMENT SAND



GREY / BLUE



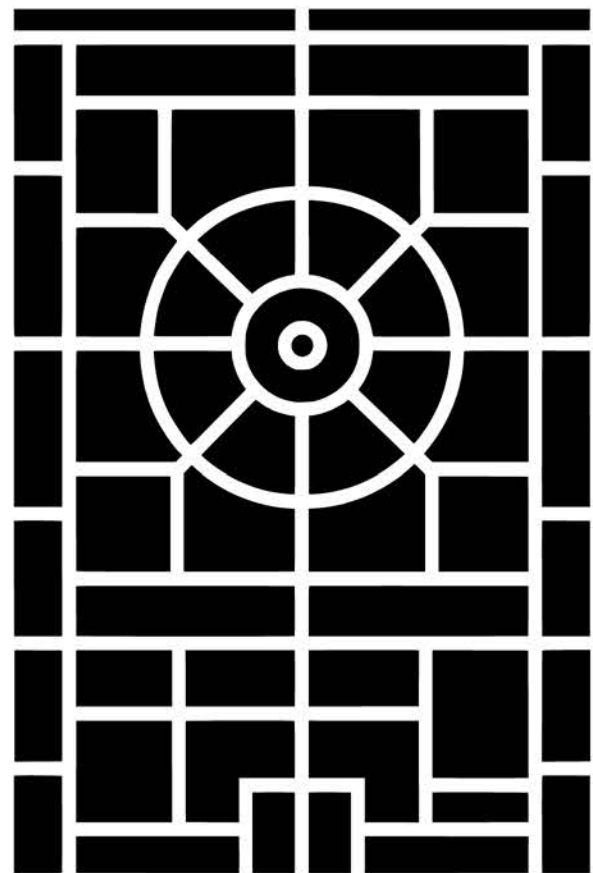
BRICK TERRACOTTA



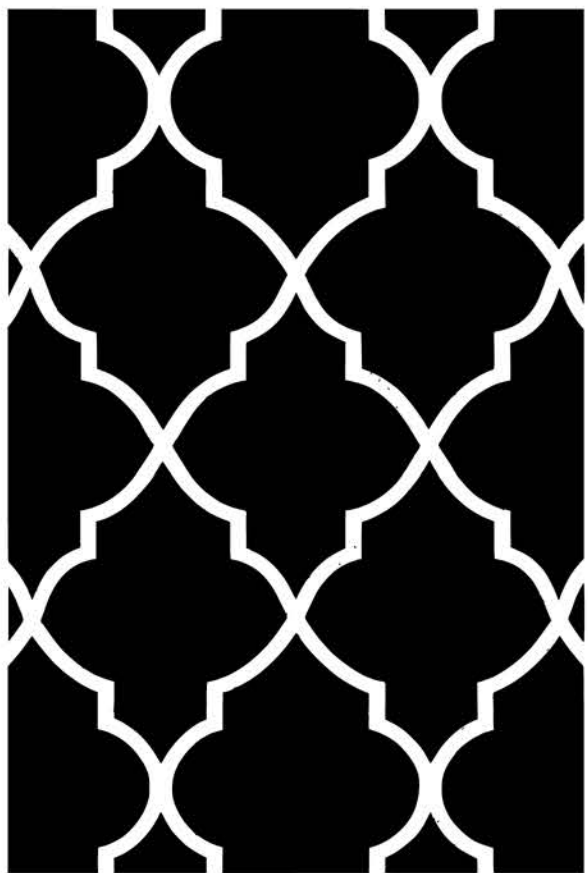
OLIVE GREEN

Rooted in British colonial materials (brick, brass, parchment, olive) with historic Pensacola maritime (navy) for balance.

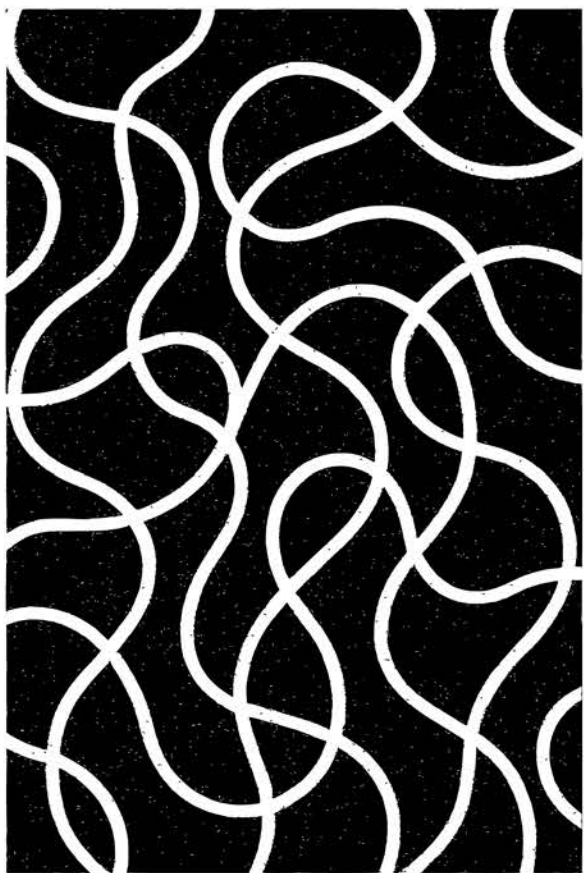
GARDEN ST BANNERS: BACKGROUND PATTERNS



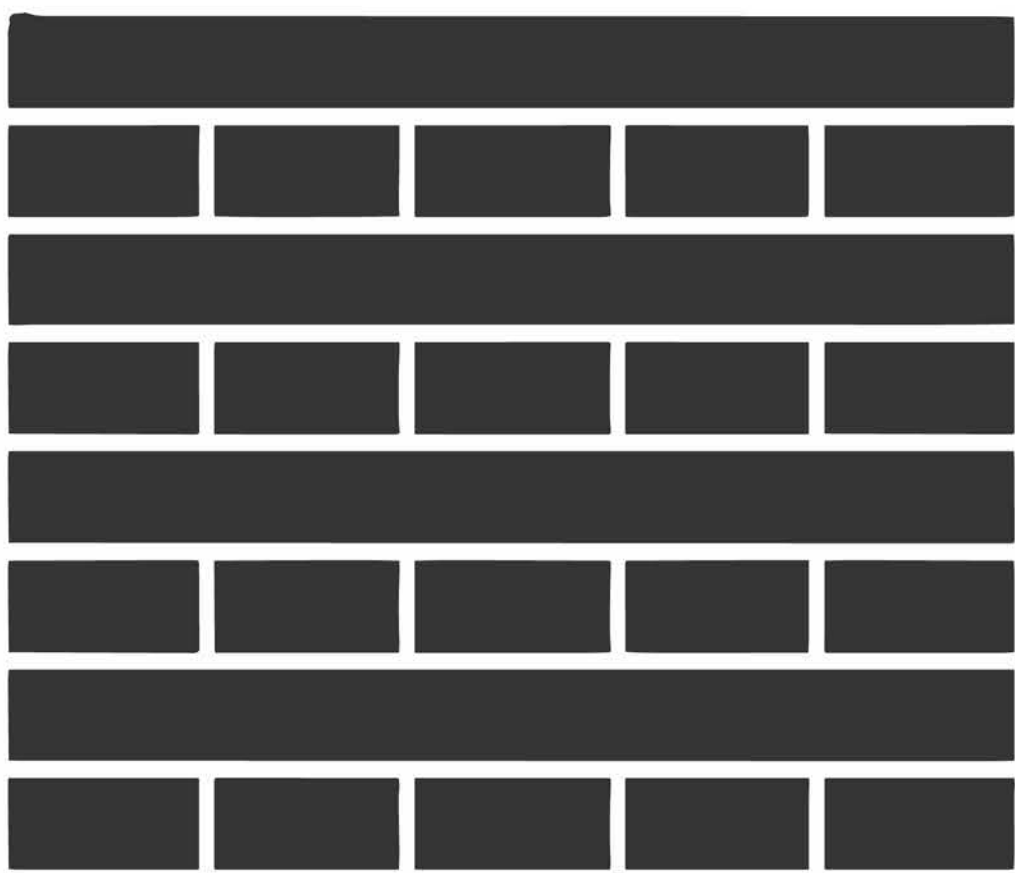
**GARDEN
GRIDS**



**TRELLIS
GEOMETRY**

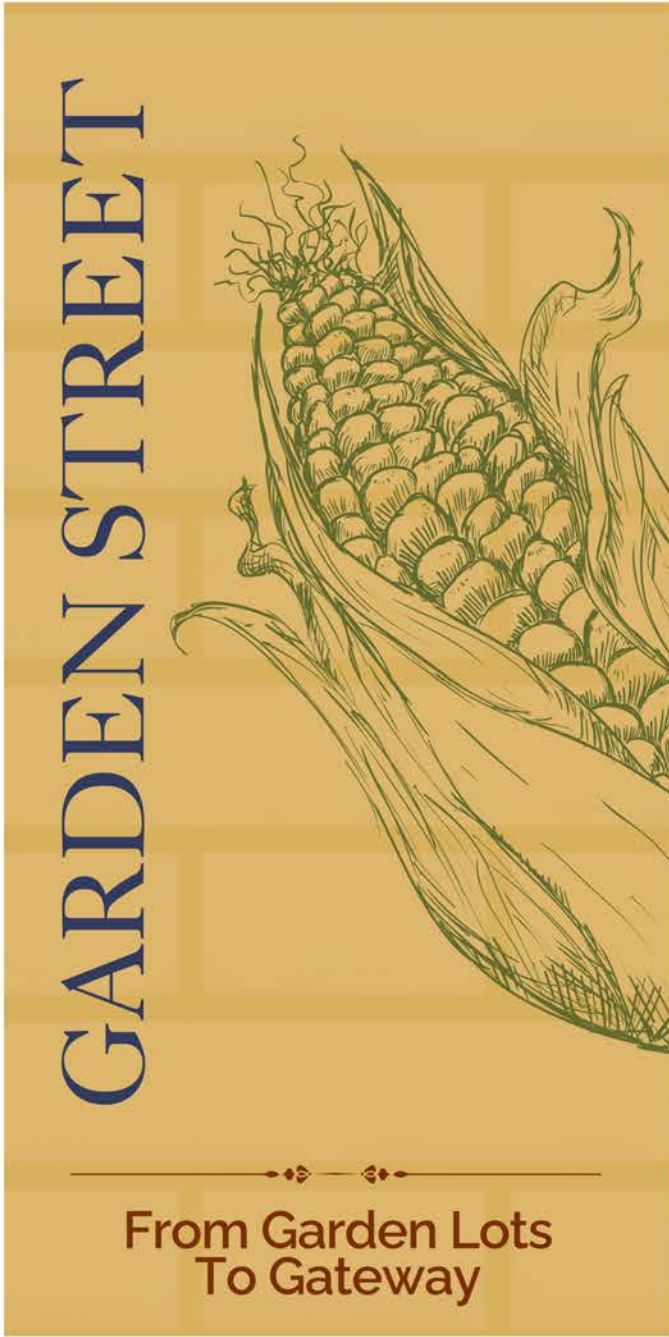
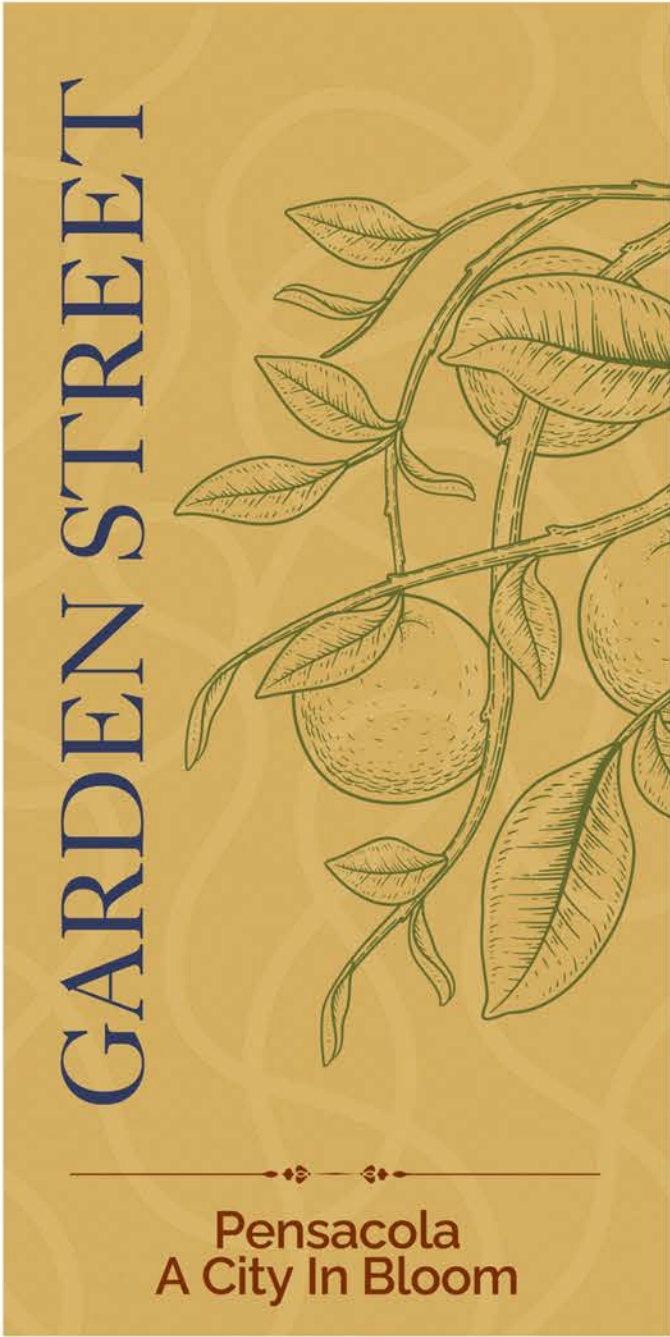
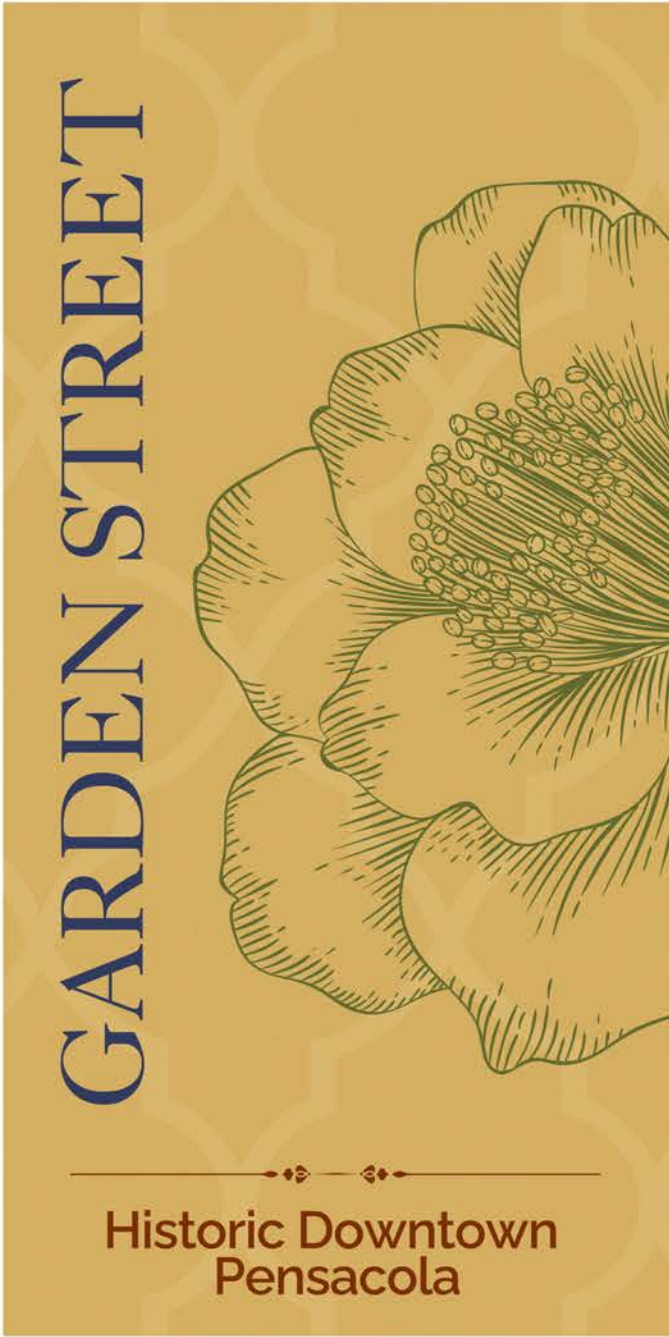
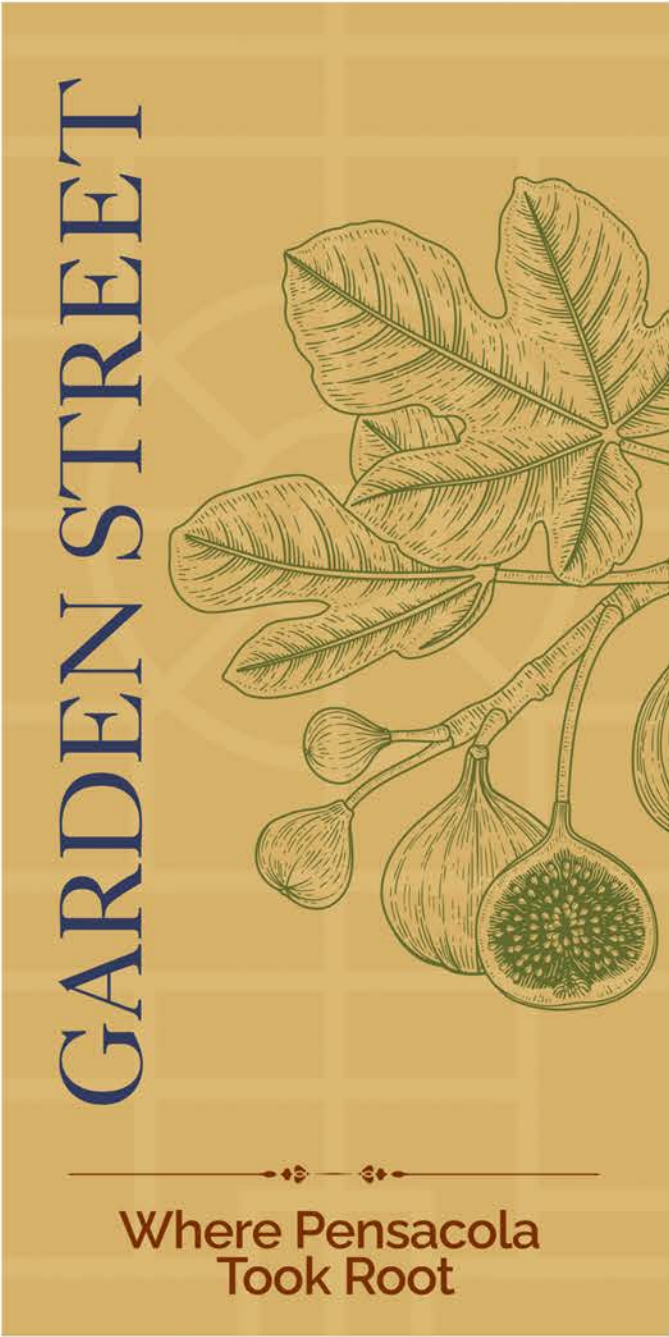


**GARDEN
PATHS**



**BRICKWORK
PATTERN**

GARDEN ST BANNERS: SERIES CONCEPT



GARDEN ST BANNERS: MOCK UP





GARDEN STREET POLE BANNERS PROJECT >>>

ideawörks
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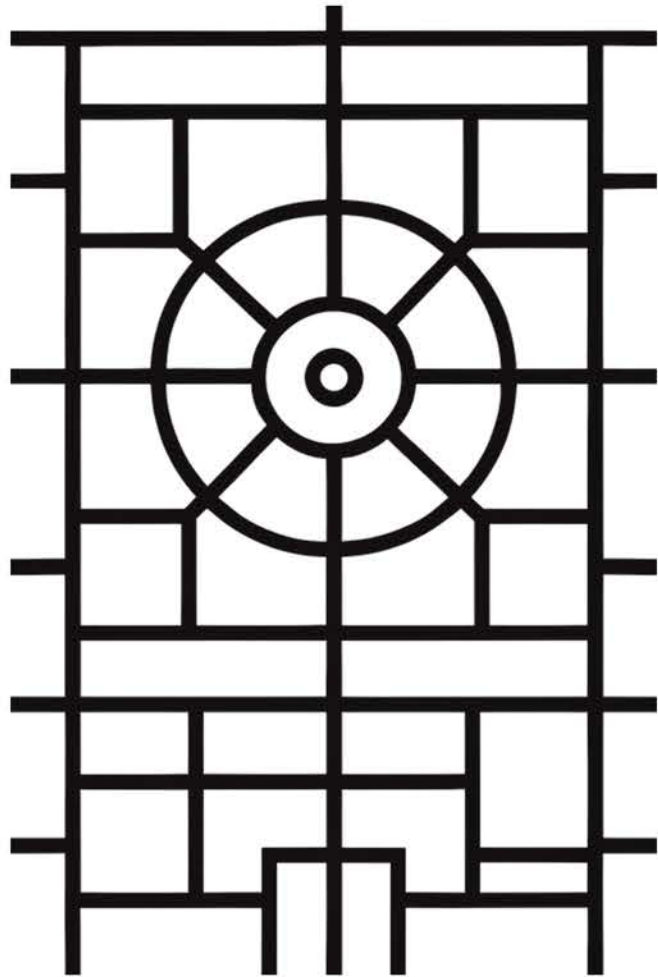
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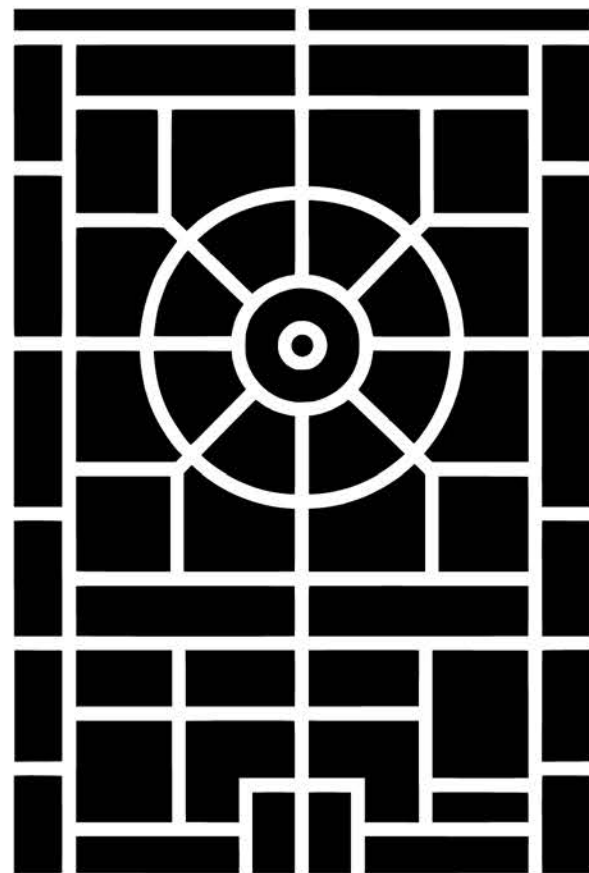
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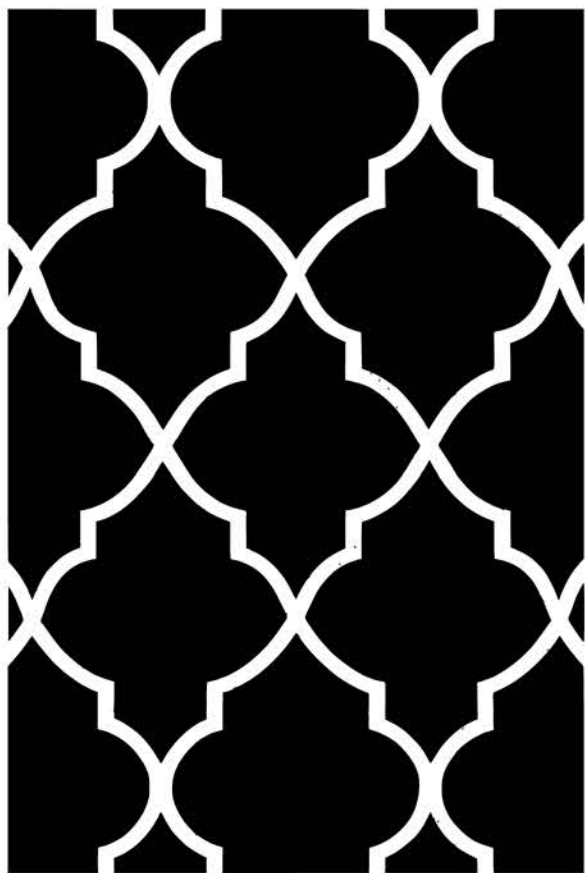
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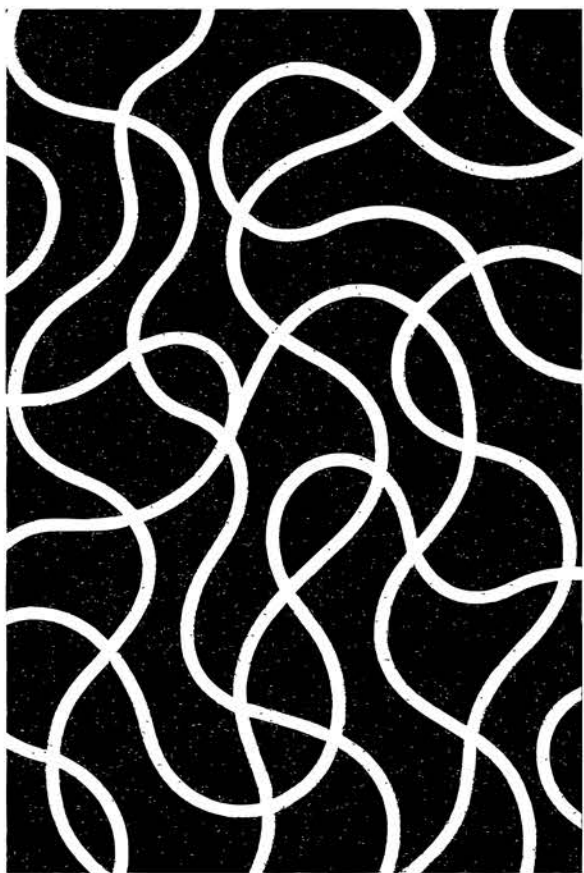
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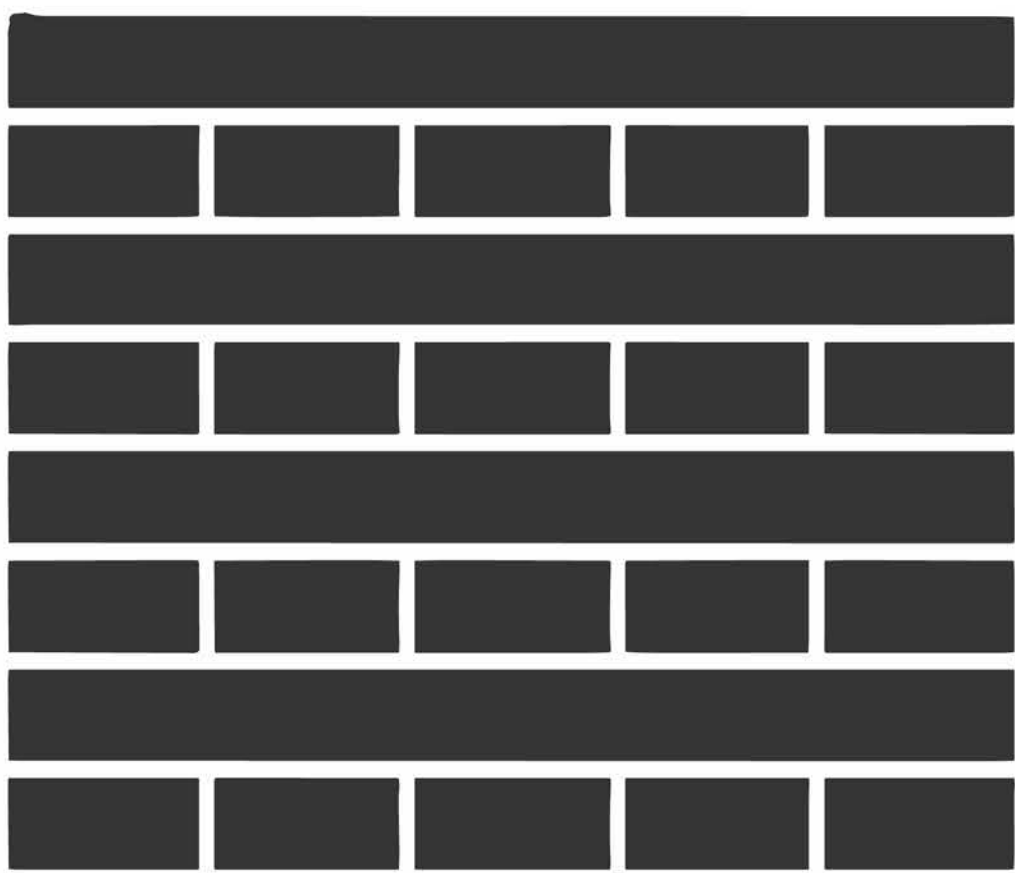
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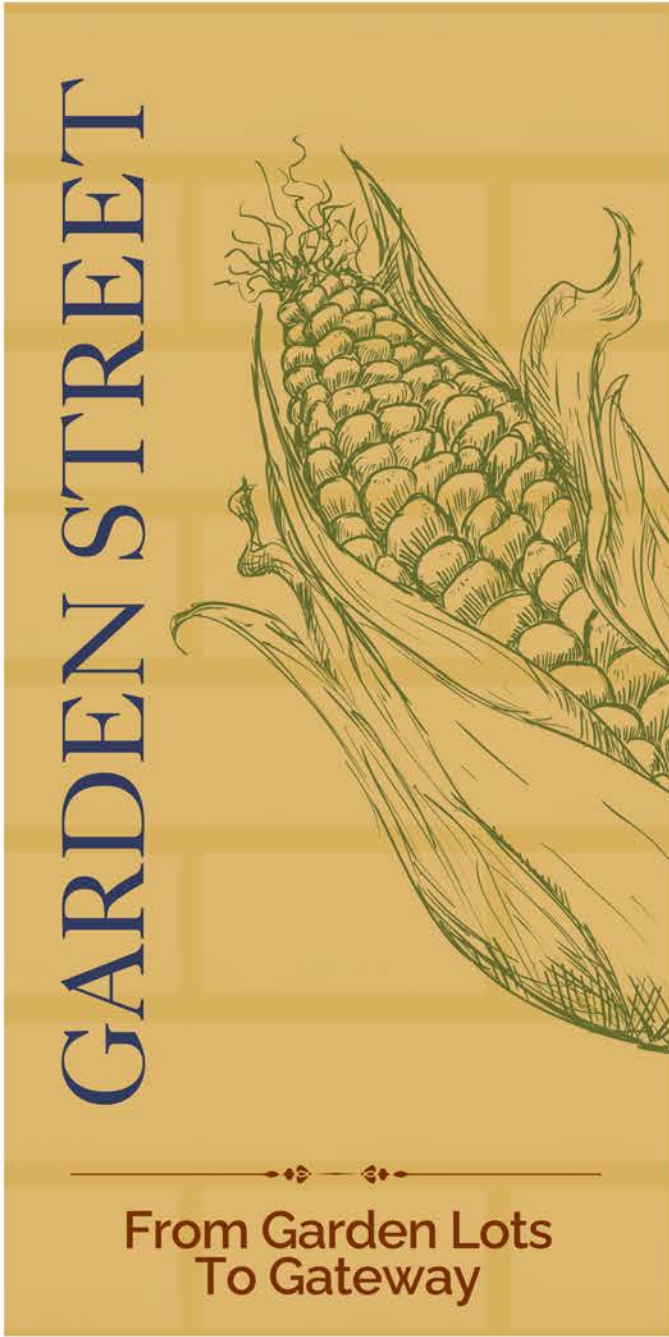
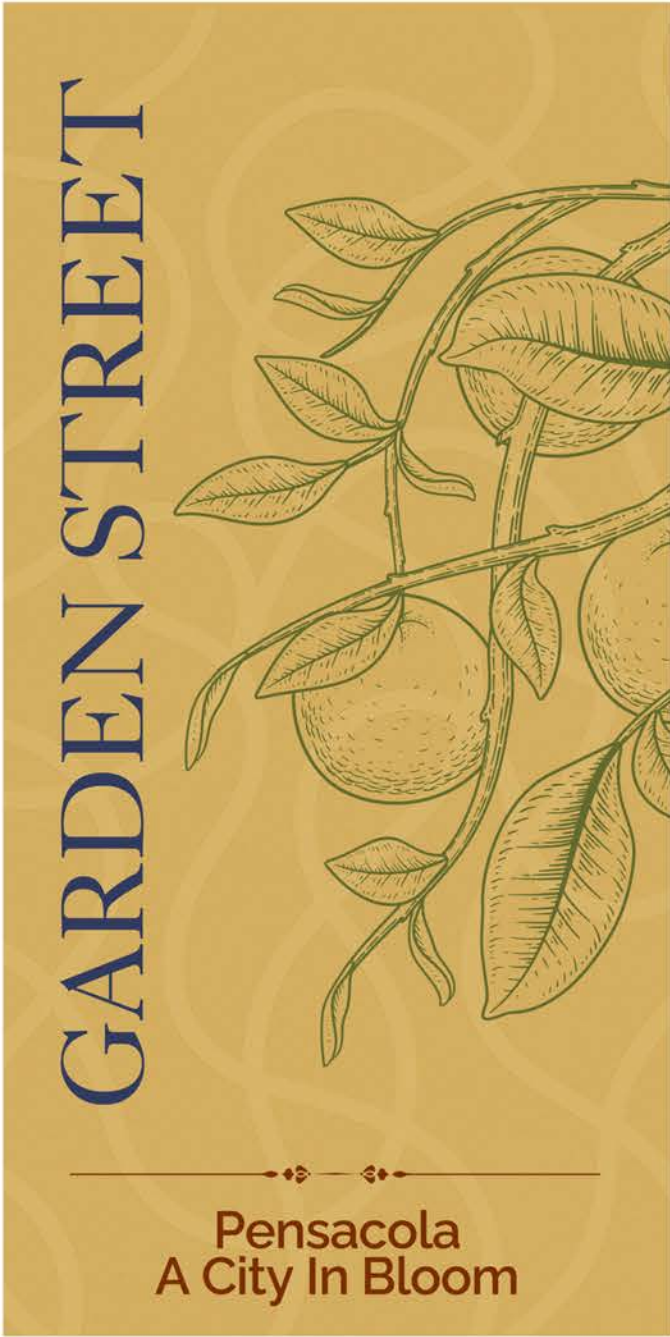
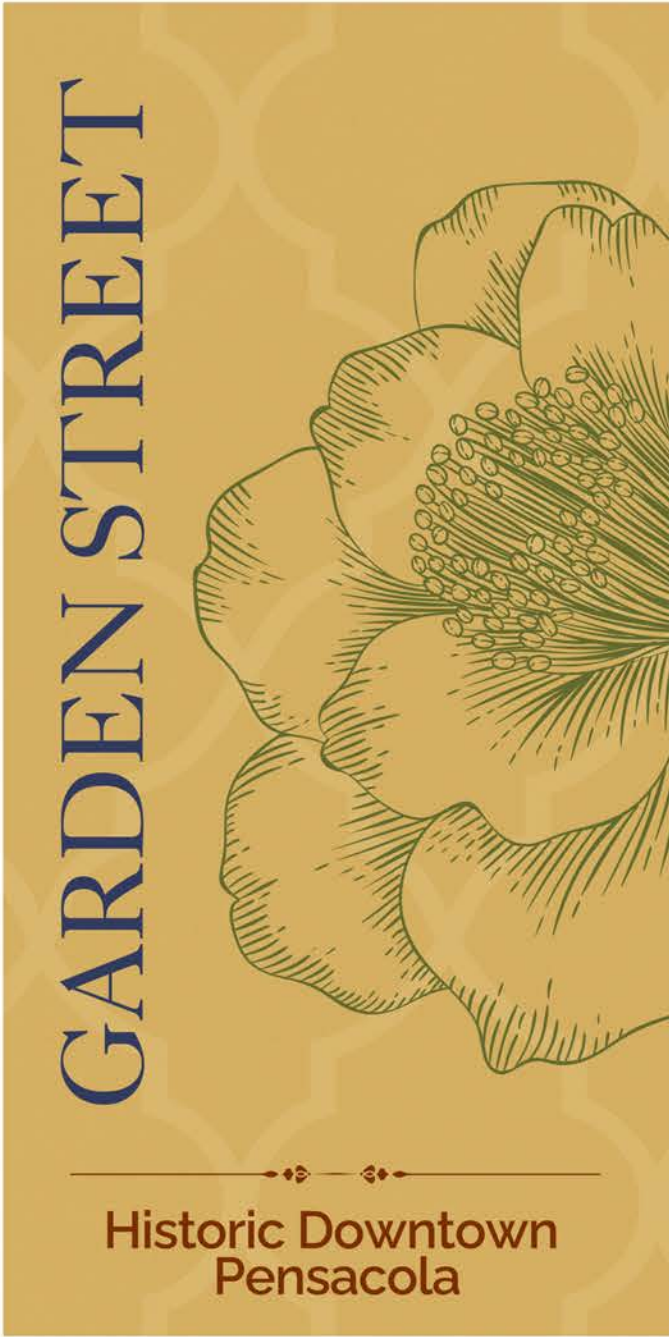
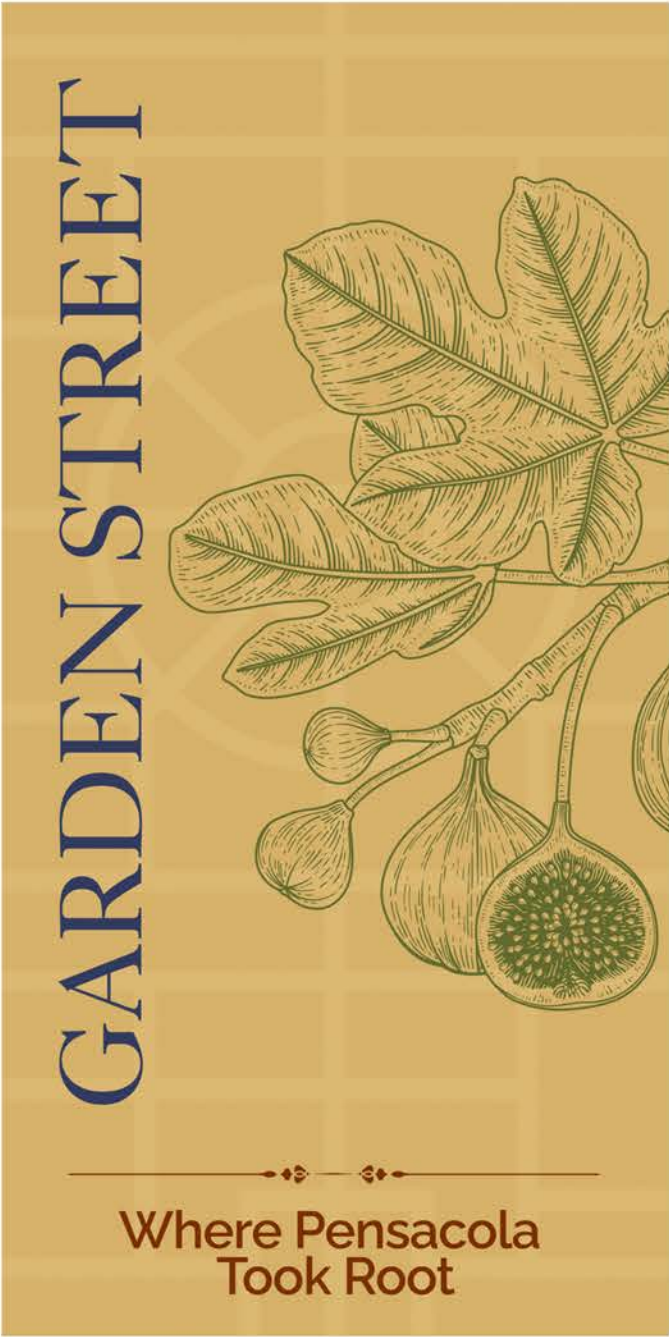


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GARDEN ST BANNERS: SERIES CONCEPT



GARDEN ST BANNERS: MOCK UP



GARDEN ST BANNERS: OPEN FOR BUSINESS BANNERS

