



City of Pensacola

City Council Regular Meeting

Agenda

City of Pensacola
222 W. Main Street
Pensacola, FL 32502

July 16, 2026, 5:30 PM

Council Chambers, 1st Floor

The meeting can be watched via live stream at cityofpensacola.com/video.

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

Council Member Delarian Wiggins

AWARDS

FIRST LEROY BOYD FORUM

APPROVAL OF MINUTES

1. 26-340 APPROVAL OF MINUTES: REGULAR MEETING DATED JUNE 18, 2026
Recommendation: That City Council approve regular meeting minutes dated June 18, 2026.
Sponsors: Allison Patton, Council President
Attachments: Draft: Regular Meeting Dated 06/18/2026

APPROVAL OF AGENDA

CONSENT AGENDA

2. 26-780 OPIOID LITIGATION SETTLEMENT
Recommendation: That City Council approve the City's participation in the attached Settlement Agreement with the defendant named therein. Further, that if City Council approves participation in the settlement, it authorize the Mayor to execute all documents and take all actions necessary to carry out the terms of such settlement, consistent with the terms of the agreement and the Mayor's executive powers as granted within the City Charter.
Sponsors: DC Reeves, Mayor
Attachments: Agreement to Dismiss and Release Claims

*Local Government Participation Agreement***3. 26-784 APPOINTMENT - PENSACOLA AFFORDABLE HOUSING ADVISORY COMMITTEE**

Recommendation: That City Council appoint one individual to the Pensacola Affordable Housing Advisory Committee to fill an unexpired term ending June 30, 2028.

Sponsors: Allison Patton, Council President

Attachments: *Member List*
Nomination Form - Brandy McGraw
Application of Interest - Brandy McGraw
Resume - Brandy McGraw

4. 26-533 AWARD OF BID NO. 26-028 - GOVERNMENT STREET, I STREET, AND BARRANCAS AVENUE INTERSECTION IMPROVEMENTS PROJECT

Recommendation: That City Council award Bid # 26-028, Government Street, I Street, and Barrancas Avenue Intersection Improvement Project to Ingram Signalization, Inc., of Pensacola, FL, the lowest and most responsible bidder with a base bid of \$928,790.50 plus a contingency of \$92,879.50 for a total of \$1,021,670. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this contract and complete the work, consistent with the bid, contracting documents, and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor, Delarian Wiggins, Council Member

Attachments: *BID TABULATION SHEET*

5. 26-711 AWARD OF RFP NO. 26-022 - TERMINAL ADVERTISER CONCESSIONAIRE FOR PENSACOLA INTERNATIONAL AIRPORT

Recommendation: That City Council approve the ranking of the selection committee and award a contract to Clear Channel Outdoor, Airport Division of Allentown, PA requested through Request for Proposals (RFP) No. 26-022 for Terminal Advertiser Concessionaire for Pensacola International Airport. Further, that City Council authorize the Mayor to take the actions necessary to negotiate, execute and administer this contract and complete the work, consistent with the bid, contracting documents, and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Tabulation of Respondents*
Notice of Intent

6. 26-712 AWARD OF BID NO. 26-025 - AIRSIDE FERTILIZER AND HERBICIDE SERVICES FOR PENSACOLA INTERNATIONAL AIRPORT

Recommendation: That City Council award Bid No. 26-025, Airside Fertilizer and Herbicide Services at Pensacola International Airport to Opterra Solutions, Inc. of Lexington, SC, the lowest and most responsible bidder with a base bid of \$158,202.82. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this contract and complete the work, consistent with the bid, contracting documents, and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Notice of Intent*

7. 26-713 AWARD OF BID NO. 26-031 - TERMINAL APRON EXPANSION FOR PENSACOLA INTERNATIONAL AIRPORT

Recommendation: That City Council award Bid No. 26-031, Terminal Apron Expansion for Pensacola International Airport to C.W. Roberts Contracting, Inc. of Pensacola, FL, the lowest and most responsible bidder with a base bid of \$7,845,951.00 plus a 10% contingency of \$784,595.10 for a total of \$8,630,546.10. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this contract and complete the work, consistent with the bid, contracting documents, and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Notice of Intent*
Tabulation of Bids

8. 26-714 AIRPORT - UTILITY EASEMENT AGREEMENT WITH FLORIDA POWER & LIGHT COMPANY FOR SERVICE TO PENSACOLA STATE COLLEGE

Recommendation: That City Council approve the utility easement agreement for underground utility lines installed by Florida Power & Light Company for service to Pensacola State College. Further, that City Council authorizes the Mayor to take all actions necessary to execute and administer the utility easement agreement, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Easement Agreement*
Easement Depiction

9. 26-716 AIRPORT: CONSENT AND ESTOPPEL FOR SANDSPUR DEVELOPMENT, LLC

Recommendation: That City Council approve the assignment and assumption of the

Sandspur Development, LLC Lease to Shree Gopal Hospitality, LLC and the collateral assignment of the Lease between the City of Pensacola and Shree Gopal Hospitality, LLC to U.S. Small Business Administration. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer these assignments, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Assignment and Assumption of Lease and City's Consent
Collateral Assignment of Lease and Landlord's Subordination*

10. 26-383 APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH
PENSACOLA CHILDREN'S CHORUS FOR PENSACOLA SINGS
PROGRAM

Recommendation:

That City Council approve the MOU - memorandum of understanding between the City of Pensacola Parks and Recreation Department and Pensacola Children's Chorus, Inc. to utilize City Community Centers to operate the Pensacola Sings youth neighborhood Choir Program. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this agreement, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Memorandum of Understanding - Pensacola Children's Chorus
Pensacola Sings*

11. 26-738 PROPOSED AMENDMENT TO FY 2019-2020 COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN

Recommendation: That City Council approve the proposed amendment to the FY2019-2020 City of Pensacola Community Development Block Grant (CDBG) Annual Action Plan. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer the grant, consistent with the terms of the grant and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Proof of Public Notice*

12. 26-763 DISCRETIONARY FUNDING ALLOCATION - CITY COUNCIL
PRESIDENT ALLISON PATTON - DISTRICT 6

Recommendation: That City Council approve funding of \$1,000 to Opening Doors

Northwest Florida from the City Council Discretionary Funds for District 6.

Sponsors: Allison Patton, Council President

Attachments: None

13. 26-765 PARTIAL RELEASE OF EASEMENT - 1001 EAST BOBE STREET

Recommendation: That City Council approve the partial abandonment of the easement along the North 10th Avenue side of property located at 1001 East Bobe Street (Parcel ID: 00-0S-00-9025-001-268).

Sponsors: Allison Patton, Council President

Attachments: FPL Partial Release of Easement Recorded
9484 1486 Partial Termination of Easement - 1001 E Bobe St
Ord. 29-00 - 10TH AVE, BOBE ST ROW VACATION
1001 BOBE - PENSACOLA ENERGY - NO OBJECTIONS
9484_1486 _ Partial Termination of Easement - 1001 E Bobe St
1001 BOBE - ATT - NO OBJECTIONS
bobe final easement survey

14. 26-817 LETTER OF SUPPORT - OPENING DOORS OF NORTHWEST FLORIDA - FL-511, NOTICE OF FUNDING OPPORTUNITY.

Recommendation: That City Council send a letter of support to the U.S. Department of Housing and Urban Development in support of Opening Doors of Northwest Florida, FL-511, Notice of Funding Opportunity. Further, that Council authorize the Council President to sign such a letter of support on behalf of City Council.

Sponsors: Allison Patton, Council President

Attachments: Letter of Support-Opening Doors

REGULAR AGENDA

15. 26-709 APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH EAST PENSACOLA STUDENT ATHLETE PROGRAM - FOOTBALL

Recommendation: That City Council approve the Memorandum of Understanding (MOU) between the City of Pensacola Parks and Recreation Department and East Pensacola Student Athlete Program, Inc. to utilize Magee Field and Hollice T. Williams Park multi-purpose field for operation of a youth football program. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this agreement, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *EPSAP Youth Sports MOU - Football*

16. 26-776 APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH EAST PENSACOLA STUDENT ATHLETE PROGRAM - BASEBALL

Recommendation: That City Council approve the MOU between the City of Pensacola Parks and Recreation Department and East Pensacola Student Athlete Program, Inc. to utilize Bill Gregory Park baseball fields for operation of a youth baseball program. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this agreement, consistent with the terms of the agreement and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *EPSAP BASEBALL FIELD MOU*

17. 26-734 CITY OF PENSACOLA FY 2026-2027 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN

Recommendation: That City Council approve the FY 2026-2027 Community Development Block Grant (CDBG) Annual Action Plan for the period October 1, 2026 through September 30, 2027 for submission to the U.S. Department of Housing and Urban Development. Further, that City Council approve the City of Pensacola 2026-2027 CDBG Program Proposed Budget and Activities Summary. Finally, that City Council authorize the Mayor to execute all documents relating to the plan's submission and program's administration and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *26-27 CDBG Annual Action Plan*
26-27 CDBG Annual Plan Project Summary

18. 26-787 PUBLIC HEARING REGARDING PROPOSED ORDINANCE NO. 13-26 -- TEMPORARY MORATORIUM ON THE ACCEPTANCE, REVIEW, OR APPROVAL OF LARGE-SCALE DATA CENTERS AND LARGE LOAD CUSTOMER FACILITIES

Recommendation: That City Council conduct a Public Hearing on July 16, 2026, to consider Proposed Ordinance No. 13-26 — A Temporary Moratorium on the Acceptance, Review, or Approval of Large-Scale Data Centers and Large Load Customer Facilities.

Sponsors: Charles Bare, Council Member

Attachments: *Proposed Ordinance No. 13-26*

*Proposed Ordinance 13-26 Business Impact Analysis Report
Emailing Additional Requested Info from Admin
Provided by Admin_LLCS Capacity Reservation Milestones and
Process v.6.24.26
PROOF OF PUBLICATION - PUBLIC HEARING*

19. 26-786 PROPOSED ORDINANCE NO.13-26 — TEMPORARY MORATORIUM ON LARGE-SCALE DATA CENTERS AND LARGE LOAD CUSTOMER FACILITIES

Recommendation: That City Council approve Proposed Ordinance No. 13-26 on first reading:

AN ORDINANCE OF THE CITY OF PENSACOLA, FLORIDA;
IMPOSING A TEMPORARY MORATORIUM ON THE ACCEPTANCE,
REVIEW, OR APPROVAL OF APPLICATIONS FOR DEVELOPMENT
PERMITS, REZONING, SITE PLANS, AND OTHER CITY APPROVALS
FOR LARGE-SCALE DATA CENTERS AND LARGE LOAD
CUSTOMER FACILITIES WITHIN THE PENSACOLA CITY LIMITS;
PROVIDING FOR AUTHORITY; PROVIDING LEGISLATIVE FINDINGS
OF FACT; PROVIDING DEFINITIONS; PROVIDING FOR THE
IMPOSITION OF TEMPORARY MORATORIUM; PROVIDING FOR
DURATION OF TEMPORARY MORATORIUM; PROVIDING FOR
STUDY AND EVALUATION; EXCEPTIONS; CONFLICTS;
SEVERABILITY; AND AN EFFECTIVE DATE.

Sponsors: Charles Bare, Council Member

Attachments: *Proposed Ordinance No. 13-26
Business Impact Analysis Report
Emailing Additional Requested Info from Admin
Provided by Admin_LLCS Capacity Reservation Milestones and
Process v.6.24.26
PROOF OF PUBLICATION - PUBLIC HEARING*

20. 26-740 PUBLIC HEARING: REQUEST FOR FUTURE LAND USE AND ZONING MAP AMENDMENT - 1005 WEST LLOYD STREET

Recommendation: That City Council conduct a Public Hearing on July 16, 2026, to consider a request to amend the City's Future Land Use Map and Zoning Map for the property located at 1005 West Lloyd Street.

Sponsors: Allison Patton, Council President

Attachments: *1005 W. Lloyd Street Application
Planning Board Minutes June 9, 2026
Proposed Ordinance No. 10-26 FLUM
Business Impact Analysis Report*

*Proposed Ordinance No. 11-26 Zoning
Business Impact Analysis Report
OVERHEAD SLIDES*

21. 26-762 PROPOSED ORDINANCE NO. 11-26 - ZONING MAP AMENDMENT — 1005 WEST LLOYD STREET

Recommendation: That City Council approve Proposed Ordinance No. 11-26 on first reading.

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY PURSUANT TO AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF PENSACOLA; AMENDING THE ZONING MAP OF THE CITY OF PENSACOLA; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Sponsors: Allison Patton, Council President

Attachments: *Proposed Ordinance No. 11-26
Business Impact Analysis Report
Planning Board Minutes June 9, 2026*

22. 26-761 PROPOSED ORDINANCE NO. 10-26 - FUTURE LAND USE MAP AMENDMENT — 1005 WEST LLOYD STREET

Recommendation: That City Council approve Proposed Ordinance No. 10-26 on first reading.

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN AND FUTURE LAND USE MAP OF THE CITY OF PENSACOLA, FLORIDA; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE

Sponsors: Allison Patton, Council President

Attachments: *Proposed Ordinance No. 10-26
Business Impact Analysis Report
Planning Board Minutes June 9, 2026*

23. 26-777 TENTATIVE MILLAGE RATE - FISCAL YEAR 2027

Recommendation: That City Council set the tentative Fiscal Year 2027 millage rate for the City of Pensacola at 4.2895 mils and for the Downtown Improvement District at 2.0000 mils with at least a two-thirds vote and authorize the Mayor to set final levies in compliance with all property tax reform regulations. Further, that the Mayor may administratively adjust the final adopted millage rate upon receipt of the final valuation if the City's final current year gross taxable value is reduced by more than 1%. Finally,

that the first public hearing on the Fiscal Year 2027 millage rates be held on September 9, 2026, at 5:30 p.m. in Council Chambers.

Sponsors: DC Reeves, Mayor

Attachments: *TRIM Council Memorandum FY 27 Taxable Value Estimates
REVISED -- TRIM Council Memorandum FY 27 Taxable Value
Estimates -July updated
REVISED --TRIM Estimates From Property Appraiser - FY 27- July
1st Update*

24. 26-767 PROPOSED ORDINANCE NO. 12-26 - AMENDING CITY CODE
SECTION 3-1-7 - EXPENDITURES

Recommendation: That City Council approve Proposed Ordinance No. 12-26 on first reading:

AN ORDINANCE AMENDING SECTION 3-1-7 –
EXPENDITURES, OF THE CODE OF THE CITY OF
PENSACOLA, FLORIDA; PROVIDING FOR PROHIBITION
OF EXPENDING FUNDS RELATING TO OPIOID
LITIGATION WITHOUT SPECIFIC AUTHORIZATION FROM
CITY COUNCIL; PROVIDING FOR SEVERABILITY;
REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE
DATE.

Sponsors: Jennifer Brahier, Council Vice President

Attachments: *Proposed Ordinance No. 12-26
Business Impact Analysis Report*

25. 26-250 U.S. DEPARTMENT OF TRANSPORTATION - GRANT NO.
693JJ32640109 - STREETS ARE FOR EVERYONE (SAFE) PENSACOLA

Recommendation: That City Council approve the acceptance of the U.S. Department of Transportation Grant No. 693JJ32640109 - Streets Are For Everyone (SAFE) Pensacola for traffic-calming activities on Gonzalez Street and supplemental planning activities in the amount of \$176,000 with a \$44,000 local match for a total grant value of \$220,000. Further, that City Council authorize the Mayor to take the actions necessary to execute and administer this grant, consistent with the terms of the grant and the Mayor's Executive Powers as granted in the City Charter. Finally, that City Council adopt a supplemental budget resolution appropriating the grant funds.

Sponsors: DC Reeves, Mayor

Attachments: *SS4A FY23 Grant Agreement 693JJ32640109 City of Pensacola*

Supplemental Budget Resolution No. 2026-11
Supplemental Budget Explanation No. 2026-11

- 26.** 26-254 SUPPLEMENTAL BUDGET RESOLUTION NO. 2026-11 - U.S. DEPARTMENT OF TRANSPORTATION - GRANT NO. 693JJ32640109 - STREETS ARE FOR EVERYONE (SAFE) PENSACOLA

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2026-11.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2026; PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: DC Reeves, Mayor

Attachments: *Supplemental Budget Resolution No. 2026-11*
Supplemental Budget Explanation No. 2026-11

- 27.** 26-768 ACCEPTANCE OF GRANT AMENDMENT 1 - CARPENTER CREEK BAYOU TEXAR WATERSHED OUTFALLS PROJECT

Recommendation: That City Council approve the acceptance of Grant Amendment 1 for the Carpenter Creek Bayou Texar Watershed Outfalls Project, extending the grant agreement end date to August 25, 2029, and adding \$5,120,000 in new funding to the \$830,000 awarded in the 2024 Florida Department of Environmental Protection RES12 Grant Agreement, resulting in a total grant value of \$5,950,000. Further, that City Council authorize the Mayor to take those actions necessary to execute and administer this grant, consistent with the terms of the grant and the Mayor's Executive Powers as granted in the City Charter. Finally, that City Council adopt a supplemental budget resolution appropriating the amendment's additional grant funds.

Sponsors: DC Reeves, Mayor

Attachments: *RES12 Amendment 1 - Carpenter Creek Bayou Texar*
Supplemental Budget Resolution No. 2026-24
Supplemental Budget Explanation No. 2026-24

- 28.** 26-771 SUPPLEMENTAL BUDGET RESOLUTION NO. 2026-24 - CARPENTER CREEK BAYOU TEXAR WATERSHED OUTFALLS PROJECT - AMENDMENT 1

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2026-24.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2026; PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: DC Reeves, Mayor

Attachments: *Supplemental Budget Resolution No. 2026-24*
Supplemental Budget Explanation No. 2026-24

- 29.** 26-775 SUPPLEMENTAL BUDGET RESOLUTION NO. 2026-25 - ADDITION OF CONTINGENCIES TO CONTRACT NO. 26-006 - PORT OF PENSACOLA WAREHOUSE 5 FLOOR REHABILITATION

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2026-25.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2026; PROVIDING FOR AN EFFECTIVE DATE.

Sponsors: DC Reeves, Mayor

Attachments: *Supplemental Budget Resolution No. 2026-25*
Supplemental Budget Explanation No. 2026-25

- 30.** 26-773 ADDITION OF CONTINGENCIES TO CONTRACT NO. 26-006 - PORT OF PENSACOLA WAREHOUSE 5 FLOOR REHABILITATION

Recommendation: That City Council award a contingency to contract 26-006 of \$147,180 for an increased contract total of \$537,030. Further, that City Council authorize the Mayor to take those actions necessary to execute and administer this contract and complete the work, consistent with the contracting documents and the Mayor's Executive Powers as granted in the City Charter.

Sponsors: DC Reeves, Mayor

Attachments: *Port of Pensacola Warehouse 5 - Revised Change Order Proposal #01 - Additional Mobilization & Plan Revisions*
Contract -Barcis -Bid 26-006

- 31.** 26-619 SUPPLEMENTAL BUDGET RESOLUTION NO. 2026-22 — APPROPRIATION OF INSURANCE PROCEEDS AND REALLOCATION OF FUNDS FOR VICKREY CENTER FOR FLOOD DAMAGE

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2026-22.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2026; PROVIDING AN EFFECTIVE DATE.

Sponsors: DC Reeves, Mayor

Attachments: *Supplemental Budget Resolution No. 2026-22*
Supplemental Budget Explanation No. 2026-22

COUNCIL EXECUTIVE'S REPORT**MAYOR'S COMMUNICATION****COUNCIL COMMUNICATIONS & CIVIC ANNOUNCEMENTS****SECOND LEROY BOYD FORUM****ADJOURNMENT**

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.