



City of Pensacola

Parks & Recreation Board

Agenda

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

June 17, 2025, 10:00 AM

Hagler-Mason, 2nd Floor

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL TO ORDER

ROLL CALL

1. 25-754 SWEARING IN OF NEW BOARD MEMBERS

APPROVAL OF MINUTES

2. 25-753 PARKS AND RECREATION BOARD MINUTES DATED MAY 20, 2025

Attachments: Parks & Recreation Board Meeting Minutes 5-20-2025

CITY COUNCIL ACTION ITEMS

OPEN FORUM

3. 25-758 PUBLIC PRESENTATIONS

Attachments: None

STAFF REPORTS

4. 25-755 ANDREA MCKIVEN - AFTER SCHOOL PROGRAMS

Attachments: None

DIRECTOR'S REPORT

5. 25-799 DIRECTOR'S REPORT

Attachments: JUNE 2025 Director's Report - Parks Pulse

NEW BUSINESS

6. 25-798 DENISE MANASSA - CDAC MOU

*Attachments: CDAC BEHAVIORAL HEALTH INC PATTS MOU
CDAC BEHAVIORAL HEALTH INC INCREDIBLE YEARS MOU*

7. 25-757 GRANADA SUBDIVISION PARK

Attachments: *None*

OLD BUSINESS

8. 25-756 DIRECTION '25

Attachments: *Direction'25*

OPEN FORUM

CALL FOR AGENDA ITEMS

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 850-435-1606 (or TDD 850-435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.



City of Pensacola

PARKS AND RECREATION BOARD

MINUTES

City of Pensacola
222 W. Main Street
Pensacola, FL
32502

May 20, 2025

10:00 AM

Hagler-Mason, 2nd Floor

CALL TO ORDER

Chairperson Borden called the board meeting to order at 10:00 A.M.

ROLL CALL

Members Present: Renee Borden, Kristin Brown, Micheal Blankenship, Justine Roper Williams, Shirley Lewis-Brown, Suzanne Lewis, Kirwan Price

Members Absent: Bradley Boes, Adella Cushing

1. 25-576 SWEARING IN OF NEW BOARD MEMBERS

None.

APPROVAL OF MINUTES

2. 25-573 PARKS AND RECREATION BOARD MINUTES DATED APRIL 15, 2025

A motion was made by Vice-Chair Brown and seconded by Parks and Recreation Board Member Lewis-Brown.

The motion by the following vote:

Yes: 6 Renee Borden, Kristin Brown, Kirwan Price, Suzanne Lewis, Justine Roper Williams, Shirley Lewis-Brown

No: 0 None

CITY COUNCIL ACTION ITEMS

Chairperson Borden mentioned the Ground Lease agreement that was on the agenda for the City Council meeting.

A discussion ensued.

Board Member Williams inquired about why the Parks and Recreation Board is not considered or notified before certain items go to council. Interim Director Shanaghan responded accordingly.

Chairperson Borden inquired about when the proposed facility is built, who would be responsible for maintaining the facility. Interim Director Shanaghan responded by stating the City would be responsible.

Chairperson Borden inquired about whether the Parks department budget would be responsible for the maintenance of the proposed facility. Director Shanaghan responded accordingly.

Vice-Chair Brown inquired about whether the City will own the property that the facility will be built on. Director Shanaghan responded accordingly.

OPEN FORUM

3. 25-579 PUBLIC PRESENTATIONS

None.

STAFF REPORTS

4. 25-652 DON KRAHER - OVERVIEW OF P&R BOARD RULES, PROCEDURES AND EXPECTATIONS FROM THE COUNCIL

Don Kraher, Council Executive, presented to the board an overview of the rules and procedures for the Parks and Recreation Board.

Chairperson Borden inquired about who controls the agenda and who approves it before it is released to the public. Kraher responded accordingly.

A discussion ensued.

The board came to the decision of the Chairperson meeting with the Director ten days in advance of releasing the agenda to the public, as well as, releasing the agenda seven days in advance of the board meeting to give efficient time to do any research on the agenda items.

5. 25-571 NIKKI GRAY - SUMMER PROGRAMS

Nikki Gray, Recreation Division Manager, approached the board and gave an overview of the summer programs.

Board Member Price encouraged Gray to use the information she learned at the conference to figure out the financial worth and value of the MOUs she will be working with.

Board Member Lewis commented on a good presentation Gray gave, and mentioned the importance of measuring the outcome in comparison to the goals.

6. 25-572 YOLANDA REED - BUDGET MID YEAR 2025

Yolanda Reed, Budget Coordinator, approached the board to give a mid-year financial overview.

Chairperson Borden inquired about the tennis funds. Reed responded accordingly.

Chairperson Borden also inquired about the completion of the Roger Scott Tennis Center. Assistant Director Byrd responded accordingly.

Vice-chair Brown inquired about the Community Maritime Park revenue. Assistant Director Byrd responded accordingly.

Board Member Lewis inquired if anyone in the department keeps up with the available dates at Community Maritime Park. Assistant Director Byrd responded accordingly.

DIRECTOR'S REPORT

7. 25-661 DIRECTOR'S REPORT

None.

NEW BUSINESS

8. 25-570 PRESENTATION - ARC GATEWAY

ARC Gateway representatives Larry Love, Chief Financial Officer, and Cathy Lauterbach, Chief Operating Officer, approached the board with a presentation of their program and its services.

Vice-chair Brown inquired about the time it was taking to get the final MOU

together. Nikki Gray, Parks and Recreation Division Manager, approached the board and responded accordingly.

Chairperson Borden inquired about how many individuals are currently at the facility on a day-to-day basis. Lauterbach responded by stating there are about ten senior adults in the program.

Chairperson Borden also inquired about the possibility of expanding the program to other resource centers. Lauterbach responded accordingly.

OLD BUSINESS

9. 25-578 DIRECTION '25

Chairperson Borden inquired about the completion of the press box at Roger Scott. Board Member Blankenship gave feedback about the new repairs.

Chairperson Borden inquired about the color coordination of the Direction'25 list. Assistant Director Byrd responded accordingly.

Chairperson Borden also inquired about the kayak launch. Assistant Director Byrd responded accordingly.

Vice-chair Brown inquired if CNAPP was receiving updates pertaining to Direction'25. Assistant Director Byrd responded by stating that she sends a weekly update report to City Administration. Assistant Director Byrd also stated that Amy Miller, who is a City Deputy Administrator, meets regularly with CNAPP and gives information regarding the project list.

Vice-chair Brown commented on adding CNAPP to the distribution list to receive the monthly Parks Pulse.

Chairperson Borden inquired about the unfunded list that was provided to the board. Director Shanaghan responded accordingly.

Vice-chair Brown inquired about adding trees to Legion Field. Assistant Director Byrd responded accordingly.

10. 25-674 ARC GATEWAY MOU

A motion was made by Chairperson Borden to approve the ARC Gateway MOU to move to council.

The motion by the following vote:

Yes: 7 Renee Borden, Kristin Brown, Michael Blankenship, Justine Roper
 Williams, Suzanne Lewis, Shirley Lewis-Brown, Kirwan Price
No: 0 None.

OPEN FORUM

A member of the Woodland Heights Neighborhood Association, Stephanie Ellis, approached the board inquiring about updates on the parking lot for the Woodland Heights Resource Center. Director Shanaghan responded accordingly.

Ellis also inquired about a future meeting date to come back to discuss more. Chairperson Borden responded by stating that once more research has been completed, the board will reach out to the Woodland Heights Neighborhood Association to notify them when to return.

CALL FOR AGENDA ITEMS

Chairperson Borden stated to add Grenada Park as an agenda item under new business to specifically address the issues.

ADJOURNMENT

WHEREUPON the meeting was adjourned at 12:00 P.M.



PARKS PULSE

As we step into a new month, let's take a moment to reflect on everything that happened in our parks and recreation spaces. From important maintenance updates to exciting recreation programs, our team has been hard at work ensuring our community has safe, enjoyable, and engaging outdoor spaces.

Out-of-School Programs

May Afterschool Center Celebrities

The "Center Celebrity" program recognizes outstanding students at our out-of-school program locations. Each month, Resource Center staff select Center Celebrities who have demonstrated kindness, helpfulness, and respectful behavior. These students serve as positive role models in their centers and are celebrated for making a difference in their community.



Name: Myla

Location: Gull Point

What are you most proud of? "Improving on my focusing in class and paying more attention."

What do you like most about Gull Point? "I like talking and hanging out with my counselors."

Favorite Subject: "Science"

If the whole world was listening, what would you say?

"You shouldn't be afraid to be yourself and don't let anyone bring your 'pizazz' down. Be yourself!"



Name: Emory

Location: Cobb

What do you love the most? "That I have one-hundred dollars!"

Favorite Subject: "Doing crafts."

What do you love about going to Cobb? "I like that we get to go on the playground and play bingo."

If you could wish upon a star, what would you wish for?

"Fifty-hundred dollars to buy a lot of toys!"



Name: Max

Location: Fricker

What do you love most? "My Family."

Favorite subject: "Math"

What do you love about going to Fricker? "Play in the gym with my friends."

If the whole world was listening, what would you say?

"Work Hard."



Name: Princeton

Location: Gull Point

What do you love the most? "Having good grades."

What do you love about going to Woodland Heights?

"Going outside to play basketball."

Favorite Subject: "Science"

If the whole world was listening, what would you say?

"Keep trying even when it gets tough."

Out-of-School Programs *continued*

E.S. Cobb Resource Center

May Celebrations & Activities

- May 8th: National Have a Coke Day. Kids learned the history of Coca Cola.
- May 13th: National Fruit Cocktail day. Kids made fruit cocktails.
- May 14: Reno's Reptiles. Kids learned about different reptiles and got to pet a Galapagos Giant Tortoise!
- May 15th: Painting Kindness Rocks
- May 20th: Elephant Toothpaste
- May 23rd: Carnival Day (Last Day of School)



Fricker Resource Center

May Celebrations & Activities

- May 9: Glow in the Dark Skeleton Canvas
- May 12: Reno's Reptiles. Kids learned about different reptiles and got to pet a Galapagos Giant Tortoise!
- May 14: Build and Fly an airplane activity
- May 23: Carnival Day (Last Day of School)



Gull Point Resource Center

May Celebrations & Activities

- May 7: Black light painting
- May 8: Elephant Toothpaste
- May 13: Telescopes
- May 16: Pizza Box Smores
- May 23: Carnival Day (Last Day of School)



Woodland Heights Resource Center

May Celebrations & Activities

- May 7: Design and Fly your plane
- May 16: Rock Candy Experiment
- May 2: Ziploc Bag Monster
- May 22: Tye-dye Socks and summer bags
- May 23: Carnival Day Magic Show (Last Day of School)



Summer Preparation

Staff Training

May 26-May 30

- Fire Safety
- CPR, AED, & First-Aid Certification
- Policies & Procedures
- Tennis for Everyone
- Easy games for kids
- Leadership
- Crucial Conversations



Resource Centers



Bayview Resource Center

- Bayview event space: 21 Rentals (including church services)
- Bayview pavilions & pier: 21 rentals

Bayview Senior Center

- Average weekly participation: 675
- No. Meals provided by Council on Aging: 564
- 9 Rentals

E.S. Cobb Resource Center

- Senior Programs include card games, bingo, guest speaker
- After-school/Summer Camp location

Fricker Resource Center

- After-school/Summer Camp location

Gull Point Resource Center

- May 2025 Annual Spring Recital - May 10
- 3 Private Rentals at Gull Point
- 3 Private Rentals at East Pensacola Heights Clubhouse
- After-school/Summer Camp location

Sanders Beach-Corinne Jones Resource Center

- 22 Scheduled rental appointments
- Rentals: 13 private events including 5 weddings

Woodland Heights Resource Center

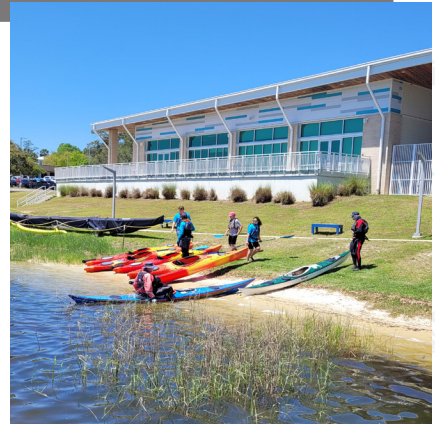
- Family Empowerment Night - May 22
- After-school/Summer Camp location
- 8 Rentals (including ongoing church service)

Outdoor Pursuits

Bayview Outdoor Pursuits Center

May 2025 Statistics

- Summer Camp preparation
 - Secured vendors, supplies, equipment, and more.
- Ongoing boathouse equipment and park grounds maintenance



Golf

Osceola Golf Course

May 2025 Statistics

- 18-Hole Games: 1,845 total rounds played
- 9-Hole Games: 764 total rounds played
- 704 total range buckets used
- Busiest Week: May 19-23

Youth Golf Outreach

- Hosted 2025 First Tee Spring Skills Challenge and Scramble.
 - 50 juniors participated with much family support.



Athletics

Vickrey Center

- Youth Girls Volleyball League
 - 27 Teams
 - 250 kids participating
- Yoga & Martial Arts Classes currently enrolling new students

Exchange Park

Adult Spring Sports

- Co-Ed Softball, Men's Softball, Senior Softball & Co-Ed Kickball Leagues
 - 32 teams
 - 575 Participants
- USSSA Softball Tournament - May 31

Youth Sports

- Brazilian Way soccer camp
 - 95 Registered, June 2-6
- Challenger Youth Soccer Camp
 - 55 Registered, June 2-6
- Girls Volleyball Camp
 - 85 Registered, June 16-20
- Summer Basketball Camp at Theophalis May Resource Center
 - 4 Girls Teams
 - 4 Boys Teams
 - 85 Kids Participating

Parks Maintenance

Repairs:

- Legion Field – Splash Pad Repair
- Roger Scott – Playground Repair
- Belvedere Park – Basketball Goal Repair
- Ferdinand Plaza – Valve Box Repair
- Hitzman Park – Graffiti Removal
- Kiwanis Park – Dog Park
- Hollice Williams Park – Basketball Goal
- Durant Park - Sidewalk

Parks amenities refurbished at:

- Allen Park
- Wyer Park
- Dunmire Woods
- McNealy Park
- Aragon Court
- Mallory Heights I
- Woodcliff Park
- Seville Square
- Lamancha Square
- Wyer Park

Parks Pressure Washing at:

- Roger Scott Pool
- McNealy Park

Ball Crew

- Line and drag all baseball and softball fields for league play
- Laying out and painting soccer fields for league play
- Mowing and maintenance of all athletic fields

Tree Crew

- Trees Removed: 7
- Trees Trimmed: 19

Direction 25 Projects

- No update at this time working to get Summer projects completed

View a complete list of Direction 25 projects and weekly status updates on our website:
PlayPensacola.com > About > Direction 25

www.cityofpensacola.com/3577/Direction-25

Volunteering

Park Clean-ups & Volunteer Projects

- Belvedere Disc Golf Course Install Complete
- Ocean Hour Clean-ups at:
 - Chimney Park
 - Phillip Payne Bridge
 - Bayou Texar Boat Ramp
 - Bartram Park
 - Wayside Park
 - Graffiti Bridge
- Navy Federal Bayview Park Clean-up

Marketing

Social Media: April Metrics

- 224.7K Views
- 1.7K Interactions
- 787 Link Clicks (to website)
- 4.8K Pages Visits
- 581 Followers Gained

Event Attendance

- Kids Resource Connection with Florida Blue - May 15
- Parent University - May 24
- Global Learning Academy's Back-to-School Bash - May 29

Advertising

Ongoing ads in:

- Downtown Crowd
- Pensacola Magazine
- Pensacola Parents Magazine
- 2025 Pensacola Chamber Directory
- Coastal Weddings Magazine (Fall 2025)
- 2026 ECT Family Resource Guide
- LAMAR Billboards
- Cat Country 98.7

Department Features:

- Monthly PEP Talks with News Radio (last Tuesday/mo at 10am)

Current Projects:

- Helping to facilitate Movies in the Park
- Developing a Parks Partnership Program for 2026
- Outreach and partnership creation in both non-profit and private sectors



Coming Up

Summer Camp Registration

Fricker Resource Center is accepting applications on a rolling basis throughout June and July.

Help grow Rock Snakes in our Parks!

Parks & Rec's after-school participants are learning about SNAKES: why they're good for the ecosystem, what kinds of snakes are local, and what to do if you see one. (Don't touch it!)

The kids are painting rocks to be placed in 4 parks next week: Bayview, Hollis T. Williams, Belvedere, and Sanders Beach. The community is invited to add to each rock snake to see which snake grows longer over the summer. This community art installation will include a sign by each snake sharing information about our after-school program.

Movies in the Park

June 14 Movies in the Park will feature MARVEL: Black Panther. Summer camp participants will chose July's featured film. Pre-show activities include free face painting, bounce houses, and a crafting station open to all ages. Food vendors will be on-site.

CITY AQUATIC FACILITIES

Stay Cool

CECIL T. HUNTER POOL

200 East Blount Street
(850) 436-5197

Opens Memorial Day
Affordable Daily Rates
Swim Lessons by YMCA



Make a Splash!

LEGION FIELD

1301 West Gregory Street
Pensacola, FL 32502

FREE Splash Pad
9am - 7pm
Open NOW!



ROGER SCOTT POOL

2130 Summit Blvd, Bldg A
(850) 595-1218

Opens Memorial Day
Affordable Daily Rates
Swim Lessons by YMCA



PLAZA DE LUNA

900 South Palafox Street
Pensacola, FL 32502

FREE Splash Pad
9am - 7pm
Open NOW!



Movies IN THE PARK



**HUNTER AMPITHEATER
AT COMMUNITY MARITIME PARK**

**SATURDAY
JUNE 14**

BLACK PANTHER

**FREE ADMISSION
FREE EVENT PARKING**

301 W Main St
PlayPensacola.com

**SATURDAY
JULY 26**

MOVIE TBA

Bounce Houses - Face Painting - Craft Station - Food Trucks

Pre-show Activities 6-8 pm - Movie at Sunset



**PLAY PENSACOLA
PARKS & RECREATION**



**NEWS
RADIO
92.3 FM**



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-798

Parks and Recreation Board

6/17/2025

PRESENTATION

SUBJECT:

DENISE MANASSA - CDAC MOU

ATTACHMENTS:

1. CDAC BEHAVIORAL HEALTH INC PATTS MOU
2. CDAC BEHAVIORAL HEALTH INC INCREDIBLE YEARS MOU



**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF PENSACOLA PARKS AND RECREATION DEPARTMENT
AND
CDAC BEHAVIORAL HEALTH, INC.**

This Memorandum of Understanding ("MOU") is made by and between the City of Pensacola Parks and Recreation Department (the "City"), a Florida municipal corporation created and existing under the laws of the State of Florida, located at 222 W. Main Street, Pensacola, Florida 32502, and CDAC Behavioral Health, Inc. ("Activity Program Provider"), a Florida non-profit corporation, located at 3804 N 9th Ave, Pensacola, Florida 32503, (the City and Activity Program Provider collectively referred to hereinafter as the "Parties").

WITNESSETH

WHEREAS, the City is committed to providing space for a youth services program that will benefit and enrich children in after school programming; and

WHEREAS, the Activity Program Provider is a non-profit, community-based program for children and families; and

WHEREAS, the City owns property located at 900 N F St., Pensacola, FL 32502, known as the Fricker Resource Center (the "Facility"); and

WHEREAS, the Parties desire to collaborate to offer a program designed to help youth (K-5) development of social and emotional skills through positive behavioral support as well as providing school readiness and homework enrichment at the Facility; and

WHEREAS, the Parties desire to enter into this MOU to memorialize and establish the specific responsibilities of both Parties for the youth programming;

NOW, THEREFORE, in consideration of the mutual terms and conditions, the receipt and sufficiency of which is hereby acknowledged, the City and the Activity Program Provider agree as follows:

SECTION 1 PURPOSE OF MOU

- 1.1 Recitals.** The recitals contained in the preamble of this MOU are declared to be true and correct and are hereby incorporated into this MOU.
- 1.2 Purpose.** The purpose of this MOU is to establish the specific responsibilities of the Parties in offering a youth services program at the Facility.

SECTION 2 ACTIVITY PROGRAM PROVIDER RESPONSIBILITIES

2.1 Maintenance of Appropriate Programming. The Activity Program Provider's programming Peaceful Alternatives to Tough Situations (PATTS) is an aggression management program designed to help youth (K-5) increase positive conflict resolution skills, increase the ability to forgive past transgressions, and reduce aggressive behavior. Recreational and other activities that enhance development are strongly encouraged. Programming includes mornings orientation, participation in activities of choice, field trips, communication and interaction with peers at the Facility, and improving daily life skills such as learning to count money, telling time, and making healthy food choices. The Activity Program Provider must provide for any reasonable equipment required to operate an effective program.

2.2 Participants. The Activity Program Provider will ensure all youth programming participants are ages five (5) through twelve (12) with a target participation number of no fewer than ten (10) per program session consistently. The Activity Program Provider will ensure all youth attending after-school programming at the Facility are afforded the opportunity to participate in PATTS during the academic year.

2.3 Location of Programming. Programming will be held at the Facility and at any other community center as identified by the City. Any request for additional use of program space must be in writing a minimum of ten (10) working days prior and additional fees may apply.

2.4 Facility Use. The Activity Program Provider will adhere to Facility and park operating hours and closures during severe weather, due to repairs, or holidays and will ensure that all facilities used for the programming and activities are left clean and litter free and in the same condition as they were found.

2.5 Staffing Requirements. Activity Program Provider will maintain a minimum of one (1) staff per fifteen (15) participants at each location for each program session. The Activity Program Provider will submit a list of all staff, volunteers, and/or board members prior to the start of the program and submit changes to the City in an updated list throughout the term of the agreement.

2.6 Cancellations. Written notice for any cancellations must be submitted to the Facility supervisor no later than five (5) working days prior to cancellation date. The Activity Program Provider must notify the city immediately in any instance that may require multiple cancellations a month. If this occurs, approval must be provided by the City to continue the session in such a location.

2.7 Programming Evaluation. The Activity Program Provider must track the success of the program and growth of each participant through appropriate evaluative tools.

2.8 Production of Required Documents. The Activity Program Provider must provide the following: (1) an itemized budget sixty (60) days prior to the start of each session, (2) a copy of the By-Laws and related operating procedures, (3) any written Disciplinary Guidelines for participants prior to start of the program, (4) upon request, must provide a list of annual board meeting dates and a list of board members with phone numbers, email addresses, and physical addresses, (5) upon request, must provide board meeting minutes to the City within 14 days of the occurrence of such board meeting.

2.9 Recognition of City Partnership. The Activity Program Provider must recognize the City of Pensacola as a partner in all the CDAC Behavioral, Inc., programs located at the Facility and include the parks and Recreation Department logo on all publications, flyers and promotional materials that relates to the programming at the Facility.

Commented [TB1]: Please provide program daily activity detail that youth will participate in related to PATTS -
NOTE: Example included was for ARC Gateway and seniors.

2.10 Program Recruitment and Marketing. The Activity Program Provider must recruit for the programming through a marketing plan that is mutually developed between the Activity Program Provider and the City's Parks and Recreation Marketing Coordinator.

2.11 Notification of Accidents and Incidents. The Activity Program Provider must notify the City in writing no later than 12:00pm on the next business day after any accidents and/or incidents that require medical attention or when public safety personnel were called to assist with the situation. The notification shall include the date of the incident, the name of the injured party, and a brief description of the incident.

2.12 Maintenance of Records and Accounts. The Activity Program Provider must maintain accurate records and accounts in accordance with the terms and conditions of this MOU. The City may cause, upon reasonable notice, an audit to be made of the records and accounts as such records and accounts relate to the calculation of the amounts payable to the City.

2.13 Facility Maintenance. The Activity Program Provider must pay for any requested Facility or park maintenance which occurs outside the normal weekday operating hours for City custodial staff or park maintenance staff.

SECTION 3 CITY RESPONSIBILITIES

3.1 Provision of Facility. The City agrees to provide spaces (such as the Facility and other locations deemed appropriate by the City) for the youth programming provided by The Activity Program Provider. However, as continuous growth may impact the City's ability to offer additional space, growth of the programming must be managed and coordinated with the City. Programming and Activities will be subject to inspection and reviewed by City staff quarterly to determine continued allocation of space.

3.2 Program Recruitment and Marketing. The City agrees to collaborate with the Activity Program Provider to develop a comprehensive marketing and recruitment plan that includes, but is not limited to promotion in the City's quarterly program guide and on the Play Pensacola website.

3.3. Facility Inspection and Maintenance. The City agrees to inspect all City owned assets annually and provide routine maintenance as the City sees fit.

3.4 Program Payment. The City agrees to provide support payments to CDAC Behavioral Health, Inc. as a sub-grantee of the City's Out-of-School Time Grant with Escambia Children's Trust in an amount not to exceed \$34,866.85.

SECTION 4 LIABILITY AND INDEMNIFICATION

4.1 Liability Insurance. The Activity Program Provider must provide proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read: City of Pensacola; c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521 or to the City of Pensacola, c/o Parks and Recreation Department, 222 West Main Street, Pensacola, Florida 32503.

4.2 Indemnification. The Activity Program Provider agrees to add the City of Pensacola as a release or held harmless in any Hold Harmless Agreement included as part of the activity

participation and to provide to the City upon request. The Activity Program Provider agrees to fully indemnify, defend and hold harmless the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties and expenses of every type and description, including, but not limited to, any fees and/or costs reasonably incurred by the city of Pensacola's staff attorneys or outside attorneys and any fees and expenses incurred in enforcing this provision (hereafter collectively referred to as "Liabilities"), to which any or all of them may be subjected, to the extent such Liability are caused by or result from any negligent act or omission or willful misconduct of the Activity Program Provider in connection with its use of the City of Pensacola Facility. This includes any damage to or theft of the Activity Program Provider property stored or left on City of Pensacola property. This shall be a continuing release and shall remain in effect until revoked in writing.

SECTION 5 MISCELLANEOUS PROVISIONS

5.1 Term. This MOU will remain in effect for one year from the date of the last executing signature and may only be amended in writing as agreed to by both parties. Whenever there is a change in leadership within the Activity Program Provider, a new MOU will be required, which must have the signature of the new Executive Director and President.

5.2 Termination. Either party may terminate this agreement upon 30 days written notice to the other. Termination for cause shall be immediate upon notification by the City and shall include, but not be limited to fraud, lack of compliance with applicable rules, regulations, and ordinances, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

5.3 Governing Law. This MOU shall be governed by and construed in accordance with the laws of the State of Florida, and the Parties stipulate that venue, for any matter, which is the subject of this MOU shall be in Escambia County, Florida.

5.4 Public Records. The Parties acknowledge that this MOU and any related financial records, audits, reports, plans, correspondence, and other documents may be subject to disclosure to members of the public pursuant to Chapter 119, Florida Statutes.

5.5 E-Verify. In compliance with the provisions of F.S. 448.095, the Parties to this MOU and any subcontractors engaged in the performance of this MOU hereby certify that they have registered with and shall use the E-Verify system of the United States Department of Homeland Security to verify the work authorization status of all newly hired employees, within the meaning of the statute.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

City of Pensacola
Parks and Recreation Department
222 West Main Street
Pensacola, Florida 32502

CDAC Behavioral Healthcare, Inc.

3804 N 9th Ave.
Pensacola, Florida 32503

Primary Contact: Leashia Scrivner,
Executive Director/CEO
Phone: (850) 434-2724
E-Mail: lscrivner@cdac.info

Alternate
Phone:
E-Mail:

DC Reeves, Mayor

Date: _____

Attest: _____
Ericka Burnett, City Clerk

Approved as to substance:

Kerry Shanaghan, Parks & Recreation Director

Date: _____

Legal in form and execution:

Grace Parola, Assistant City Attorney

CDAC Behavioral Healthcare, Inc
Chief Executive Officer

Date: _____

CDAC Behavioral Healthcare, Inc.
President

Date: _____

Date: _____



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WITNESSETH

WHEREAS, the City is committed to providing space for a youth services program that will benefit and enrich children through positive behavioral support and school readiness; and

WHEREAS, the Activity Program Provider is a non-profit, community-based program for children and families; and

WHEREAS, the City owns property located at 111 Berkley Drive., Pensacola, FL 32503, known as the Woodland Heights Resource Center (the "Facility"); and

WHEREAS, the Parties desire to collaborate to offer a program designed to increase school readiness for children ages three (3) to four (4) by reducing challenging behaviors and increasing social emotional learning and self-control at the Facility; and

WHEREAS, the Parties desire to enter into this MOU to memorialize and establish the specific responsibilities of both Parties for the youth programming;

NOW, THEREFORE, in consideration of the mutual terms and conditions, the receipt and sufficiency of which is hereby acknowledged, the City and the Activity Program Provider agree as follows:

SECTION 1 PURPOSE OF MOU

- 1.1 Recitals.** The recitals contained in the preamble of this MOU are declared to be true and correct and are hereby incorporated into this MOU.
- 1.2 Purpose.** The purpose of this MOU is to establish the specific responsibilities of the Parties in offering a youth services program at the Facility.

SECTION 2 ACTIVITY PROGRAM PROVIDER RESPONSIBILITIES

2.1 Maintenance of Appropriate Programming. The Activity Program Provider's programming Incredible Years increase school readiness for children ages three (3) to four (4) by reducing challenging behaviors and increasing social emotional learning and self-control. Recreational and other activities that enhance development are strongly encouraged. Programming includes mornings orientation, participation in activities of choice, field trips, communication and interaction with peers at the Facility, and improving daily life skills such as learning to count money, telling time, and making healthy food choices. The Activity Program Provider must provide for any reasonable equipment required to operate an effective program.

2.2 Participants. The Activity Program Provider will ensure all youth programming participants are ages three (3) through four (4) with a target participation number of no fewer than ten (10) per program session consistently.

2.3 Location of Programming. Programming will be held at the Facility and at any other community center as identified by the City. Any request for additional use of program space must be in writing a minimum of ten (10) working days prior and additional fees may apply.

2.4 Facility Use. The Activity Program Provider will adhere to Facility and park operating hours and closures during severe weather, due to repairs, or holidays and will ensure that all facilities used for the programming and activities are left clean and litter free and in the same condition as they were found.

2.5 Staffing Requirements. Activity Program Provider will maintain a minimum of one (1) staff per twelve (12) participants at each location for each program session. The Activity Program Provider will submit a list of all staff, volunteers, and/or board members prior to the start of the program and submit changes to the City in an updated list throughout the term of the agreement.

2.6 Cancellations. Written notice for any cancellations must be submitted to the Facility supervisor no later than five (5) working days prior to cancellation date. The Activity Program Provider must notify the city immediately in any instance that may require multiple cancellations a month. If this occurs, approval must be provided by the City to continue the session in such a location.

2.7 Programming Evaluation. The Activity Program Provider must track the success of the program and growth of each participant through appropriate evaluative tools.

2.8 Production of Required Documents. The Activity Program Provider must provide the following: (1) an itemized budget sixty (60) days prior to the start of each session, (2) a copy of the By-Laws and related operating procedures, (3) any written Disciplinary Guidelines for participants prior to start of the program, (4) upon request, must provide a list of annual board meeting dates and a list of board members with phone numbers, email addresses, and physical addresses, (5) upon request, must provide board meeting minutes to the City within 14 days of the occurrence of such board meeting.

2.9 Recognition of City Partnership. The Activity Program Provider must recognize the City of Pensacola as a partner in all the CDAC Behavioral, Inc., programs located at the Facility and include the parks and Recreation Department logo on all publications, flyers and promotional materials that relates to the programming at the Facility.

Commented [TB1]: Please provide program daily activity detail that youth will participate in related to PATTS -
NOTE: Example included was for ARC Gateway and seniors.

2.10 Program Recruitment and Marketing. The Activity Program Provider must recruit for the programming through a marketing plan that is mutually developed between the Activity Program Provider and the City's Parks and Recreation Marketing Coordinator.

2.11 Notification of Accidents and Incidents. The Activity Program Provider must notify the City in writing no later than 12:00pm on the next business day after any accidents and/or incidents that require medical attention or when public safety personnel were called to assist with the situation. The notification shall include the date of the incident, the name of the injured party, and a brief description of the incident.

2.12 Maintenance of Records and Accounts. The Activity Program Provider must maintain accurate records and accounts in accordance with the terms and conditions of this MOU. The City may cause, upon reasonable notice, an audit to be made of the records and accounts as such records and accounts relate to the calculation of the amounts payable to the City.

2.13 Facility Maintenance. The Activity Program Provider must pay for any requested Facility or park maintenance which occurs outside the normal weekday operating hours for City custodial staff or park maintenance staff.

SECTION 3 CITY RESPONSIBILITIES

3.1 Provision of Facility. The City agrees to provide spaces (such as the Facility and other locations deemed appropriate by the City) for the youth programming provided by The Activity Program Provider. However, as continuous growth may impact the City's ability to offer additional space, growth of the programming must be managed and coordinated with the City. Programming and Activities will be subject to inspection and reviewed by City staff quarterly to determine continued allocation of space.

3.2 Program Recruitment and Marketing. The City agrees to collaborate with the Activity Program Provider to develop a comprehensive marketing and recruitment plan that includes, but is not limited to promotion in the City's quarterly program guide and on the Play Pensacola website.

3.3. Facility Inspection and Maintenance. The City agrees to inspect all City owned assets annually and provide routine maintenance as the City sees fit.

SECTION 4 LIABILITY AND INDEMNIFICATION

4.1 Liability Insurance. The Activity Program Provider must provide proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read: City of Pensacola; c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521 or to the City of Pensacola, c/o Parks and Recreation Department, 222 West Main Street, Pensacola, Florida 32503.

4.2 Indemnification. The Activity Program Provider agrees to add the City of Pensacola as a release or held harmless in any Hold Harmless Agreement included as part of the activity participation and to provide to the City upon request. The Activity Program Provider agrees to fully indemnify, defend and hold harmless the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties and expenses of every type and description, including, but not limited to, any fees and/or costs reasonably incurred by the city of Pensacola's staff attorneys or outside attorneys and any

fees and expenses incurred in enforcing this provision (hereafter collectively referred to as "Liabilities"), to which any or all of them may be subjected, to the extent such Liability are caused by or result from any negligent act or omission or willful misconduct of the Activity Program Provider in connection with its use of the City of Pensacola Facility. This includes any damage to or theft of the Activity Program Provider property stored or left on City of Pensacola property. This shall be a continuing release and shall remain in effect until revoked in writing.

SECTION 5 MISCELLANEOUS PROVISIONS

5.1 Term. This MOU will remain in effect for one year from the date of the last executing signature and may only be amended in writing as agreed to by both parties. Whenever there is a change in leadership within the Activity Program Provider, a new MOU will be required, which must have the signature of the new Executive Director and President.

5.2 Termination. Either party may terminate this agreement upon 30 days written notice to the other. Termination for cause shall be immediate upon notification by the City and shall include, but not be limited to fraud, lack of compliance with applicable rules, regulations, and ordinances, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

5.3 Governing Law. This MOU shall be governed by and construed in accordance with the laws of the State of Florida, and the Parties stipulate that venue, for any matter, which is the subject of this MOU shall be in Escambia County, Florida.

5.4 Public Records. The Parties acknowledge that this MOU and any related financial records, audits, reports, plans, correspondence, and other documents may be subject to disclosure to members of the public pursuant to Chapter 119, Florida Statutes.

5.5 E-Verify. In compliance with the provisions of F.S. 448.095, the Parties to this MOU and any subcontractors engaged in the performance of this MOU hereby certify that they have registered with and shall use the E-Verify system of the United States Department of Homeland Security to verify the work authorization status of all newly hired employees, within the meaning of the statute.

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City of Pensacola
Parks and Recreation Department
222 West Main Street
Pensacola, Florida 32502

CDAC Behavioral Healthcare, Inc.

3804 N 9th Ave.
Pensacola, Florida 32503

Primary Contact: Leashia Scrivner,
Executive Director/CEO
Phone: (850) 434-2724
E-Mail: lscrivner@cdac.info

Alternate
Phone:
E-Mail:

DC Reeves, Mayor

Date: _____

Attest: _____
Ericka Burnett, City Clerk

Approved as to substance:

Kerry Shanaghan, Parks & Recreation Director

Date: _____

Legal in form and execution:

Grace Parola, Assistant City Attorney

Date: _____

CDAC Behavioral Healthcare, Inc
Chief Executive Officer

Date: _____

CDAC Behavioral Healthcare, Inc.
President

Date: _____



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-757

Parks and Recreation Board

6/17/2025

DISCUSSION

SUBJECT:

GRANADA SUBDIVISION PARK

ATTACHMENTS:

None



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-756

Parks and Recreation Board

6/17/2025

DISCUSSION

SUBJECT:

DIRECTION '25

ATTACHMENTS:

1. Direction'25

Direction '25: Pensacola Park Revitalization Project List - Updated 6.5.25							
Project Name	Scope of Work	Est. Complete	Amount	Funding Sources	Status Updates		
Park Sidewalk Accessibility Improvements	Provide accessible walkways to park amenities and restore damaged sidewalks at Belvedere Park, Eastgate Gate Park, Lion's Park, Granada Square, Zamora Square, Lamancha Square, and Toledo Square	Spring 2025	\$ 70,750	LOST FY24	All scheduled parks completed: Belvedere, Eastgate Lions Park, Granada Square, Toledo, Zamora, Lamancha, and Pintado.		
Henry Wyer Park Revitalization	Upgrade and Restore Playground surfacing, benches, picnic tables, trash cans, lightpoles, fencing, and drinking fountain	Spring 2025	\$ 71,600	CRA- Park Improvements	Benches and tables painted. Trash cans refurbished. Playground surfacing replaced with EWF, Water Fountain Replaced. Getting quotes to paint decorative lights and new fencing.		
Roger Scott Athletic Complex Improvements	Renovate football field, pressbox, improve sidewalk accessibility in spectator areas, upgrade bleachers to include railing per new safety standards and make half ADA accessible, and restore ADA connection to nearby playground	Spring 2025	\$ 142,700	LOST NEW	Press box work is complete as of 5/8/25. Bleachers have been delivered. Schedule for installation delayed to June.		
Roger Scott Tennis Center Improvements	Funds were used in court renovations and remaining used for shade amenities and bleacher upgrades including six shade structures within newly resurfaced tennis courts to be installed in Spring 2025	Spring 2025	\$ 756,487	LOST FY24	PO 0084504 issued for Shade structure purchase, placed order and scheduling installation using contract pricing.		
Woodland Heights Resource Center Improvements	Renovate kitchen, improve site drainage, and provide accessible walkway for school bus drop offs.	Spring 2025	\$ 91,422	LOST	Engineering compiling bid package and cost estimate.		
Wayside Park Seawall Design	Develop designs to restore and increase resiliency to the seawall.	Spring 2025	\$ 125,497	LOST FY24	HDR Presented conceptual renderings and cost estimates to Grants team. Refining those renderings and cost estimates in preparation for starting grant application process.		
McNealy Park Revitalization	Upgrade picnic tables, trans cans, grills, drinking fountain, and develop design to improve one playground area.	Summer 2025	\$ 55,018	LOST NEW	Picnic tables and grill painted, replacing the trash cans, water fountain delivered, getting quotes on playground.		
Magee Field Athletic Facility Improvements	Upgrade goal posts and renovate field	Summer 2025	\$ 42,168	LOST FY24	Goal posts repainted instead of replaced. Football field overseeding in progress through summer.		
Bill Gregory Athletic Facility Improvements	Upgrade bleachers to ADA accessible with railing per safety standards	Summer 2025	\$ 50,000	LOST FY24 & FY25	Cheryl scheduling bleacher installation with vendor. Vendor has 2 jobs with us ahead of this one. Will be completed by summer.		
Miraflores Boy Scout Building	Restore windows flooring and upgrade electrical	Summer 2025	\$ 70,000	LOST FY24	Facilities is getting estimates on this project which is stalled. Ray is having trouble locating a vendor who can do the window replacement since the building is on historic registry it must patch period/style. Adrienne Walker is now reaching out to a contact she has in Mobile. Could be the same as Ray's contact.		
Blake Doyle Skateboard Park Improvements	Improve drainage around perimeter of park to prevent erosion	Summer 2025	\$ 9,075	LOST FY24	Need to ask Engineering to provide a scope and plans. Will most assuredly need more money for construction.		
Sanders-Beach Kayak Launch & Park Revitalization	Convert boat ramp to ADA kayak launch, upgrade picnic shelters, replace restroom and increase number of stalls, upgrade park furniture, upgrade lighting to sea-turtle friendly type	Fall-Winter 2025	\$ 1,488,875	Grant	Engineering issued Notice of Intent to award bid to Loftis Marine. Award of bid goes to City Council on 7/17/25.		
Bartram Park Improvements	Develop erosion control plan for bay-side facing park, renovate parking lot	Fall-Winter 2025	\$ 50,000	LOST FY24	Art installation completed. Coordinating with PIO office for dedication/unveiling. McKinley Creed working on scope and fee for erosion control.		
Gull Point Resource Center Grounds Improvements	Replace and Upgrade Basketball Court, Replace and upgrade one playground area, upgrade picnic tables and benches, renovate parking lot	Fall-Winter 2025	\$ 188,100	LOST NEW	Gathering quotes for basketball court, parking lot improvements. Play equipment selected and ordered.		
Miralla Park Revitalization	Upgrade and Restore Playground surfacing, restore aging playground components, upgrade swing set, upgrade and reconfigure benches, improve sidewalk accessibility to amenities, upgrade trash cans	Fall-Winter 2025	\$ 159,500	LOST NEW	Survey completed in preparation for sidewalk improvements. Other work has not started.		
Pintado Park Revitalization	Improve park sidewalk accessibility and picnic amenities, upgrade benches, and install drinking fountain	Fall-Winter 2025	\$ 70,500	LOST NEW/ GENERAL FUND	Sidewalk improvements completed. Other work has not started.		
Exchange Park Athletic Facility Improvements	Upgrade scoreboard, bleachers, and irrigation system	Fall-Winter 2025	\$ 141,500	LOST FY24	Scoreboards replaced. Bleachers PO Requested, waiting for schedule from vendor. Irrigation - relocating valve covers, replacing broken heads, lines - field 2 complete		
Cecil Hunter Pool Facility Improvements	Replace and upgrade waterslide	Fall-Winter 2025	\$ 188,481	LOST FY25	Not yet started, requested more budget in FY26.		
Rev H.K. Matthews Park Improvements	Replace and upgrade playground, restore damaged park sidewalks, renovate basketball courts, upgrade drinking fountain	Fall-Winter 2025	\$ 264,287	LOST FY24 & FY25, LOST NEW	Playground completed 3/24/25. Remaining work hasn't started yet.		
Bayview Dog Park Improvements	Enhance Bayview Dog Park by improving grading, surfacing, benches, picnic tables, and signage	Fall-Winter 2025	\$ 110,000	LOST NEW	100% Surveyed on 5/2/25. Arborist classifying the trees. Engineering will work with Parks and Rec on desired improvements.		
Park Amenity Improvements	Improve Park Amenities such as renovating 23 Basketball Courts at Allen, Baycliff Estates, Gull Point, HK Matthews, Pintado, Dunmire Woods, Dunwoody, Eastgate, EPH Lions, HTW, Malaga, Miralla, McNealy, Operto, Zamora; replace and upgrade 22 Drinking Fountains in Poor Condition	Fall-Winter 2025	\$ 260,100	LOST NEW	Not yet started		
Vickrey Center Improvements	Install and upgrade windows that are hurricane-rated, upgrade air conditioning unit, upgrade lighting, other building renovation work	Fall-Winter 2025	\$ 285,305	LOST FY24	Facilities is managing. Waiting on updated quote for windows from new company that is under state contract. PO Requested on 4/28 to get AC units 6&7 replaced.		

Hitzman-Optimist Park Improvements	Install additional parking lot lighting, upgrade picnic tables, trash cans, provide improved park sidewalk accessibility, renovate one parking lot, develop conceptual design for replacing older playground area	Fall-Winter 2025	\$ 110,000	LOST NEW	Parking lot lighting secured with FPL, not installed yet. Restroom building roof repaired.
Allen Park Revitalization	Upgrade and restore playground surfacing, repaint climbers, upgrade playground swings, restore misc. playground components, upgrade picnic tables, trash cans, drinking fountain, renovate basketball court.	Fall-Winter 2025	\$ 49,500	LOST NEW	Repainted existing climber and upgraded playground swings.
Seville Square Improvements	Develop design for underground utilities	Fall-Winter 2025	\$ 50,000	LOST FY24	Facilities and Engineering to be consulted prior to commencement.
Roger Scott Pool Facility Improvements	Replace and upgrade pool restrooms, shower amenities, ticketing booth, and restore zero-depth pool surfacing.	Spring 2026	\$ 1,329,000	LOST FY25	Ticket booth and office stair repaired. Baby pool resurfacing complete. Restroom design not complete.
Tippin Park Revitalization	Replace playground with inclusive playground and surfacing, provide improved sidewalk accessibility, upgrade picnic tables, benches, trash cans, install new drinking fountain, renovate parking lot	Spring 2026	\$ 428,682	LOST	Park survey was completed in Fall 2024. Les will provide a new copy to Parks. Playground design being reworked and new quote provided to meet budget.
E.S. Cobb Center Improvements	Structural improvements to glulam arches, roof replacement, building envelope improvements, renovate parking lot	Spring 2026	\$ 1,231,505	LOST + Grant Funds	The 100% construction documents were shared by Geosyntec last week. ITB to be drafted by 18th June. Anticipating the Cobb renovation will be on the August's council agenda.
Lighting Improvements	Improve lighting at Lamanca Square, Lavallet Park, Estramadura Square, Belvedere, and Eastgate Park	Spring 2026	\$ 156,528	LOST NEW	Not yet started
17th Ave Boat Ramp Improvements	Rebuild boat ramp and renovate parking area while improving traffic safety	Spring 2026	\$ 1,487,188	LOST FY24	Waiting for FDOT to approve advance warning system. Ongoing discussions with FDOT for potential ROW transfer.
Bayview Park Improvements Phase 1	Renovate tennis courts, auxillary parking lot, restore park path surfacing.	Spring 2026	\$ 88,000	LOST NEW	Not yet started
Bay Bluffs Park Revitalization	Rehabilitate main boardwalk, upgrade park amenities to reopen park	Fall-Winter 2026-27	\$ 2,400,000	Grant Funded	Grant contracts being drafted, in Conservation Florida's hands right now.
Fricker Center Improvements	Rehabilitate community center, resiliency improvements to building envelope, stormwater improvements, upgrade building mechanical systems, build two story social hall for an expanded senior center and teen center.	Fall-Winter 2026-27	\$ 9,474,542	Grant Funded	GMC hosted a design charette with city staff on 6/4/25 and QSC attended/participated in discussion. Next steps: Schedule two public input meetings on design and programming.
Bryan Park Improvements	Replace and upgrage playground	Spring 2027	\$ 103,753	LOST FY27	Not yet started
Zamora Square Lighting	Improve park lighting	Spring 2027	\$ 30,000	LOST FY24	Not yet started
Dunwoody Park Improvements	Replace playground	Spring 2027	\$ 40,000	LOST FY27	Not yet started
Community Maritime Park Playground Improvements	Replace and upgrade playground surfacing	Spring 2027	\$ 72,000	CMP Fund	Not yet started
Total			\$ 21,742,063		

Parks and Recreation Unfunded Projects List

Updated 5.12.25

[illegible]