



City of Pensacola

Parks & Recreation Board

Agenda

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

May 20, 2025, 10:00 AM

Hagler-Mason, 2nd Floor

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL TO ORDER

ROLL CALL

1. 25-576 SWEARING IN OF NEW BOARD MEMBERS

APPROVAL OF MINUTES

2. 25-573 PARKS AND RECREATION BOARD MINUTES DATED APRIL 15, 2025

Attachments: Parks and Recreation Board Minutes Dated April 15, 2025

CITY COUNCIL ACTION ITEMS

OPEN FORUM

3. 25-579 PUBLIC PRESENTATIONS

STAFF REPORTS

4. 25-652 DON KRAHER - OVERVIEW OF P&R BOARD RULES, PROCEDURES AND EXPECTATIONS FROM THE COUNCIL

Attachments: Parks and Recreation Board Rules and Procedures (001)

5. 25-571 NIKKI GRAY - SUMMER PROGRAMS

Attachments: None

6. 25-572 YOLANDA REED - BUDGET MID YEAR 2025

Attachments: P&R Board Mid-FY2025 Financial Summary

DIRECTOR'S REPORT

7. 25-661 DIRECTOR'S REPORT

Attachments: MAY 2025 Director's Report

NEW BUSINESS

8. 25-570 PRESENTATION - ARC GATEWAY

Attachments: Senior Adult Program

OLD BUSINESS

9. 25-578 DIRECTION '25

*Attachments: Direction 25 Project List
 Unfunded Projects*

10. 25-674 ARC GATEWAY MOU

Attachments: The ARC Gateway INC MOU

OPEN FORUM

CALL FOR AGENDA ITEMS

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 850-435-1606 (or TDD 850-435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.



City of Pensacola

PARKS AND RECREATION BOARD

MINUTES

City of Pensacola
222 W. Main Street
Pensacola, FL
32502

April 15, 2025

10:00 AM

Hagler-Mason, 2nd Floor

CALL TO ORDER

Vice Chair Borden called the board meeting to order at 10:00 A.M.

ROLL CALL

Members Present: Michael Blankenship, Renee Borden, Kristin Brown, Bradley Boes, Justine Roper Williams, Shirley Lewis-Brown, Kirwan Price

Members Absent: Adella Cushing, Suzanne Lewis

1. 25-478 SWEARING IN OF NEW AND RETURNING BOARD MEMBERS

Assistant City Clerk, Robyn Tice, was present to administer the oath and swear in new and reinstated board members. New members were Shirley Lewis-Brown and Adella Cushing. Board Members Kristin Brown and Justine Roper Williams were reinstated.

2. 25-479 NOMINATING AND VOTING NEW CHAIR AND VICE-CHAIR

ELECTION OF CHAIR

Vice-Chair Borden opened the floor for nominations for the position as Chairperson. Board Member Boes nominated Renee Borden for Chairperson, Board Member Williams seconded. Vice-Chair Borden accepted the position. Vice-Chair Borden closed the floor for nominations. Vice-Chair Borden asked for a vote all in favor to say aye, any opposed. Let the record show the vote was unanimous consent.

ELECTION OF VICE-CHAIR

Chairperson Borden opened the floor for nominations for the position as Vice-Chair. Board Member Brown nominated herself, Board Member Williams seconded. Board Member Brown accepted the nomination. Chairperson Borden closed the floor for nominations. Chairperson Borden asked for a vote all in favor to say aye, any opposed. Let the record show the vote was unanimous consent.

APPROVAL OF MINUTES

3. 25-448 PARKS AND RECREATION BOARD MINUTES DATED MARCH 18, 2025

A motion was made by Vice-Chair Brown and seconded by Board Member Boes.

The motion by the following vote:

Yes: 7 Michael Blankenship, Renee Borden, Kristin Brown, Bradley Boes,
 Justine Roper Williams, Shirley Lewis-Brown, Kirwan Price
No: 0 None

CITY COUNCIL ACTION ITEMS

4. 25-473 MEMORANDUM OF UNDERSTANDING – ARC GATEWAY FOR SENIOR ENRICHMENT PROGRAM OFFERED TO SENIOR ADULTS WITH DISABILITIES.

Park and Recreation Assistant Director, Tonya Byrd, approached the board stating that there would be no presentation from ARC during this meeting. Assistant Director Byrd also mentioned that this MOU is something that will be brought before the council and offered to bring it back to the Parks and Recreation Board for review at the next meeting. Assistant Director Byrd informed the board that the program is one that has been ongoing but just needed an updated MOU in place.

Chairperson Borden inquired if there is an ability for ARC Gateway to expand their services outside of the Bayview Resource Center. Assistant Director Byrd responded by stating that there was opportunity to expand.

Chairperson Borden inquired to the board members if they believe a representative from ARC should come present at the next meeting. A discussion ensued. The board agreed on a presentation schedule for new and reoccurring MOUs.

OPEN FORUM

A member of the Woodland Heights Neighborhood Association, Walter Wallace, approached the board.

Mr. Wallace inquired about getting a clear understanding of why money was being moved from the parks' budget to accommodate needs at the community centers. Mr. Wallace also inquired about parking at the Woodland Heights Community Center. A discussion ensued. Assistant Director Byrd gave an overview of how the money was distributed.

Vice Chair Brown inquired if the information about the feasibility and parking had been shared with the neighborhood association. Assistant Director Byrd responded accordingly.

Board Member Lewis-Brown inquired if storm water is a function of Parks and Recreation. Assistant Director Byrd responded by stating that storm water is a function of Public Works.

An open discussion ensued. The board agreed to add Mr. Wallace's concerns on the agenda for the next meeting so they could discuss them further.

5. 25-472 PUBLIC PRESENTATIONS

None.

STAFF REPORTS

6. 25-450 PARKS PRESENTATION - BILL KIMBALL

Bill Kimball, Parks Division Manager, brought before the board a presentation providing an overview of the parks' functions and operations.

Members of the board expressed their appreciation of the upkeep of the parks and fields. Kimball responded accordingly.

Chairperson Borden inquired about the new employee on the parks' team. Kimball responded accordingly.

Chairperson Borden also commented on the budget increase for the department. Kimball responded by stating most of the increase was going towards the landscaping contracts. A discussion ensued.

Board Member Blankenship inquired about the updates on Granada Park. Kimball responded accordingly.

Board Member Lewis-Brown inquired about the duties of the contractors. Kimball responded by stating he could give Miss Stroman the information to provide to the board.

Vice Chair Brown inquired about neighborhood associations adopting parks. Assistant Director Byrd responded by informing the board of the Park Stewardship Agreement and volunteer program.

Board Member Lewis-Brown inquired if young students could collect volunteer hours through the Stewardship Agreement. Assistant Director Byrd responded accordingly.

DIRECTOR'S REPORT

7. 25-449 DIRECTOR'S REPORT

Interim Director Shanaghan opened the floor for any questions regarding the Director's Report.

No questions were asked.

Assistant Director Byrd stated that the Director's Report had a new format that allowed it to be more easily digested. Assistant Director Byrd also stated that the new style format will also be emailed out to the board members monthly before each meeting.

NEW BUSINESS

OLD BUSINESS

8. 25-475 DIRECTION '25 - PRIORITY LIST

Board Member Blankenship commented that Granada Park should be at the top of the priority list. Board Member Blankenship also inquired how the budget was spent for Granada Park to only have two swings left. Assistant Director Byrd responded accordingly.

Chairperson Borden inquired how the board/City of Pensacola could help appease the members of the neighborhood in regard to Granada Park. Assistant Director Byrd responded accordingly.

Chairperson Borden inquired about the deals on the playground equipment. Assistant Director Byrd responded accordingly.

Board Member Williams inquired about the press box at Roger Scott. Board Member Blankenship commented on the work being done to the top of the press box, without working on the bottom structure beforehand. Assistant Director Byrd responded accordingly.

Assistant Director Byrd also stated that an assessment of the wildlife in that area will be done soon.

Chairperson Borden inquired about the date of completion of the press box project. Assistant Director Byrd stated the project should be completed around June.

Board Member Blankenship inquired about the sun canopy for the bleachers. Assistant Director Byrd responded accordingly.

Vice Chair Brown commented about seeing the funding sources on the list and how it helped clarify where the budget came from and where it would be applied.

OPEN FORUM

None.

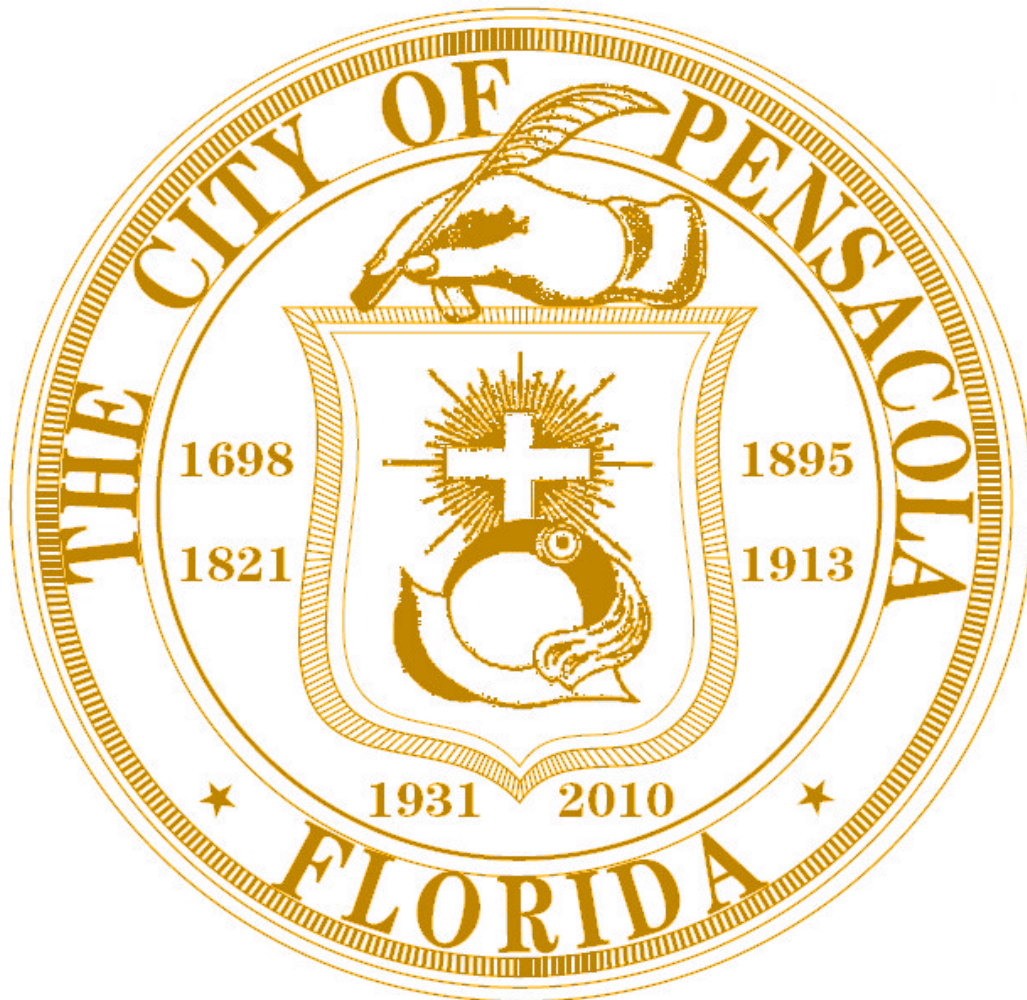
CALL FOR AGENDA ITEMS

None.

ADJOURNMENT

WHEREUPON the meeting was adjourned at 11:45 A.M.

City of Pensacola Parks & Recreation Board Rules & Procedures



May 2025

City of Pensacola
Parks and Recreation Board
Rules & Procedures

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City of Pensacola Parks and Recreation Board

Rules & Procedures

Section 1. Creation and Purpose of the Parks and Recreation Board

- (A) **Creation.** The creation of the City of Pensacola Parks and Recreation Board hereinafter referred to as the Parks and Recreation Board is authorized by Section 6-2-1 of the City of Pensacola City Code. The Parks and Recreation Board is an advisory board.
- (B) **Authority and duties of the Parks and Recreation Board.** Members of the parks and recreation board shall engage with the citizens of Pensacola and be liaisons to the public, participate in city events, attend neighborhood meetings, and encourage recreational activities across our park system. The parks and recreation board shall review developing plans and budgets and advise and make recommendations to the city council with timely reports and shall advise the mayor on matters concerning the establishment, maintenance and operation of parks and recreational activities within the city. The board, based on informed review, shall also provide input to staff, council and mayor on master plan updates and improvements, and policy development for the use of recreational facilities.

Section 2. Membership

- (A) **Composition.** The Parks and Recreation Board shall consist of nine (9), non-paid members, appointed by the city council.
- (B) **Term of office; removal from office; vacancies.** Members of the Parks and Recreation Board shall serve for terms of three (3) years or thereafter until their successors are appointed. Any vacancy occurring during the unexpired term of office of any member shall be filled by the City Council for the remainder of the term. Such vacancy shall be filled as soon as is practical. Removal of board members shall be in accordance with Florida Statute Sec. 112.501 and/or the policy and procedures set forth by the City Council.

Section 3. Officers

- (A) **Officers.** The officers of the Parks and Recreation Board shall be Chair and Vice Chair, selected from among its members. The Board may create and fill such other offices as it may determine to be necessary for the conduct of its duties. Terms of all offices shall be for one year, with eligibility for reelection.
- (B) **Election of Officers.** The officers shall be elected annually, for a term of one year. All nominations for officers shall be made from the floor in an

open forum, if the nomination is accepted, an affirmative vote of the majority of the existing membership is necessary for approval.

- (C) **Chair.** The Chair shall preside at all meetings of the Parks and Recreation Board; call special meetings in accordance with these Rules of Procedure; sign documents on behalf of the Parks and Recreation Board and see that all actions of the Parks and Recreation Board are properly taken. He or she shall serve as liaison between the Parks and Recreation Board, staff and the City Council. The Chair has the power to limit discussion during the meeting to the main issue under consideration and to end debate when it ceases to be productive. The presiding officer has the right to make motions and seconds, participate in debate and vote on all matters before the board (minus a conflict).
- (D) **Vice-Chair.** During the absence, disability or disqualification of the Chair, the Vice-Chair shall exercise and perform all the duties and be subject to all responsibilities of the Chair. The Vice-Chair shall succeed the Chair if the Chair vacates the office before their term is completed. In that event, a new Vice-Chair shall be elected from among the Parks and Recreation Board membership at the next regular meeting of the Parks and Recreation Board.
- (E) **Acting Chair.** If the Chair and Vice-Chair of the Parks and Recreation Board are not able to preside over the meeting and a quorum is present, an acting Chair to serve only at that meeting shall be elected by a majority of the members present.

Section 4. Meetings of the Parks and Recreation Board

- (A) **Regular Monthly Meetings.** The Parks and Recreation Board shall hold regularly scheduled meetings beginning at 10:00 a.m.. at City Hall, or other location as needed, on the third Tuesday of each month, adjusted as necessary. All meetings: regular, special and workshops shall be open to the public.
- (B) **Special Meetings.** Special meetings may be called at the Chair's discretion but shall allow for a minimum notice of three (3) working days for the board and the public, wherein the notice shall include the date, time, location and subject of the meeting.
- (C) **Meeting Records.** All regular meetings, special meetings and workshops of the Parks and Recreation Board shall be open to the public. A written record of the proceedings of the Parks and Recreation Board shall be kept showing its actions on each question considered and filed in the office of the Parks and Recreation Board. Meeting minutes shall be uploaded to the City website with seven (7) days of approval. Meeting videos shall be uploaded to the city's website within 48-hrs of meeting completion.
- (D) **Voting & Quorum.** A majority of the existing membership as designated by Ordinance or Council Action shall constitute a quorum for the transaction of business. The determination of quorum should follow

immediately after roll call. If no quorum is established, the Chair can call the meeting to order, announce the absence of a quorum and share information without formal action pending the establishment of a quorum, or adjourn the meeting.

For an item to pass, it must obtain the affirmative vote of a majority of the existing membership of the board. No member present at a meeting may abstain from voting except when a conflict of interest exists.

Votes results should be announced and recorded in a way that reflects the vote of those present. For example, if 5 board members are present on a 7-member board, the results should reflect that the item passes 5-0 with two members absent. It should not be reflected as the item passes unanimously, as not all members were present. If all members are present and the item passes 7-0, then a unanimous result is appropriate.

(E) **Attendance.** No member shall miss in excess of 25% of the board meetings within a twelve (12) month period, or three (3) consecutive meetings. Attendance information shall be communicated to the Council Executive by the Board Chair or staff member of that board.

(F) **Conflicts of Interest.** Any member of the Board who may have a conflict of interest on any item that is on the agenda shall refrain from participating in discussion of the item and shall not vote on said item. In such cases, said member shall comply with the disclosure requirements of State Law.

(G) **Robert's Rules.** Robert's Rules of Order will serve as a guide for parliamentary procedures in the conduct of board meetings.

(H) **Order of Business.** The order of business on the Parks and Recreation Board agenda shall generally be:

1. Call to order
2. Roll call and determination of quorum
3. Open Forum
4. Approval of minutes
5. Director's Report
6. Staff Reports
7. New Business
8. Old Business
9. Adjournment

(I) **Public Input and Participation.** All meetings of the Parks and Recreation Board must be open to the public. The board shall allow for full and ample opportunities to receive public input. The public shall be afforded a reasonable opportunity to provide input on any agenda item prior to a vote or action being taken. In addition, there shall be an open forum opportunity for members of the public to provide input on items not on the agenda, in a reasonable and orderly manner.

Where these rules and procedures are silent on any particular topic, please refer to the Handbook for appointed Boards, Commission and Authorities, City Council Rules and Procedures or Robert's Rules of Order for guidance.

FY2025
REVENUE AND EXPENDITURE REPORT
Fiscal Year 25
Period 8, May 09, 2025

Fiscal Yr 2025			
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>PCT RCVD</u>
REVENUES			
Culture & Recreation General Fund	\$ 28,000.00	\$ 93,838.89	335.14%
Golf Course Fund	\$ 1,136,400.00	\$ 526,085.92	46.29%
Recreation/Athletic Fund	\$ 973,100.00	\$ 458,408.44	47.11%
Tennis Fund	\$ 135,000.00	\$ 121,108.44	89.71%
Community Maritime Prk Mgmt Svc Fund	\$ 1,122,400.00	\$ 382,255.99	34.06%
TOTAL REVENUE REPORT	\$ 3,394,900.00	\$ 1,581,697.68	46.59%

	<u>BUDGET</u>	<u>ACTUAL (EXP/ENC.)</u>	<u>PCT EXP</u>
EXPENDITURES			
Parks and Recreation General Fund	\$ 9,920,937.00	\$ 5,601,157.99	56.46%
Golf Course Fund	\$ 1,201,030.00	\$ 729,120.72	60.71%
Recreation/Athletic Fund	\$ 1,003,832.00	\$ 679,284.25	67.67%
Tennis Fund	\$ 164,241.00	\$ 151,520.80	92.26%
Community Maritime Prk Mgmt Svc Fund ^(a)	\$ 947,090.00	\$ 650,342.79	68.67%
TOTAL EXPENDITURE REPORT	\$ 13,237,130.00	\$ 7,811,426.55	59.01%

NOTES: RSTC reimbursement of fees missed for FY2024 incapacitation during clay court repairs.

Period percentage: 100%



PARKS PULSE

As we step into a new month, let's take a moment to reflect on everything that happened in our parks and recreation spaces. From important maintenance updates to exciting recreation programs, our team has been hard at work ensuring our community has safe, enjoyable, and engaging outdoor spaces.

After-School Programs

April Center Celebrities

The "Center Celebrity" program recognizes outstanding students at our out-of-school program locations. Each month, Resource Center staff select Center Celebrities who have demonstrated kindness, helpfulness, and respectful behavior. These students serve as positive role models in their centers and are celebrated for making a difference in their community.



Name: Julius

Location: Gull Point

What do you love the most? "Pizza."

What are you most proud of? "Knowing Pi" (Then proceeds to accurately recite pi)

Favorite Subject: "Science"

If the whole world was listening, what would you say?
"Hello. :)"



Name: Kaire

Location: Cobb

What are you the most proud of? "Football."

Favorite Subject: "Writing in my Journal"

What do you love about going to Cobb? "Playing games in the gameroom."

If you could wish upon a star, what would you wish for?
"For people to be nice to me."



Name: Timaja

Location: Fricker

What do you love most? "My Family."

Favorite subject: "Math"

What do you love about going to Fricker? "Play in the gym with my friends."

If the whole world was listening, what would you say?
"Work Hard."



Name: Aja

Location: Gull Point

What do you love the most? "I want to be an artist."

What do you love about going to Woodland Heights?

"Activities, Worksheets, Going outside, and Playing on the Computer."

Favorite Subject: "Math"

If the whole world was listening, what would you say?
"Be Respectful to Others."

After-School Programs *continued*

E.S. Cobb Resource Center

Reading with a Purpose

After-school participants are seeing improved grades and reading scores as a result of reading, homework help, and other educational initiatives.

National 'Name Yourself Day'

To encourage self-expression and creativity, each child picked a name for themselves and wrote down what inspired them to choose the name. Children volunteered to present their name and inspiration to the class.

Easter Celebration

Children made DIY Easter decorations to decorate Cobb Center. Community Easter Egg Hunt was held with face painting and dinner.

STEM Projects:

- DIY Lava Lamps
- Name Tags
- Create a Superhero
- Gardening



Fricker Resource Center

Mental Health

Fricker after-school's focus on mental health extends throughout each week: from thoughtful discussions to PATTS activities and visits with mental health experts, children at Fricker know the value and importance of mental health.

Easter Celebration

Children worked together to design a giant "Happy Easter" sign to be displayed at Fricker Center. Kids created DIY bunny ears, dyed eggs, and an Easter Egg Hunt. Heat The Rabbit visited the kids for some Easter fun!

Tennis for Everyone

Campers are grouped for tennis lessons where Coach Brenda introduces them to yoga and tennis basics.

STEM Projects:

- Tornado in a Bottle
- DIY Light Sabers
- Puffy Pillow Painting
- Black Light Painting
- Green eggs and Ham group cooking activity



After-School Programs *continued*

Gull Point Resource Center

Easter Celebration

Families pre-registered for breakfast with theBunny followed by a free community egg hunt.

STEM Projects/Activities:

- Raised Bed Gardening
- Frog Origami
- Tornado in a Bottle



Woodland Heights Resource Center

Easter Celebration

Children dyed their own easter eggs and attended a community Easter celebration with saved ice, sack races, egg hunt and other outdoor activities.

Tennis for Everyone

Campers are grouped for tennis lessons where Coach Brenda introduces them to yoga and tennis basics.

STEM Projects/Activities:

- Fruit Kabobs
- Rainbow Color Wheel Experiment
- DIY Lava Lamps
- Spelling Bee Contest
- Elephant Toothpaste
- Disguise the Bunny Craft
- Rock Painting



Resource Centers



Bayview Resource Center

- Bayview event space: 19 Rentals (including church services)
- Bayview pavilions: 12 rentals

Bayview Senior Center

- Average weekly participation: 736
- No. Meals provided by Council on Aging: 333
- Blue Wahoos field trip on April 27 (pictured)
- 8 Rentals

E.S. Cobb Resource Center

- New Little Library installation, donated by Jack and Jill of America - Pensacola
- Senior Programs include card games, bingo, guest speaker, and a trip to Destin, FL
- After-school location

Fricker Resource Center

- 2025 Basketball Banquet held
- After-school location

Gull Point Resource Center

- 3 Private Rentals at East Pensacola Heights Clubhouse
- Dance Programs: Dancers prepared for the Annual Dance Recital, which was held on May 10.
- After-school location

Sanders Beach-Corinne Jones Resource Center

- Hosted Pensacola's LDI on April 16
- Ballroom Dance continues to be a community favorite
- 44 Scheduled rental appointments
- Rentals: 19 private events, 1 community event

Woodland Heights Resource Center

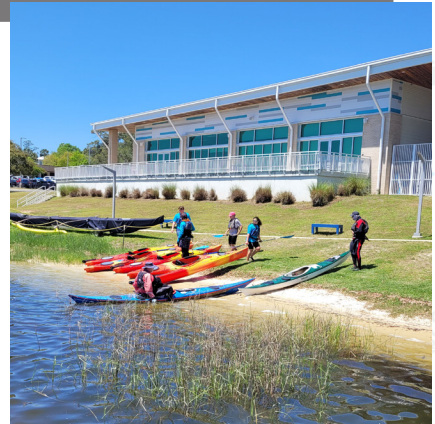
- Spring Spelling Bee
- Family Empowerment Night
- After-school location
- 8 Rentals (including ongoing church service)

Outdoor Pursuits

Bayview Outdoor Pursuits Center

April 2025 Statistics

- Summer Camps filled up in 24hr
- All staff received Level 2 Kayak Instructor Certifications from ACA
- Website updated for accessibility
- Rentals increasing, expected to continue increasing into Summer



Golf

Osceola Golf Course

April 2025 Statistics

- 18-Hole Games: 1,921 total rounds played
- 9-Hole Games: 618 total rounds played
- 797 total range buckets used
- Busiest Week: April 14-18

Youth Golf Outreach

- Osceola partnered with Sherwood Elementary School to introduce 120 4th and 5th graders to golf through fun, interactive activities over 4 days.



Athletics

Vickrey Center

- Youth Girls Volleyball League
- 27 Teams, 250 kids participating
- Yoga & Martial Arts Classes currently enrolling new students

Exchange Park

Adult Spring Sports

- Co-Ed Softball, Men's Softball, Senior Softball & Co-Ed Kickball Leagues
- 32 teams, 575 Participants

Thophalis May Resource Center

- SYSA Youth Basketball League
- 4 girls teams, 4 boys teams
- 175 kids participating

Spring Youth Soccer

- Spring: Hosted by Pensacola Youth Soccer
- 80 teams, 850 kids participating
- Summer Soccer Camp registration open

Spring Youth Baseball

- Hosted by Bill Bond Baseball
- 26 teams, 275 kids participating

Spring Youth West Side Baseball League @ Gregory Park

- Hosted by East Pensacola Student Athlete Program
- 11 baseball teams, 2 girls softball teams
- 175 kids participating

Parks Maintenance

Maintenance Updates

Repairs:

- Weekend Storm Clean up – Bayview Park & Roger Scott
- Hitzman Park – Playground Repair
- Fort George – Completed repairs and refurbishment of decking
- Tippin Park – Graffiti Removal/Swing replacement
- Malaga Square – Removed damaged wood
- Maritime Park – Irrigation leak
- Highland Terrace Park – Swing chain replacement
- OJ Semmes Park – Sidewalk grinding
- Legion Field – picnic table repair

Parks amenities refurbished at:

- Allen Park
- Tierra Verde Park
- Alabama Square
- Bayview Park
- Ferdinand Plaza
- Granada Square
- Hunter Pool
- Mallory Heights I
- Miraflores Park
- Operto Square
- Pintado Park
- Roger Scott Complex
- Springdale Park
- Wyer Park

Parks Pressure Washing at:

- Ferdinand Plaza
- Granada Square
- Alabama Square
- Aragon Park

Ball Crew

- Line and drag all baseball and softball fields for league play
- Laying out and painting soccer fields for league play
- Mowing and maintenance of all athletic fields

Tree Crew

- Trees Removed: 19
- Trees Trimmed: 12

Direction 25 Projects

- Completed NEP Football sidewalks and press box refurbishment
- Completed Sidewalks at:
 - Lions Park
 - Granada Square
 - Zamora Square
 - Lamancha Square
 - Toledo Square
 - Pintado Park
- Completed Roger Scott Pool house and ticket booth upgrades
- View a complete list of Direction 25 projects and weekly status updates on our website:
Pensacola.com > About > Direction 25 www.cityofpensacola.com/3577/Direction-25

Volunteering

Park Clean-ups & Eagle Scout Projects

- Recent Ocean Hour clean-ups, each week at a different park:
 - Graffiti Bridge
 - Wayside Park
 - Chimney Park
 - Bruce Beach
- Seville Rotary Club clean-up at Seville Square
- Navy Federal clean-up at Bayview Park
- HDR Engineering clean-up at Bartram Park
- Bayview Community service day - April 28
- Pyramid Inc. clean-up at Bayview Park

Marketing

Social Media: April Metrics

- 103K Views
- 1.7K Interactions
- 285 Link Clicks (to website)
- 2.7K Pages Visits
- 353 Followers Gained

Event Attendance

- Warrington Prep Family Academic Night - April 3
- Fred Levin Way Fest - April 13
- Earth Day with United Way - April 15
- Kids Resource Connection with Florida Blue - May 15
- Parent University - May 24

Advertising

Ongoing ads in:

- Downtown Crowd
- Pensacola Magazine
- Pensacola Parents Magazine
- 2025 Pensacola Chamber Directory
- Coastal Weddings Magazine (Fall 2025)
- 2026 ECT Family Resource Guide
- LAMAR Billboards
- Cat Country 98.7



Department Features:

- Monthly PEP Talks with News Radio (last Tuesday/mo at 10am)
- Voices United in Education Podcast - April 1
- The Daily Parks and Rec Show, Featuring Tonya Byrd -
- Streamed April 30, 2025

Coming Up

Summer Camp Registration

Registration deadline for Pensacola Summer Camps JUNE enrollement: May 20, 2025

Pools Open Memorial Day

Cecil T. Hunter and Roger Scott Pools open Memorial Day, Monday May 26. Schedules will be posted online by Friday, May 16 and shared on Facebook.

Help grow Rock Snakes in our Parks!

Parks & Rec's after-school participants are learning about SNAKES: why they're good for the ecosystem, what kinds of snakes are local, and what to do if you see one. (Don't touch it!)

The kids are painting rocks to be placed in 4 parks next week: Bayview, Hollis T. Williams, Belvedere, and Sanders Beach. The community is invited to add to each rock snake to see which snake grows longer over the summer. This community art installation will include a sign by each snake sharing information about our after-school program.

Movies in the Park

June 14 Movies in the Park will feature MARVEL: Black Panther. Summer camp participants will chose July's featured film. Pre-show activities include free face painting, bounce houses, and a crafting station open to all ages. Food vendors will be on-site.

CITY AQUATIC FACILITIES

Stay Cool

CECIL T. HUNTER POOL

200 East Blount Street
(850) 436-5197

Opens Memorial Day
Affordable Daily Rates
Swim Lessons by YMCA



Make a Splash!

LEGION FIELD

1301 West Gregory Street
Pensacola, FL 32502

FREE Splash Pad
9am - 7pm
Open NOW!



ROGER SCOTT POOL

2130 Summit Blvd, Bldg A
(850) 595-1218

Opens Memorial Day
Affordable Daily Rates
Swim Lessons by YMCA



PLAZA DE LUNA

900 South Palafox Street
Pensacola, FL 32502

FREE Splash Pad
9am - 7pm
Open NOW!





PLAY PENSACOLA
PARKS & RECREATION

presents

Movies IN THE PARK

GUESS THE MOVIE!



JUNE 14

JULY 26 MOVIE TBA

★ ★ ★ HUNTER AMPITHEATER ★ ★ ★

SATURDAY
JUNE 14
JULY 26

Pre-Show 6:00 PM
Movie at Sunset

COMMUNITY
MARITIME PARK

301 W Main St
PlayPensacola.com

FREE
ADMISSION

Bounce Houses
Face Painting
Craft Station
Food Trucks

SPONSORSHIP OPPORTUNITIES AVAILABLE





City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-570

Parks and Recreation Board

5/20/2025

PRESENTATION

SUBJECT:

Presentation - ARC Gateway

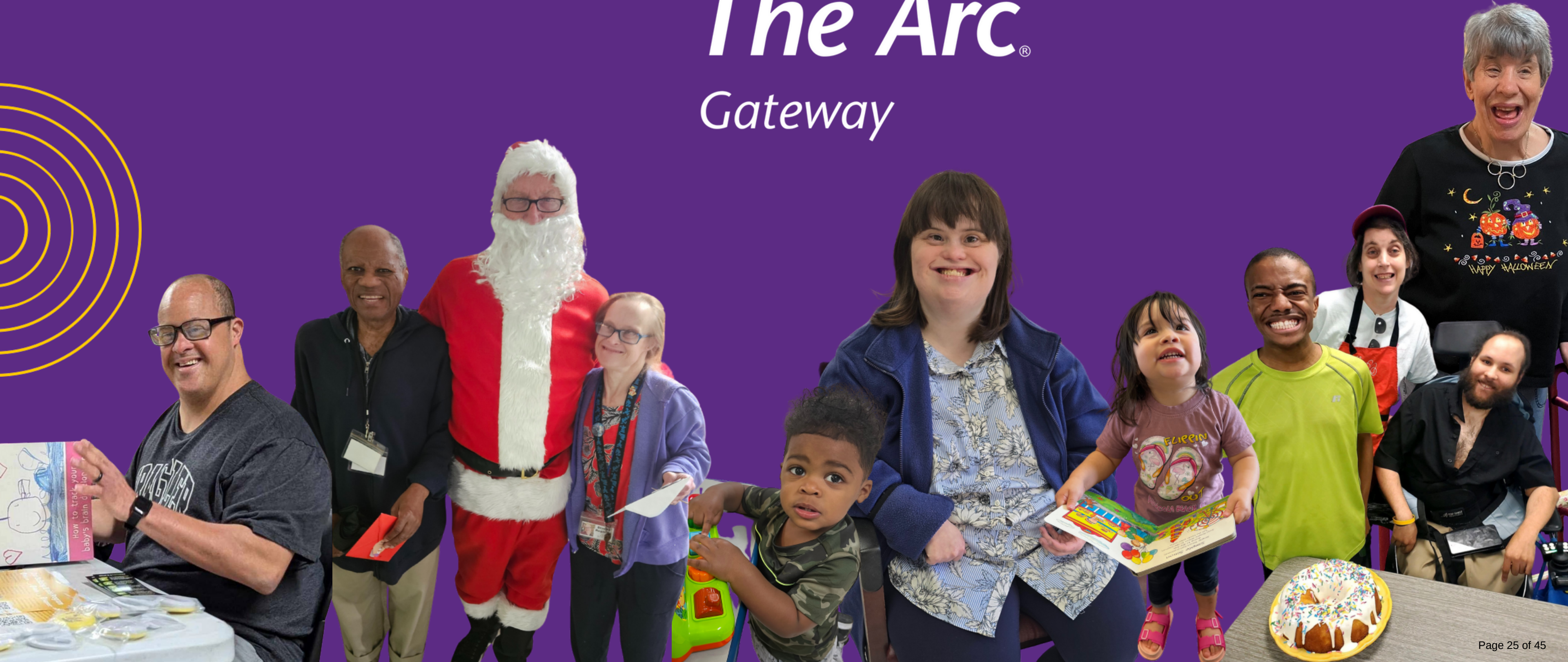
ATTACHMENTS:

1. Senior Adult Program



The Arc[®]

Gateway





Providing life-enhancing services to more than 1,300 children and adults with intellectual and developmental disabilities(I/DD).

Fostering independence and community inclusion since 1954.



Programs that we offer include:

- Pediatric Therapies
- Early Intervention
- Residential Group Homes
- Transportation
- Post-Secondary Education Program
- Community-Based Employment
- Multiple Day Programs
 - Adult
 - Senior



SENIOR ADULT PROGRAM



Senior Adult Program:

- Allows aging individuals with I/DD in our community an opportunity to receive vital services while still being connected with their peers
- Designed to offer a more relaxed, supportive environment that prioritizes safety and entertainment over continual training and development
- Senior participants benefit mentally, physically, and emotionally through the community inclusion offered by their attendance at the Bayview Community Center



Senior Adult Program at Bayview Community Center began in 1987



38 Years of
Partnership &
Community
Inclusion



Daily Activities Include:

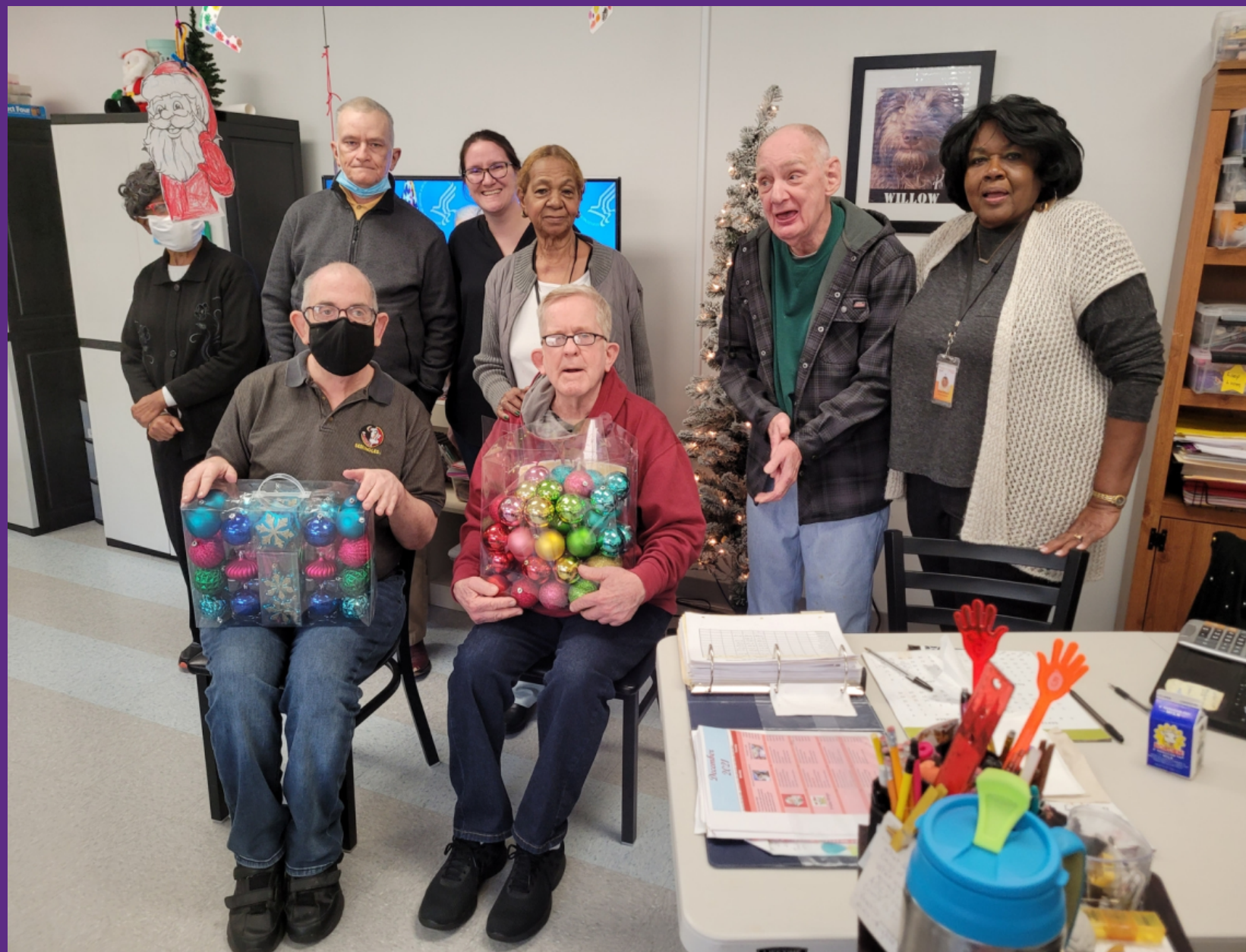
- Social Activities
- Games
- Arts and Crafts
- Music Sessions
- Community Outings
- Gentle Exercise
- Health and Wellness Education
- Emotional Support



Demographics and Funding:

- All program attendees of our Senior Adult Program at Bayview are Pensacola residents who are either: living with a family member, in a group home setting, or a similar caregiver situation
- The majority of our clients are eligible for the Medicaid Waiver
- Last year, providers in Florida, received the first Medicaid reimbursement rate increase in more than **20 years!**
- Adult day programs are the most inadequately funded resulting in significant operating deficits
- Our partnership with the Bayview Community Center has allowed us to keep occupancy related program expenses low on an already stressed budget





New requirement in 2024 to license adult day training programs from the Florida Legislature

Process implemented by Agency for Persons with Disabilities

Request from APD for proof of occupancy permission from the Bayview Community Center

THANK YOU FOR 38 YEARS OF PARTNERSHIP!




The Arc[®]
Gateway



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-578

Parks and Recreation Board

5/20/2025

DISCUSSION

SUBJECT:

Direction '25

ATTACHMENTS:

1. Direction 25 Project List
2. Unfunded Projects

Direction '25: Pensacola Park Revitalization Project List					
Project Name	Scope of Work	Est. Complete	Amount	Funding Sources	Status Updates
Park Sidewalk Accessibility Improvements	Provide accessible walkways to park amenities and restore damaged sidewalks at Belvedere Park, Eastgate Gate Park, Lion's Park, Granada Square, Zamora Square, Lamancha Square, and Toledo Square	Spring 2025	\$ 70,750	LOST FY24	All scheduled parks completed: Belvedere, Eastgate Lions Park, Granada Square, Toledo, Zamora, Lamancha, and Pintado.
Henry Wyer Park Revitalization	Upgrade and Restore Playground surfacing, benches, picnic tables, trash cans, lightpoles, fencing, and drinking fountain	Spring 2025	\$ 71,600	CRA- Park Improvements	Benches and tables painted. Trash cans refurbished. May 19th installation of EWF, water fountain scheduled for delivery last Friday. Park signs at sign shop being relettered. Getting quotes to paint decorative lights and new fencing.
Roger Scott Athletic Complex Improvements	Renovate football field, pressbox, improve sidewalk accessibility in spectator areas, upgrade bleachers to include railing per new safety standards and make half ADA accessible , and restore ADA connection to nearby playground	Spring 2025	\$ 142,700	LOST NEW	Press box work is complete as of 5/8/25. Bleachers have been delivered. Schedule for installation last week of May.
Roger Scott Tennis Center Improvements	Funds were used in court renovations and remaining used for shade amenities and bleacher upgrades including six shade structures within newly resurfaced tennis courts to be installed in Spring 2025	Spring 2025	\$ 756,487	LOST FY24	PO 0084504 issued for Shade structure purchase, placed order and scheduling installation using contract pricing.
Woodland Heights Resource Center Improvements	Renovate kitchen, improve site drainage, and provide accessible walkway for school bus drop offs.	Spring 2025	\$ 91,422	LOST	Engineering compiling bid package and cost estimate.
Wayside Park Seawall Design	Develop designs to restore and increase resiliency to the seawall.	Spring 2025	\$ 125,497	LOST FY24	HDR Presented conceptual renderings and cost estimates to Grants team. Refining those renderings and cost estimates in preparation for starting grant application process.
McNealy Park Revitalization	Upgrade picnic tables, trans cans, grills, drinking fountain, and develop design to improve one playground area.	Summer 2025	\$ 55,018	LOST NEW	Picnic tables and grill painted, replacing the trash cans, water fountain delivered, getting quotes on playground.
Magee Field Athletic Facility Improvements	Upgrade goal posts and renovate field	Summer 2025	\$ 42,168	LOST FY24	Goal posts repainted instead of replaced. Football field overseeding in progress through summer.
Bill Gregory Athletic Facility Improvements	Upgrade bleachers to ADA accessible with railing per safety standards	Summer 2025	\$ 50,000	LOST FY24 & FY25	Cheryl scheduling bleacher installation with vendor. Vendor has 2 jobs with us ahead of this one. Will be completed by summer.
Miraflores Boy Scout Building	Restore windows flooring and upgrade electrical	Summer 2025	\$ 70,000	LOST FY24	Facilities is getting estimates on this project which is stalled. Ray is having trouble locating a vendor who can do the window replacement since the building is on historic registry it must patch period/style. Adrienne Walker is now reaching out to a contact she has in Mobile. Could be the same as Ray's contact.
Blake Doyle Skateboard Park Improvements	Improve drainage around perimeter of park to prevent erosion	Summer 2025	\$ 9,075	LOST FY24	Need to ask Engineering to provide a scope and plans. Will most assuredly need more money for construction.
Sanders-Beach Kayak Launch & Park Revitalization	Convert boat ramp to ADA kayak launch, upgrade picnic shelters, replace restroom and increase number of stalls, upgrade park furniture, upgrade lighting to sea-turtle friendly type	Fall-Winter 2025	\$ 1,488,875	Grant	Bid Opening pushed to 5/15. Permit application in review by Army Corps of Engineers.
Bartram Park Improvements	Develop erosion control plan for bay-side facing park, renovate parking lot	Fall-Winter 2025	\$ 50,000	LOST FY24	Engineering to develop erosion control plan, scope and fee. Permit has been issued for art installation and concrete work started week of 5/5 and will wrap up by 5/16 , allowing for art installation week of 5/19, weather permitting.
Gull Point Resource Center Grounds Improvements	Replace and Upgrade Basketball Court, Replace and upgrade one playground area, upgrade picnic tables and benches, renovate parking lot	Fall-Winter 2025	\$ 188,100	LOST NEW	Gathering quotes for basketball court, parking lot improvements. Play equipment selected, getting quotes.
Miralla Park Revitalization	Upgrade and Restore Playground surfacing, restore aging playground components, upgrade swing set, upgrade and reconfigure benches, improve sidewalk accessibility to amenities, upgrade trash cans	Fall-Winter 2025	\$ 159,500	LOST NEW	Survey completed in prearation for sidewalk improvements. Other work has not started.
Pintado Park Revitalization	Improve park sidewalk accessibility and picnic amenities, upgrade benches, and install drinking fountain	Fall-Winter 2025	\$ 70,500	LOST NEW/ GENERAL FUND	Sidewalk improvements completed. Other work has not started.
Exchange Park Athletic Facility Improvements	Upgrade scoreboard, bleachers, and irrigation system	Fall-Winter 2025	\$ 141,500	LOST FY24	Scoreboards replaced. Bleachers PO Requested, waiting for schedule from vendor. Irrigation - relocating valve covers, replacing broken heads, lines - field 2 complete
Cecil Hunter Pool Facility Improvements	Replace and upgrade waterslide	Fall-Winter 2025	\$ 188,481	LOST FY25	Not yet started, requested more budget in FY26.
Rev H.K. Matthews Park Improvements	Replace and upgrade playground, restore damaged park sidewalks, renovate basketball courts, upgrade drinking fountain	Fall-Winter 2025	\$ 264,287	LOST FY24 & FY25, LOST NEW	Playground completed 3/24/25. Remaining work hasn't started yet.

Bayview Dog Park Improvements	Enhance Bayview Dog Park by improving grading, surfacing, benches, picnic tables, and signage	Fall-Winter 2025	\$ 110,000	LOST NEW	100% Surveyed on 5/2/25. Arborist classifying the trees. Engineering will work with Parks and Rec on desired improvements.
Park Amenity Improvements	Improve Park Amenities such as renovating 23 Basketball Courts at Allen, Baycliff Estates, Gull Point, HK Matthews, Pintado, Dunmire Woods, Dunwoody, Eastgate, EPH Lions, HTW, Malaga, Miralla, McNealy, Operto, Zamora; replace and upgrade 22 Drinking Fountains in Poor Condition	Fall-Winter 2025	\$ 260,100	LOST NEW	Not yet started
Vickrey Center Improvements	Install and upgrade windows that are hurricane-rated, upgrade air conditioning unit, upgrade lighting, other building renovation work	Fall-Winter 2025	\$ 285,305	LOST FY24	Facilities is managing. Waiting on updated quote for windows from new company that is under state contract. PO Requested on 4/28 to get AC units 6&7 replaced.
Hitzman-Optimist Park Improvements	Install additional parking lot lighting, upgrade picnic tables, trash cans, provide improved park sidewalk accessibility, renovate one parking lot, develop conceptual design for replacing older playground area	Fall-Winter 2025	\$ 110,000	LOST NEW	Parking lot lighting secured with FPL, not installed yet. Restroom building roof repaired.
Allen Park Revitalization	Upgrade and restore playground surfacing, repaint climbers, upgrade playground swings, restore misc. playground components, upgrade picnic tables, trash cans, drinking fountain, renovate basketball court.	Fall-Winter 2025	\$ 49,500	LOST NEW	Repainted existing climber and upgraded playground swings.
Seville Square Improvements	Develop design for underground utilities	Fall-Winter 2025	\$ 50,000	LOST FY24	Facilities and Engineering to be consulted prior to commencement.
Roger Scott Pool Facility Improvements	Replace and upgrade pool restrooms, shower amenities, ticketing booth, and restore zero-depth pool surfacing.	Spring 2026	\$ 1,329,000	LOST FY25	Ticket booth and office stair repaired. Baby pool resurfacing complete. Restroom design not complete.
Tippin Park Revitalization	Replace playground with inclusive playground and surfacing, provide improved sidewalk accessibility, upgrade picnic tables, benches, trash cans, install new drinking fountain, renovate parking lot	Spring 2026	\$ 428,682	LOST	Park survey was completed in Fall 2024. Les will provide a new copy to Parks. Playground design being reworked and new quote provided to meet budget.
E.S. Cobb Center Improvements	Structural improvements to glulam arches, roof replacement, building envelope improvements, renovate parking lot	Spring 2026	\$ 1,231,505	LOST + Grant Funds	Facilities is managing. Draft design review took place on 5/9, no substantial updates. Final design due by 5/26.
Lighting Improvements	Improve lighting at Lamancha Square, Lavallet Park, Estramadura Square, Belvedere, and Eastgate Park	Spring 2026	\$ 156,528	LOST NEW	Not yet started
17th Ave Boat Ramp Improvements	Rebuild boat ramp and renovate parking area while improving traffic safety	Spring 2026	\$ 1,487,188	LOST FY24	Awaiting 90% plan submittal. Project progress is delayed by FDOT to approve advance warning system. Ongoing discussions with FDOT for potential ROW transfer.
Bayview Park Improvements Phase 1	Renovate tennis courts, auxillary parking lot, restore park path surfacing.	Spring 2026	\$ 88,000	LOST NEW	Not yet started
Bay Bluffs Park Revitalization	Rehabilitate main boardwalk, upgrade park amenities to reopen park	Fall-Winter 2026-27	\$ 2,400,000	Grant Funded	Grant contracts being drafted, in Conservation Florida's hands right now.
Fricker Center Improvements	Rehabilitate community center, resiliency improvements to building envelope, stormwater improvements, upgrade building mechanical systems, build two story social hall for an expanded senior center and teen center.	Fall-Winter 2026-27	\$ 9,474,542	Grant Funded	Facilities is Managing. NTPs for both Design and Project Management were issued. Project Management firm is working on community engagement plans and overall schedule, A&E is working on making as-buils of the facility since City does not have any as-buils for Fricker. The Project is tracking approximately 80 days behind the original schedule (we are exploring options of requesting extension, considering the option of prioritizing working on MPCF grant related work with closest deadline (NOV 2026) first and working on the work related to the grant which has a March 2027 deadline as a second priority)
Bryan Park Improvements	Replace and upgrage playground	Spring 2027	\$ 103,753	LOST FY27	Not yet started
Zamora Square Lighting	Improve park lighting	Spring 2027	\$ 30,000	LOST FY24	Not yet started
Dunwoody Park Improvements	Replace playground	Spring 2027	\$ 40,000	LOST FY27	Not yet started
Community Maritime Park Playground Improvements	Replace and upgrade playground surfacing	Spring 2027	\$ 72,000	CMP Fund	Not yet started
Total			\$ 21,742,063		

Parks and Recreation Unfunded Projects List

Updated 5.12.25

[illegible]



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 25-674

Parks and Recreation Board

5/20/2025

DISCUSSION

SUBJECT:

ARC Gateway MOU

ATTACHMENTS:

1. The ARC Gateway INC MOU



**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF PENSACOLA PARKS AND RECREATION DEPARTMENT
AND
THE ARC GATEWAY, INC.**

This Memorandum of Understanding (“MOU”) is made by and between the City of Pensacola Parks and Recreation Department (the “City”), a Florida municipal corporation created and existing under the laws of the State of Florida, located at 222 W. Main Street, Pensacola, Florida 32502, and The Arc Gateway, Inc. (“Activity Program Provider”), a Florida not for profit corporation, located at 3932 N 10th Avenue, Pensacola, Florida 32503, (the City and Activity Program Provider collectively referred to hereinafter as the “Parties”).

WITNESSETH

WHEREAS, the City is committed to providing space for a senior services program that will benefit and enrich seniors with disabilities; and

WHEREAS, the Activity Program Provider is a non-profit, community-based program for seniors with intellectual and developmental disabilities; and

WHEREAS, the City owns property located at 2000 East Loyd Street, Pensacola, FL 32503, known as the Bayview Senior Resource Center (the “Facility”); and

WHEREAS, the Parties desire to collaborate to offer a senior program for seniors with disabilities at the Facility; and

WHEREAS, the Parties desire to enter into this MOU to memorialize and establish the specific responsibilities of both Parties for the senior programming;

NOW, THEREFORE, in consideration of the mutual terms and conditions, the receipt and sufficiency of which is hereby acknowledged, the City and the Activity Program Provider agree as follows:

SECTION 1 PURPOSE OF MOU

1.1 Recitals. The recitals contained in the preamble of this MOU are declared to be true and correct and are hereby incorporated into this MOU.

1.2 Purpose. The purpose of this MOU is to establish the specific responsibilities of the Parties in offering a senior services program at the Facility.

SECTION 2 ACTIVITY PROGRAM PROVIDER RESPONSIBILITIES

2.1 Maintenance of Appropriate Programming. The Activity Program Provider’s programming will maintain typical valued routines of the community that are age and culturally

appropriate by promoting acquisition, retention, and improvement in self-help, socialization, and adaptive skills for seniors. Recreational and other activities that enhance development are strongly encouraged. Programming includes morning orientation, participation in activities of choice, field trips, communication and interaction with peers at the Facility, and improving daily life skills such as learning to count money, telling time, and making healthy food choices. The Activity Program Provider must provide any reasonable equipment required to operate an effective program.

2.2 Participants. The Activity Program Provider will ensure all senior programming participants are ages fifty (50) and older with a target participation number of no fewer than ten (10) per program consistently. The Activity Program Provider will keep a record of the number of participants at each program and their ages and shall provide such record to the City upon the City's request. The Activity Program Provider agrees to notify the City if it is unable to maintain minimum target participation.

2.3 Location of Programming. Programming will be held at the Facility and at any other location as identified by the City. Any request for additional use of program space must be made in writing to the City a minimum of ten (10) working days prior to the date of the desired use and additional fees may apply. The City reserves the right to deny any request for additional use of program space.

2.4 Facility Use. The Activity Program Provider will adhere to Facility and park operating hours and closures during severe weather, due to repairs, or holidays and will ensure that all facilities used for the programming and activities are left clean and litter free and in the same condition as they were found. The Activity Program Provider agrees to immediately notify the City in writing of any Facility use issues that it encounters.

2.5 Staffing Requirements. Activity Program Provider will maintain a minimum of two (2) staff per ten (10) participants at each location for each program session. The Activity Program Provider will submit a list of all staff, volunteers, and/or board members prior to the start of the program and submit changes to the City in an updated list upon the City's request and throughout the term of the agreement.

2.6 Production of Required Documents. The Activity Program Provider must provide the following documents prior to the start of any programming:

- (1) an itemized budget for the service or program provided;
- (2) a copy of the By-Laws and related operating procedures;
- (3) any written Disciplinary Guidelines for participants prior to the start of the program;
- (4) a list of all staff and volunteers; and
- (5) a list of annual board meeting dates and a list of all board members with phone numbers, email addresses, and physical addresses.

Upon the City's request, the Activity Program Provider must provide board meeting minutes to the City within 14 days of the occurrence of such board meeting.

2.7 Cancellations. Written notice for any cancellations must be submitted to the Facility supervisor no later than five (5) working days prior to cancellation date. The Activity Program Provider must notify the city immediately in any instance that may require multiple cancellations a month. If this occurs, approval must be provided by the City to continue the session in such a location.

2.8 Programming Evaluation. The Activity Program Provider must track the success of the program and growth of each participant through appropriate evaluative tools. The Activity Program Provider agrees to provide an update on the success of the program via presentation and/or written report at any time upon the City's request.

2.9 Recognition of City Partnership. The Activity Program Provider must recognize the City of Pensacola as a partner in all the ARC Gateway, Inc., programs located at the Facility and include the parks and Recreation Department logo on all publications, flyers and promotional materials that relate to the programming at the Facility.

2.10 Program Recruitment and Marketing. The Activity Program Provider must recruit for the programming through a marketing plan that is mutually developed between the Activity Program Provider and the City's Parks and Recreation Marketing Coordinator.

2.11 Notification of Accidents and Incidents. The Activity Program Provider must notify the City in writing no later than 12:00pm on the next business day after any accidents and/or incidents that require medical attention or when public safety personnel were called to assist with the situation. The notification shall include the date of the incident, the name of the injured party, and a brief description of the incident.

2.12 Maintenance of Records and Accounts. The Activity Program Provider must maintain accurate records and accounts in accordance with the terms and conditions of this MOU. The City may cause, upon reasonable notice, an audit to be made of the records and accounts as such records and accounts relate to the calculation of the amounts payable to the City.

2.13 Facility Maintenance. The Activity Program Provider must pay for any requested Facility or park maintenance which occurs outside the normal weekday operating hours for City custodial staff or park maintenance staff.

SECTION 3 CITY RESPONSIBILITIES

3.1 Provision of Facility. The City agrees to provide space (such as the Facility and other locations deemed appropriate by the City) for the senior programming provided by The Activity Program Provider. However, as continuous growth may impact the City's ability to offer additional space, growth of the programming must be managed and coordinated with the City. Programming and Activities will be subject to inspection and reviewed by City staff quarterly to determine continued allocation of space.

3.2 Program Recruitment and Marketing. The City agrees to collaborate with the Activity Program Provider to develop a comprehensive marketing and recruitment plan that includes, but is not limited to, promotion in the City's quarterly program guide and on the Play Pensacola website.

3.3. Facility Inspection and Maintenance. The City agrees to inspect all City owned assets annually and provide routine maintenance as the City sees fit.

SECTION 4 LIABILITY AND INDEMNIFICATION

4.1 Liability Insurance. The Activity Program Provider must provide proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy.

Certificate holder shall read: City of Pensacola; c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521 or to the City of Pensacola, c/o Parks and Recreation Department, 222 West Main Street, Pensacola, Florida 32503.

4.2 Indemnification. The Activity Program Provider agrees to add the City of Pensacola as a release or held harmless in any Hold Harmless Agreement included as part of the activity participation and to provide to the City upon request. The Activity Program Provider agrees to fully indemnify, defend and hold harmless the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties and expenses of every type and description, including, but not limited to, any fees and/or costs reasonably incurred by the city of Pensacola's staff attorneys or outside attorneys and any fees and expenses incurred in enforcing this provision (hereafter collectively referred to as "Liabilities"), to which any or all of them may be subjected, to the extent such Liability are caused by or result from any negligent act or omission or willful misconduct of the Activity Program Provider in connection with its use of the City of Pensacola Facility. This includes any damage to or theft of the Activity Program Provider property stored or left on City of Pensacola property. This shall be a continuing release and shall remain in effect until revoked in writing.

SECTION 5 MISCELLANEOUS PROVISIONS

5.1 Term. This MOU will remain in effect for one year from the date of the last executing signature (the "Term") and may only be amended in writing as agreed to by both parties. Whenever there is a change in leadership within the Activity Program Provider, a new MOU will be required, which must have the signature of the new Executive Director and President.

5.2 Termination. Either party may terminate this agreement upon 30 days written notice to the other. Termination for cause shall be immediate upon notification by the City and shall include, but not be limited to fraud, lack of compliance with applicable rules, regulations, and ordinances, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

5.3 Renewal. This MOU may be renewed at the expiration of the Term at the sole discretion of the City. As a prerequisite to renewal, the City may require that the Activity Program Provider provide a report and/or presentation evaluating the program over the course of the previous Term. The City may also require that the Activity Program Provider submit records or answer questions to establish adherence to this MOU over the previous Term. The City may request a presentation and/or report that includes, but is not limited to, the following information:

- (1) the number of participants served throughout the Term;;
- (2) an explanation of the services provided over the Term;
- (3) the number of staff and volunteers conducting the program over the Term;
- (4) the number of sessions provided over the Term;
- (5) adherence to the budget provided prior to the beginning of programming; and
- (6) the financial status of the Activity Program Provider as it relates to the programming provided under this MOU.

If the City, at its sole discretion, agrees to renew this MOU, the City will require that the Activity Program Provider execute a new MOU prior to beginning the program.

5.4 Governing Law. This MOU shall be governed by and construed in accordance with the laws of the State of Florida, and the Parties stipulate that venue, for any matter, which is the subject of this MOU shall be in Escambia County, Florida.

5.5 Public Records. The Parties acknowledge that this MOU and any related financial records, audits, reports, plans, correspondence, and other documents may be subject to disclosure to members of the public pursuant to Chapter 119, Florida Statutes.

5.6 E-Verify. In compliance with the provisions of F.S. 448.095, the Parties to this MOU and any subcontractors engaged in the performance of this MOU hereby certify that they have registered with and shall use the E-Verify system of the United States Department of Homeland Security to verify the work authorization status of all newly hired employees, within the meaning of the statute.

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City of Pensacola
Parks and Recreation Department
222 West Main Street
Pensacola, Florida 32502

The ARC Gateway, Inc.

3932 N. Tenth Ave.
Pensacola, Florida 32503

Primary Contact: Melissa Rogers, CEO
Phone: (850) 607-0407
E-Mail: mrogers@arc-gateway.org

Alternate
Phone:
E-Mail:

DC Reeves, Mayor

The ARC Gateway, Inc
Chief Executive Officer

Date: _____

Date: _____

Attest: _____
Ericka Burnett, City Clerk

Approved as to substance:

Kerry Shanaghan, Parks & Recreation Director

The ARC Gateway, Inc.
President

Date: _____

Date: _____

Legal in form and execution:

Grace Parola, Assistant City Attorney

Date: _____