City of Pensacola

PARKS AND RECREATION BOARD

MINUTES

City of Pensacola
222 W. Main Street
Pensacola, FL
32502

May 20, 2025	10:00 AM	Hagler-Mason, 2nd Floor

CALL TO ORDER

Chairperson Borden called the board meeting to order at 10:00 A.M.

ROLL CALL

Members Present:	Renee Borden, Kristin Brown, Micheal Blankenship, Justine Roper Williams, Shirley Lewis-Brown, Suzanne Lewis, Kirwan Price
Members Absent:	Bradley Boes, Adella Cushing

1. 25-576 SWEARING IN OF NEW BOARD MEMBERS

None.

APPROVAL OF MINUTES

2. 25-573 PARKS AND RECREATION BOARD MINUTES DATED APRIL 15, 2025

A motion was made by Vice-Chair Brown and seconded by Parks and Recreation Board Member Lewis-Brown.

The motion by the following vote:

Yes: 6	Renee Borden, Kristin Brown, Kirwan Price, Suzanne Lewis, Justine Roper WIlliams, Shirley Lewis-Brown
No: 0	None

CITY COUNCIL ACTION ITEMS

Chairperson Borden mentioned the Ground Lease agreement that was on the agenda for the City Council meeting.

A discussion ensued.

Board Member Williams inquired about why the Parks and Recreation Board is not considered or notified before certain items go to council. Interim Director Shanaghan responded accordingly.

Chairperson Borden inquired about when the proposed facility is built, who would be responsible for maintaining the facility. Interim Director Shanaghan responded by stating the City would be responsible.

Chairperson Borden inquired about whether the Parks department budget would be responsible for the maintenance of the proposed facility. Director Shanaghan responded accordingly.

Vice-Chair Brown inquired about whether the City will own the property that the facility will be built on. Director Shanaghan responded accordingly.

OPEN FORUM

3. 25-579 PUBLIC PRESENTATIONS

None.

STAFF REPORTS

4. 25-652 DON KRAHER - OVERVIEW OF P&R BOARD RULES, PROCEDURES AND EXPECTATIONS FROM THE COUNCIL

Don Kraher, Council Executive, presented to the board an overview of the rules and procedures for the Parks and Recreation Board.

Chairperson Borden inquired about who controls the agenda and who approves it before it is released to the public. Kraher responded accordingly.

A discussion ensued.

The board came to the decision of the Chairperson meeting with the Director ten days in advance of releasing the agenda to the public, as well as, releasing the agenda seven days in advance of the board meeting to give efficient time to do any research on the agenda items.

5. 25-571 NIKKI GRAY - SUMMER PROGRAMS

Nikki Gray, Recreation Division Manager, approached the board and gave an overview of the summer programs.

Board Member Price encouraged Gray to use the information she learned at the conference to figure out the financial worth and value of the MOUs she will be working with.

Board Member Lewis commented on a good presentation Gray gave, and mentioned the importance of measuring the outcome in comparison to the goals.

6. 25-572 YOLANDA REED - BUDGET MID YEAR 2025

Yolanda Reed, Budget Coordinator, approached the board to give a mid-year financial overview.

Chairperson Borden inquired about the tennis funds. Reed responded accordingly.

Chairperson Borden also inquired about the completion of the Roger Scott Tennis Center. Assistant Director Byrd responded accordingly.

Vice-chair Brown inquired about the Community Maritime Park revenue. Assistant Director Byrd responded accordingly.

Board Member Lewis inquired if anyone in the department keeps up with the available dates at Community Maritime Park. Assistant Director Byrd responded accordingly.

DIRECTOR'S REPORT

7. 25-661 DIRECTOR'S REPORT

None.

NEW BUSINESS

8. 25-570 PRESENTATION - ARC GATEWAY

ARC Gateway representatives Larry Love, Chief Financial Officer, and Cathy Lauterbach, Chief Operating Officer, approached the board with a presentation of their program and its services.

Vice-chair Brown inquired about the time it was taking to get the final MOU together. Nikki Gray, Parks and Recreation Division Manager, approached the board and responded accordingly.

Chairperson Borden inquired about how many individuals are currently at the facility on a day-to-day basis. Lauterbach responded by stating there are about ten senior adults in the program.

Chairperson Borden also inquired about the possibility of expanding the program to other resource centers. Lauterbach responded accordingly.

OLD BUSINESS

9. 25-578 DIRECTION '25

Chairperson Borden inquired about the completion of the press box at Roger Scott. Board Member Blankenship gave feedback about the new repairs.

Chairperson Borden inquired about the color coordination of the Direction'25 list. Assistant Director Byrd responded accordingly.

Chairperson Borden also inquired about the kayak launch. Assistant Director Byrd responded accordingly.

Vice-chair Brown inquired if CNAPP was receiving updates pertaining to Direction'25. Assistant Director Byrd responded by stating that she sends a weekly update report to City Administration. Assistant Director Byrd also stated that Amy Miller, who is a City Deputy Administrator, meets regularly with CNAPP and gives information regarding the project list.

Vice-chair Brown commented on adding CNAPP to the distribution list to receive the monthly Parks Pulse.

Chairperson Borden inquired about the unfunded list that was provided to the board. Director Shanaghan responded accordingly.

Vice-chair Brown inquired about adding trees to Legion Field. Assistant Director Byrd responded accordingly.

10. 25-674 ARC GATEWAY MOU

A motion was made by Chairperson Borden to approve the ARC Gateway MOU to move to council.

The motion by the following vote:

Yes: 7	Renee Borden, Kristin Brown, Michael Blankenship, Justine Roper Williams, Suzanne Lewis, Shirley Lewis-Brown, Kirwan Price
No: 0	None.

OPEN FORUM

A member of the Woodland Heights Neighborhood Association, Stephanie Ellis, approached the board inquiring about updates on the parking lot for the Woodland Heights Resource Center. Director Shanaghan responded accordingly.

Ellis also inquired about a future meeting date to come back to discuss more. Chairperson Borden responded by stating that once more research has been completed, the board will reach out to the Woodland Heights Neighborhood Association to notify them when to return.

CALL FOR AGENDA ITEMS

Chairperson Borden stated to add Granada Park as an agenda item under new business to specifically address the issues.

ADJOURNMENT

WHEREUPON the meeting was adjourned at 12:00 P.M.
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